

UNITED AUTOMOBILE WORKERS LOCAL UNION 412
TECHNICAL TRAINING CENTER

Records, 1962-1967
(Predominantly, 1964-1965)

3 linear feet

Accession Number 643
L. C. Number

Records of Local Union 412 Technical Training Center were placed in the Archives of Labor History and Urban Affairs May 5, 1974, by Mr. Dave Gordon.

Local Union 412 was founded in the early 1940's to represent the employees of engineering and jobbing shops in the Highland Park, Michigan area. By the mid-1960's, largely a "white collar" union, it was composed of employees of the Chrysler Corporation's Engineering Staff, Highland Park, Engineering Staff Highland Park hourly rate, Highland Park Technicians, and Defense Engineering Division. Additionally it represented between 400 and 500 other members. The Technical Training Center was operated by this Union between December 1963, and December 1965, in the former hall of United Automobile Workers Local Union 154, (Hudson Motorcar Company), 4850 Connor Avenue, in Detroit. The Center was financed with federal funds under the provisions of the Manpower Training and Development Act of 1962, to train or re-train those of its members and others in the Detroit area whose jobs were threatened by automation, or who otherwise lacked job security, were unemployed, or had no prospect of advancement for want of occupational skills. Classes in product detailing, graphic illustrating and clay modeling were offered three times weekly to select trainees who continued usually to be employed full time. Courses were offered in 1964 and again in 1965, but at the end of that year the center closed when federal financing was withdrawn.

Important subjects touched upon by this collection are:

- A. Requirements and effectiveness of "New Frontier", and "Great Society" federal job training programs of the early 1960's.
- B. Difficulties encountered in establishing and operating a training center in recruiting and placing students.
- C. Impact of economic recession of late 1950's and early 1960's on individuals applying for job training.
- D. Impact of Vietnam War on ability of the Training Center to retain eligible students.

- E. Efforts of Detroit area labor unions and educational institutions to develop modern vocational education programs.

Among the Correspondents are:

David Frey, Assistant Regional Director, U. S. Department of Labor, Bureau of Apprenticeship and Training (B. A. T.) Cleveland, Ohio.

Paul R. Lockette, representing the Bureau of Apprenticeship and Training in Detroit.

William A. Price, State Supervisor for Michigan, U. S. Department of Labor.

Wayne Shultz, Director, Local 412 Technical Training Center.

Raymond J. Sullivan, President, Local 412.

Joseph Tuma, Secretary Treasurer, Local 412, afterwards Manpower Training Representative, United Automobile Workers International Union.

Richard Vogt, Treasurer, Local 412, from late 1964 onward.

William Webb, Regional Director, U. S. Department of Labor, Bureau of Apprenticeship Training, Cleveland, Ohio.

Contents

7 Manuscript Boxes

Series I, Box 1

Clippings, brochures, correspondence and minutes of the year 1962 detailing provisions of the Manpower Training and Development Act of 1962, and early efforts to establish a training center.

Series II, Box 1

Clippings, correspondence, minutes, proposals to Department of Labor, of the year 1963.

Series III, Boxes 1-3

Office files of Wayne Shultz', Director of the Technical Training Center for 1964; Student records, 1964q

Series IV, Boxes 4-7

Office files of Wayne Shultz, Director of Technical Training Center, for 1965; Student records, 1965.

Series V, Box 7

Correspondence regarding the Technical Training Center, 1966.

Series I
Box 1

Clippings and brochures explaining the provisions of the Manpower Development Act of 1962, and the employment outlook for Michigan in the 1960's. Minutes of conference among Local Union 412 Officials on the need for and possibilities for establishing a retaining faculty under the provisions of this Act. 1 file.

Series II
Box 1

Clippings, correspondence, minutes of meetings of Local Union 412 Officials to establish a training center. Outlines and revisions of proposed training programs and costs, submitted to the U. S. Department of Labor, Bureau of Apprenticeship Training; evaluations and criticisms of these by the Detroit field offices, Bureau of Apprenticeship and Training. Correspondence and notes on efforts to secure a building, gather supplies, and recruit a qualified faculty.

Box 1

- file 2. January 1963 to March 1963
3. March 1963 to June 1963
4. July 1963 to November 1963
5. November 1963 to December 1963

Series III
Boxes 1, 2, 3

Applications, student records, lists of dropouts and their reasons, correspondence, financial and employee records, reports to federal officials, operational procedures, faculty rosters, and resumes. All from 1964.

Section 1 of Series III, class attendance records..

Box 1

- file 6. Drafting
7. Illustrating
8. Modeling

Section 2 of Series III; Individual trainee records, names, addresses, phone numbers, sex, race, age, progress reports, job experience, present job and pay rate; on reverse, job placement data of those who finished training.

Box 1

- file 9.

Section 3 of Series III; Dropouts: attendance chart and grade report, equipment charge out form, and occasionally, pre-training and post-dropout evaluations of trainee's potential.

Box 2

- file 1. Modeling
- 2. Illustrating
- 3. Detailing

Section 4 of Series III; Applications, requests for application forms.

Box 2

- file 4. Initial applications sent
- 5. Initial applications received
- 6. Final applications sent
- 7. Final applications received

Section 5 of Series III; Applications of those not admitted to the program.

Box 2

- file 8. Illustrating trainee alternates
- 9. Drafting trainee alternates
- 10. Clay modeling alternates
- 11. Illustrating applicants rejected
- 12. Drafting applicants rejected
- 13. Modeling applicants rejected
- 14. Rejected, no course preference

Section 6 of Series III; Financial records.

Box 2

- file 15. Bank statements, cancelled checks
- 16. Bills pending
- 17. Bills paid
- 18. Audit report, first term

Section 7 of Series III; Correspondence.

Box 2

- file 19. January-February
- 20. February

Box 3

- file 1. March-June
- 2. July-September
- 3. October-December

Section 8 of Series III; Employee records.

Box 3

- file 4. Staff payroll records
- 5. Withholding certificates (form W-4) for federal and city income tax
- 6. Federal tax guides
- 7. City income tax forms and regulations

Box 3 (cont.)

- file 8. city and federal income tax forms W-2
- 9. city and federal quarterly tax returns form 941
- 10. Michigan Employment Security Commission application for determination of status
- 11. unemployment compensation claims

Section 9 of Series III; Reports filed

Box 3

- file 12. Manpower Training forms 102 and 104, by month; evaluate student performance, report drop-outs, and causes.
- 13. request for first quarter funding, advance payment from federal government.
- 14. request for second quarter advance
- 15. request for third quarter advance
- 16. request for fourth quarter advance
- 17. final report - expenses of 4th quarter
- 18. Guide to the preparation of Manpower Training forms 102 and 104 (MT 102, and MT 104)
- 19. O.J.T.4 reports received (Occupational and Job Training form 4, an evaluation of program performance by the Bureau of Apprenticeship and Training.)

Section 10 of Series III

- file 20. Insurance policy
- 21. 1964 Publicity

Series IV
Boxes 4 - 6

Attendance records, individual trainee records, drop-out records, application forms, financial records, employee records, reports filed with the federal government, correspondence, contracts, surveys, insurance policies, and operational procedures of the Training Center, all for the year 1965.

Section 1 of Series IV; Class Attendance Records

Box 4

- file 1. Drafting, day classes
- 2. Drafting, night classes
- 3. Illustrating, night classes
- 4. Modeling, night classes

Section 2 of Series IV; Individual trainee records, composite attendance and grade report, equipment charge-out sheet, and correspondence peculiar to the individual.

Box 4

- file 5. Drafting, day classes
- 6. Drafting, night classes
- 7. Illustrating, night classes
- 8. Modeling, night classes

Section 3 of Series IV; Drop-outs: attendance and grade record; evaluation form MT 101 (Manpower Training form 101); equipment charge-out sheet, and correspondence reflecting causes for leaving the program.

Box 4

- file 9. Drafting, day classes
- 10. Drafting, night classes
- 11. Illustrating, night classes
- 12. Modeling, night classes

Section 4 of Series IV; Applications accepted for students admitted to the program. Contains background information on students including work and educational histories, and personal statements on why requesting training.

Box 4

- file 13. Drafting, day classes
- 14. Drafting, night classes

Box 5

- file 1. Illustrating, night classes
- 2. Modeling, night classes

Section 5 of Series IV; Applications rejected, those not admitted to the program.

Box 5

- file 3. Applicants to be enrolled in the future
- 4. Alternates for the present program, and those to be considered in the future
- 5. Rejects
- 6. Applicants for future consideration, whose applications were received after the 1965 term began.

Section 6 of Series IV; Financial records

- File 7. Bank records: Statements and deposit slips.
- 8. Cancelled checks
- 9. Bills pending
- 10. Bills paid
- 11. Audit reports

Section 7 of Series IV; Correspondence 1965

Box 5

- file 12. January - April
- 13. May - June
- 14. July

Box 6

- file 1. August
- 2. September - October
- 3. November
- 4. December

Section 8 of Series IV; Employee records

Box 6

- file 5. Federal and Detroit income tax W-4 forms
- 6. Federal income tax and social security regulations and forms
- 7. City income tax regulation and forms
- 8. Federal and City income tax W-2 forms filed (state earnings and taxes withheld from earnings of each employee).
- 9. Federal and City income tax form 941 filed (a quarterly report of employee earnings and deductions).

Section 9 of Series IV; Reports filed with the federal government

Box 6

- file 10. MT.102 and 104 forms (Manpower Training forms 102 and 104, evaluating individual student performance) filed monthly.
- 11. request for first quarter advance payment of funds
- 12. request for second quarter advance payment
- 13. request for third quarter advance payment
- 14. request for fourth quarter advance payment
- 15. Final report; an accounting for all money received from federal government in 1965.
- 16. MT 102 and 104 Guide: guide to preparation of these student evaluation forms.
- 17. O.J.T.4 reports received (Occupational and Job Training form 4, an evaluation of the training program by the Bureau of Apprenticeship and Training.

Section 10 of Series IV; Operational Procedures

Box 6

- file 18. Operational procedures, outline for instructor
- 19. Class schedule
- 20. Training Center Bulletins

Section 11 of Series IV; Faculty Roster, resumes, and certificates

Box 6

- file 21. roster
- 22. resumes and certificates

Section 12 of Series IV; Contracts, Surveys, Insurance

Box 6

- file 23. contract with Department of Labor
- 24. Zook survey; an evaluation of program effectiveness by Jack Zook, graduate student in educational administration, Wayne State University.

Section 13 of Series IV; Training Aids (textbooks)

Box 7

- file 1. Product Drafting
- 2. Graphic Illustrating
- 3. Clay Modeling

Series V
Box 7

Correspondence regarding the Technical Training Center after withdrawal of federal funding at the close of the year 1965. Includes requests for training, letters of endorsement of the program from graduates, and correspondence with the Internal Revenue Service on disputed tax liability.

Box 7

- file 4. January 1966 to November 1966