

## **NALC Comptroller's Office Records**

1892-1981  
(Predominantly 1959-1981)

9 Linear Feet

Accession No. 1912

Records of the Comptroller's Office were deposited in the Archives of Labor and Urban Affairs by the National Association of Letter Carriers (NALC) in 2001 and opened for research in December 2007.

Between 1968 and 1997, the NALC comptroller performed a variety of functions, most relating to the administration of the union's financial affairs. In addition to supervising the Finance Department, the comptroller managed the headquarters building and handled the financial details of national conventions. He also supervised the accounting and financial operations of the Nalcrest (National Association of Letter Carriers' Retirement, Security, Training) Foundation and retirement community in Lake Wales, FL.

Files in this record group represent material generated and/or maintained by Harold J. Isbell, NALC comptroller from 1968 to 1997. Isbell began his employment with the union in 1950 as an accountant for the NALC health insurance plan. In 1952, with the opening of the new headquarters building, he moved to the financial staff and, in 1968, was named comptroller, a position he held until his retirement in 1997. During these years, Isbell served under five NALC presidents and alongside numerous secretary-treasurers. Following his retirement and the subsequent dissolution of the Comptroller's Office due to restructuring, Isbell served as a consultant to the NALC finance department. He passed away in 2003.

Records of the Comptroller's Office relate primarily to financial and administrative concerns. The material is divided into two series. Series I contains material relating to the union and consists of a small number of topical files, convention material and financial records. Series II, which makes up the bulk of the material, contains documents relating to the planning, development, administration and financial operations of the Nalcrest Foundation and retirement community. As a whole, this record group consists of correspondence, reports, minutes, promotional material, government forms, documents of incorporation, financial statements and other materials generated by the NALC comptroller in the course of his duties.

**Important subjects covered in this collection:**

Contract negotiations  
Conventions  
Financial Statements  
Government employee unions  
Housing management  
Labor union members  
Lake Wales (Fla.)  
Letter carriers  
Nalcrest  
Pension trusts  
Property management  
Retirement communities  
Senior housing  
United States Postal Service

**Important correspondents in this collection:**

Doherty, William C.  
Keating, Jerome J.  
Morrison, James H.  
Rademacher, James H.

**Note on arrangement and description**

The bulk of material in this record group, particularly records of the Nalcrest Foundation, was found unfolded and unorganized. These papers have been organized into series and subseries. In most cases subjects have been arranged, first alphabetically and then in chronological order, to mirror the arrangement of other record groups in the NALC collection.

## Contents

### 9 Storage Boxes

#### **Series I, NALC Records, 1892-1978, Box 1:**

##### **Subseries A, Subject Files, 1892-1973, Box 1:**

This subseries contains a small number of alphabetically arranged topical files, and includes material relating to contract negotiations, employment of the handicapped, the Mutual Benefit Association, and annuitant lists for the NALC Officers' and Employees' Retirement Plan.

##### **Subseries B, Conventions, 1962-1974, Box 1:**

These records relate to the 43<sup>rd</sup> through 49<sup>th</sup> biennial national conventions (1962-1974). Included are records of expenses, reimbursements, and various convention fund accounts. Conventions are listed chronologically, with sub-topics in alphabetical order.

##### **Subseries C, Financial Records, 1966-1978, Box 1:**

Financial records include audit reports for NALC as well as the NALC Annuity Fund, balance sheets, and income and expense statements. Also included are invoices for legal services which contain brief case descriptions.

#### **Series II, Nalcrest Records, 1955-1981, Boxes 2-9:**

##### **Subseries A, Organization and Governance, 1959-1981, Box 2:**

Contains Articles of Incorporation and By-Laws which govern the Nalcrest Foundation; reports of the Holiday Houses Committee, the committee established to study the feasibility of developing a retirement community, and records of the Nalcrest Foundation, including material generated for and discussed at meetings of the Board of Trustees. Note: No Board of Trustees meeting was held in 1970 due to events surrounding the letter carriers' wildcat strike

##### **Subseries B, Administrative Files – Government, 1955-1980, Box 2:**

Material in this subseries pertains to interactions with both state and federal government. Records relating to the state of Florida consist of a corporate annual report, information with regard to suspension of Florida's non-profit status, and certificate restoring charter. As mortgage holder, files pertaining to the New Mexico State Investment Council contain correspondence, loan records and reports, including annual physical inspection reports. Federal government files document communications with the Federal Housing Administration, and consist of correspondence, reports, FHA forms and handbooks. Also included in this subseries is correspondence detailing efforts to secure exemption of Nalcrest from state and federal taxation and to qualify for licensure as a home for the aged under the Florida State Board of Health.

**Subseries C, Administration Files – Legal and Financial, 1961-1975, Box 2:**

Files in this subseries document business conducted with various attorneys, certified public accountants, insurance agencies, banks and mortgage trust companies. Notable are records of the First National Bank of Lake Wales (FL) which document the payoff of loans in 1969.

**Subseries D, Property Acquisition and Construction Records, 1961-1980, Box 3:**

Material in this subseries relates to the purchase of the Lake Wales, FL property, as well as planning and construction of the Nalcrest project. It includes property descriptions and appraisal, plat maps, demographic and growth projections, community and county information, real estate deeds and title insurance policies. Also included is correspondence with the supervising engineers and contractor, as well as agreements and reports.

**Subseries E, Promotional Material, 1958-1979, Box 3:**

This subseries contains promotional material in the form of advertising, brochures and clippings. Included are information kits, floor plans, applicant questionnaires, lease and residency agreement forms, promotional correspondence with NALC officers and branches, and information on groundbreaking and dedication ceremonies.

**Subseries F, Property Management Records, 1961-1980, Boxes 3-4:**

Material in this subseries is arranged alphabetically and relates to the general operation and management of the Nalcrest facility, including businesses situated in the Nalcrest Town Center. Folders contain correspondence with property managers, general managers, Nalcrest employees and residents, managers' reports on activities and improvements, employee agreements, master resident lists, and information relating to utility services. Of special interest is correspondence from William C. Doherty, founder and coordinator of Nalcrest and President Emeritus of NALC (1941-1962). Often lengthy and personal, Doherty's communications with NALC president James H. Rademacher offer some insight into the challenges and responsibilities of the president's office.

**Subseries G, Financial Reports, 1962-1981, Boxes 4-7:**

Included in this subseries are audit reports, financial reports, operating budgets, mortgage and tax records, federal and state (Florida) tax returns. This material represents the financial operations of the Foundation, and records relate to the retirement facility, including the various businesses located in the Nalcrest Town Center, namely the market, restaurant, beauty shop, laundry and service station. Monthly reports on financial operations include statements of receipts and disbursements, reports of occupancy and accounts receivable, bank reconciliation reports, and trial balance sheets. Folders are arranged first alphabetically by title of report, then in chronological order.

**Subseries H, General Ledgers, 1964-1974, Boxes 7-9:**

General Ledgers contain the itemized recording of receipts and disbursements, payroll and petty cash, and bank transactions and balances for the Nalcrest retirement facility. These include the various businesses located in the Nalcrest Town Center, namely the market, restaurant, service station, beauty shop and laundromat. General ledgers have been unbound and covers discarded, however, discoloration from the covers remains on a significant number of ledger sheets. Oversize ledgers are boxed separately.

**Series I**  
**NALC Records, 1892-1978**  
**Box 1**

**Subseries A, Subject Files, 1892-1973, Box 1:**

**Box 1**

1. Contract Negotiations; Craft Proposals, 1971  
Craft (Working file)
2. Letter Carrier Craft (Working file)
- 3-4. Multi-Craft (Working File)
5. Handicapped Persons; Civil Service Proposed Federal Personnel Manual Material, 1973
6. Mutual Benefit Association; Charter of Incorporation (State of Tennessee), with Amendments, 1892-1945
7. NALC Officers' and Employees' Retirement Plan; Annuitant lists, 1971
- 8-9. *Postal Negotiations-May 1971: A Comparison of Union & Management Proposals*, Council of American Postal Employees

**Subseries B, Conventions, 1962-1974, Box 1:**

**Box 1**

10. 43<sup>rd</sup> Biennial Convention (Denver, CO), 1962;  
Expense records  
Pre-convention work details
11. 44<sup>th</sup> Biennial Convention (Miami, FL), 1964;  
Band schedules,  
Committee assignment/Reimbursement/Awards list  
*Convention Call*  
Correspondence
12. 45<sup>th</sup> Biennial Convention (Detroit, MI), 1966;  
Auxiliary information  
Band member lists/Schedules  
Committee assignments  
Correspondence  
Expense records  
Parade report  
Reimbursement reports  
Report to Executive Committee

**Box 1**

- 13. 46<sup>th</sup> Biennial Convention (Boston, MA), 1968;
  - Committee assignments
  - Convention Call*
  - Convention fund accounts list
  - Gratuities report
  - Reimbursement reports
- 14. 47<sup>th</sup> Biennial Convention (Honolulu, HI), 1970;
  - Band schedule
  - Committee assignments
  - Convention Call*
  - Correspondence
  - Expenses
  - Hotel
- 15-16. Reimbursement records/Attendee information
- 17. 48<sup>th</sup> Biennial Convention (New Orleans, LA), 1972;
  - Auditorium rental:
    - Municipal Auditorium of New Orleans
    - The Rivergate, Port of New Orleans Exhibition Center
- 18. Badges, signs and souvenirs
- 19. Band fund
- 20. Bands and parades
- 21. Committee assignments
- 22. *Convention Call*
- 23. *Convention Chronicle* (No. 1, 5)
- 24. Convention fund
- 25. Daily schedule
- 26. Delegate credentials/Worksheets
- 27. Local negotiations (Information for branch negotiators), 1972
- 28. Miscellaneous file
- 29. *Postal Record* (Special convention issue)
- 30-31. Reimbursement records and attendee lists
  - Reports:
    - 32. President's Report material (Cost analyses)
    - 33. Secretary-Treasurer's Report
    - 34. Building Management's Report
  - Resolutions, Proposed (Contract negotiations):
    - 35. Bluebook items for negotiation
    - 36. City Delivery Committee
    - 37. Motorization, Retirement and Health Benefits Committee
    - 38. Priority items for negotiation
    - 39. Resolutions Committee
    - 40. Resolutions referred to Executive Council
    - 41. Resolutions requiring negotiations
    - 42. Subjects for negotiation

**Box 1**

- 43. 49<sup>th</sup> Biennial Convention (Seattle, WA), 1974;  
Daily schedule  
Correspondence  
Expense reports

**Subseries C, Financial Records, 1966-1978, Box 1:**

**Box 1**

- 44-45. Audit Reports (NALC), 1968-1978
- 46. Audit Reports (NALC Annuity Fund), 1972-1974
- 47. Comparative Statements of Income and Expenses (Ledger Sheets),  
1 Apr 1968 to 31 Mar 1972
- 48. General Fund; Misc. balance statements, 1966 to 1975
- 49-50. Legal Services; Invoices (with case descriptions), 1970-1972



**Series II  
Nalcrest Records, 1955-1981  
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**Subseries A, Organization and Governance, 1959-1981, Box 2:**

**Box 2**

1. Articles of Incorporation (State of Florida), 1961
2. Articles of Incorporation, Amendment to, 1969
3. By-Laws, n.d.
4. Holiday Houses Committee, 1959-1960
5. Nalcrest Board of Trustees; Assignments, correspondence, 1959-1977
6. Nalcrest Board of Trustees Annual Meeting, 1-21-64
7. Nalcrest Board of Trustees Annual Meeting, 2-19-65
8. Nalcrest Board of Trustees Annual Meeting, 1-26-66
9. Nalcrest Board of Trustees Annual Meeting, 2-14-67
10. Nalcrest Board of Trustees Annual Meeting, 3-12-68
11. Nalcrest Board of Trustees Annual Meeting, 2-4-69
12. Nalcrest Board of Trustees Annual Meeting, 2-11-71
13. Nalcrest Board of Trustees Annual Meeting, 6-28-72
14. Nalcrest Board of Trustees Annual Meeting, 2-24-73
15. Nalcrest Board of Trustees Annual Meeting, 2-23-74
16. Nalcrest Board of Trustees Annual Meeting, 2-4-75
17. Nalcrest Board of Trustees Annual Meeting, 1-16-76
18. Nalcrest Board of Trustees Annual Meeting, 6-26-77
19. Nalcrest Board of Trustees Annual Meeting, 4-30-78
20. Nalcrest Board of Trustees Annual Meeting, 10-30-80

**Subseries B, Administration Files - Government, 1955-1980, Box 2:**

**Box 2**

21. Congressional Acts:
  - Housing Act of 1959
  - Amendment to IRS Code of 1954—Tax exemption, 1964
22. Federal Housing Administration (FHA), 1962-1967
23. FHA, 1968-1971
24. FHA, 1972-1977
25. FHA; Handbooks for Financial Operations, 1955-1974  
Schedule of Changes and Project Information, 1965-1978  
See Operating Budgets (Subseries II-G)

26. State Investment Council (NM), 1964-1966
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27. State Investment Council (NM), 1967-1969
28. State Investment Council (NM), 1970-1971
29. State Investment Council (NM), 1972-1973
30. State Investment Council (NM), 1974-1975
- 31-34. State Investment Council (NM); Loan Records, 1964-1975
35. State Investment Council (NM); Reserve Account, 1969-1973
36. State Investment Council (NM); Reserve Account, 1974-1976
37. State of Florida Certificate of Restoration (of Charter), 1976
38. State of Florida Corporation Annual Report, 1979-1980  
State of Florida Unemployment Compensation Fund; Employer's  
Quarterly Reports, 1966  
See Florida Unemployment Compensation Fund (Subseries II-G)
39. Suspension of Florida Non-Profit Status, 1976
40. Tax Exempt Status Application, 1964-1971  
Tax Records, Federal and State (Florida)  
See Taxes (Subseries II-G)

**Subseries C, Administration Files – Legal and Financial, 1961-1975,**  
Box 2:

**Box 2**

41. Alley, Maass, Rogers & Lindsay (Attorneys), 1961-1970  
Craig, Roy A., Jr.  
See Woolfolk, Myers, Curtis, Newman & Craig
42. Eric J. Jansson & Co. (CPAs), 1966-1974
43. Eric J. Jansson & Co.; 1974 Audit (Worksheets)
44. Fidelity Bond (Travelers Ins. Co.); Correspondence, 1968
45. First American National Bank of Nashville; Loan, 1963
46. First National Bank of Lake Wales, 1962-1975  
See *also* First National Bank of Lake Wales; Mortgage Records,  
1965-1969 (Subseries II-G)
47. Insurance Agencies; Policy information, 1963-1968
48. Insurance Work Papers, Y/E 30 Jun 1973
49. Mortgage; Application for Project Mortgage Insurance, 1961-1963
50. Mortgage; Irving Trust Company (with Loan Agreement), 1962-1963
- 51-52. Mortgage; Irving Trust Company, 1964-1965
53. Mutual Benefit Association (MBA) Loan Sinking Fund, 1963  
Rogers, Doyle  
See Alley, Maass, Rogers & Lindsay (Attorneys)
54. Woolfolk, Myers, Curtis, Newman & Craig (Attorneys), 1964-1967  
See *also* Tax Exempt Status Application (Subseries II-B)

**Subseries D, Property and Construction Records, 1961-1980, Box 3:**

**Box 3**

1. Brockway, Weber and Brockway (Supervising Engineers), 1962-1963
2. Florida Land Parcel; Plat maps, 1961, 1979
3. Florida Land Parcel; Property description, 1961
4. Indian Lake Estates (Polk County, FL); Survey, Jan 1980
5. Lake Wales, FL; Special Report, [1962]
6. Oil, Gas and Mineral Lease, 1972
7. Property Appraisal, 1972
- 8-9. Proposed Sale, 1967-1977
10. Real Estate Deeds/Title Insurance Policies, 1962
11. Stevmier, Inc. (Contractor), n.d., 1961-1962
12. Stevmier, Inc., 1963
13. Stevmier, Inc., 1964-1971
14. Stevmier, Inc.; TV-Telephone Systems, 1963-1968

**Subseries E, Promotional Material, 1958-1979, Box 3:**

**Box 3**

15. Advertising, n.d., 1964-1965
16. Brochures, Post cards
17. Clippings (Nalcrest and Lake Wales, FL), n.d., 1958-1979
18. Correspondence, NALC Branches, 1963-1965
19. Correspondence, NALC National Officers/Executive Council, n.d.,  
1959-1969
20. Dedication Ceremony, 1964
21. Floor Plans
22. Groundbreaking Ceremony, 1962
23. Information Booklet; *A New Dimension in Retirement Living...*  
*NALCREST, n.d.*
24. Information Kits
25. Informational Material, n.d., 1963-1964
26. Lease Agreement Forms (blank), n.d.
27. Maps
28. Questionnaire (Applicants)
29. Residency Agreement Forms (blank), n.d.
30. Southern Folder Distributing Co.; Brochure distribution, 1964-1965

**Subseries F, Property Management Records, 1961-1980, Boxes 3-4:**

**Box 3**

31. Arthur W. Sherwood and Associates (Property Managers), n.d., 1961-1962
32. Arthur W. Sherwood and Associates, 1963
33. Arthur W. Sherwood and Associates, 1964
34. Correspondence, General, n.d., 1961-1971
35. Correspondence, Benning, Edward F. (Asst. Manager), 1964-1967
36. Correspondence, Cone, Daniel N., Jr. (General Manager), 1967-1975
37. Correspondence, Doherty, William C. (Coordinator), n.d., 1962-1972
38. Correspondence, Doherty, William C., 1973-1980
39. Correspondence, Hermening, Glen L. (General Manager), 1963-1967
40. Correspondence, Nalcrest Residents, n.d., 1964-1974
41. Employees; Agreements, correspondence, insurance, n.d., 1964-1966
42. Employees; Labor unions, 1964-1977
43. Furniture; Bank loan, 1964-1967
44. Furniture; H.B. & U. Furniture, Inc., 1964-1969
45. Furniture; Sales, 1964-1967
46. Improvements, n.d., 1964-1975
47. Manager's Reports, 1964-1979
48. Master Residents Lists, 1968-1976
49. Nalcrest Town Center, 1963
50. Nalcrest Town Center; Laundromat, 1963-1972
51. Nalcrest Town Center; Market, 1963-1966
52. Nalcrest Town Center; Post Office, 1963-1971
53. Nalcrest Town Center; Restaurant, n.d., 1962-1966
54. Resident Status Lists, 1964  
TV-Telephone Systems  
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1. Utilities; Electric service, 1963-1968
2. Utilities; Electric service rate increase (Proposed), 1972
3. Utilities; Electric service rate change, 1980
4. Utilities; Water rate increase (Proposed), 1974-1975
5. Utilities; Water rate increase (Proposed), 1978
6. Utilities; Water rate increase (Proposed), 1980

**Subseries G, Financial Reports, 1962-1981, Boxes 4-9:**

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- 7-9. Audit Reports, 1963-1975
- 10. Audit Reports, 1976-1977
- 11. Audit Reports, 1978-1979
- 12. Audit Reports, 1980-1981
- 13. Balance Sheets (Misc.), 1963-1975
- 14. Bank Accounts; Board resolutions, 1975

Financial Operations (Nalcrest Foundation);

- 15. Monthly Reports, Dec 1964
- 16. Monthly Reports, May-Jun 1965
- 17. Monthly Reports, Jul-Sep 1965
- 18. Monthly Reports, Oct-Dec 1965
- 19. Monthly Reports, Jan-Mar 1966
- 20. Monthly Reports, Apr-Jun 1966
- 21. Monthly Reports, Jul-Sep 1966
- 22. Monthly Reports, Oct-Dec 1966
- 23. Monthly Reports, Jan-Mar 1967
- 24. Monthly Reports, Apr-Jun 1967
- 25. Monthly Reports, Jul-Sep 1967
- 26. Monthly Reports, Oct-Dec 1967
- 27. Monthly Reports, Jan-Mar 1968
- 28. Monthly Reports, Apr-Jun 1968
- 29. Monthly Reports, Jul-Sep 1968
- 30. Monthly Reports, Oct-Dec 1968
- 31. Monthly Reports, Jan-Mar 1969
- 32. Monthly Reports, Apr-Jun 1969
- 33. Monthly Reports, Jul-Sep 1969
- 34. Monthly Reports, Oct-Dec 1969

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- 1. Monthly Reports, Jan-Mar 1970
- 2. Monthly Reports, Apr-Jun 1970
- 3. Monthly Reports, Jul-Sep 1970
- 4. Monthly Reports, Oct-Dec 1970
- 5. Monthly Reports, Jan-Mar 1971
- 6. Monthly Reports, Apr-Jun 1971
- 7. Monthly Reports, Jul-Sep 1971
- 8. Monthly Reports, Oct-Dec 1971
- 9. Monthly Reports, Jan-Mar 1972
- 10. Monthly Reports, Apr-Jun 1972
- 11. Monthly Reports, Jul-Sep 1972
- 12. Monthly Reports, Oct-Dec 1972

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- 13. Monthly Reports, Jan-Mar 1973
- 14. Monthly Reports, Apr-Jun 1973
- 15. Monthly Reports, Jul-Sep 1973

**Box 6**

- 1. Monthly Reports, Oct-Dec 1973
- 2. Monthly Reports, Jan-Mar 1974
- 3. Monthly Reports, Apr-Jun 1974
- 4. Monthly Reports, Jul-Sep 1974
- 5. Monthly Reports, Oct-Dec 1974
- 6. Monthly Reports, Jan-Mar 1975
- 7. Monthly Reports, Apr-Jun 1975
- 8. Monthly Reports, Jul 1975

Financial Operations (Nalcrest Town Center – Beauty Shop);

- 9. Monthly Reports, Oct-Dec 1972
- 10. Monthly Reports, Jan-Dec 1973
- 11. Monthly Reports, Jan-Jun 1974

Financial Operations (Nalcrest Town Center – Laundromat);

- 12. Monthly Reports, Mar-Dec 1973
- 13. Monthly Reports, Jan-Dec 1974

Financial Operations (Nalcrest Town Center – Market);

- 14. Monthly Reports, Sep-Dec 1966
- 15. Monthly Reports, Apr-Dec 1967
- 16. Monthly Reports, Jan-Dec 1968
- 17. Monthly Reports, Jan-Dec 1969
- 18. Monthly Reports, Jan-Dec 1970
- 19. Monthly Reports, Jan-Dec 1971
- 20. Monthly Reports, Jan-Dec 1972
- 21. Monthly Reports, Jan-Dec 1973
- 22. Monthly Reports, Jan-Jun 1974

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- 23. Monthly Reports, Jan-Dec 1968
- 24. Monthly Reports, Jan-Dec 1969
- 25. Monthly Reports, Jan-Dec 1970
- 26. Monthly Reports, Jan-Dec 1971
- 27. Monthly Reports, Jan-Dec 1972
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30. Monthly Reports, Jan-Dec 1971
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  32. Monthly Reports, Jan-Dec 1973
  33. Monthly Reports, Jan-Jun 1974

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1. First National Bank of Lake Wales; Mortgage Records, 1965-1969
2. Florida Unemployment Compensation Fund; Employer's Quarterly Reports, 1966
3. Ledger Sheets (Loose); Misc. expenses, 1962-1970  
Loan Installment Records, 1964-1975  
See State Investment Council (NW) (Subseries II-B)
4. Operating Budget, Y/E 30 Jun 1965
5. Operating Budget, Y/E 30 Jun 1966
6. Operating Budget, Y/E 30 Jun 1967
7. Operating Budget, Y/E 30 Jun 1968
8. Operating Budget, Y/E 30 Jun 1969
9. Operating Budget, Y/E 30 Jun 1970
10. Operating Budget, Y/E 30 Jun 1971
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12. Operating Budget, Y/E 30 Jun 1973
13. Operating Budget (Revised), Y/E 30 Jun 1973
14. Operating Budget, Y/E 30 Jun 1974
- 15-16. Operating Budget (Revised), Y/E 30 Jun 1974
17. Operating Budget, Y/E 30 Jun 1975
18. Operating Budget (Revised), Y/E 30 Jun 1975
19. Operating Budget, Y/E 30 Jun 1976
20. Operating Budget, Y/E 30 Jun 1977
21. Operating Budget, Y/E 30 Jun 1978
22. Operating Budget, Y/E 30 Jun 1979
23. Operating Budget, Y/E 30 Jun 1980
24. Operating Budget, Y/E 30 Jun 1981
25. Receipts and Disbursements Reports (Monthly Recap), 1975
26. Receipts and Disbursements Reports (Monthly Recap), 1976
27. Receipts and Disbursements Reports (Monthly Recap), 1977
28. Receipts and Disbursements Reports (Monthly Recap), 1978
29. Receipts and Disbursements Reports (Monthly Recap), 1979
30. Receipts and Disbursements Reports (Monthly Recap), 1980
31. Taxes; Employer's Quarterly Federal Tax Returns, 1966-1968
32. Taxes; Florida Corporation Income Tax Return, 1973
33. Taxes; Florida Intangible Personal Property Tax Return, 1974
34. Taxes; Florida Sales Tax Reports, 1966-1971
35. Taxes; Misc. Tax Records, 1967, 1972

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- 36. Taxes; Polk County Florida Property Tax Records, 1968-1975
- 37. Taxes; Returns of Organizations Exempt from Income Tax, 1970-1979
- 38. Taxes; U.S. Corporation Income Tax Returns, 1963-1971

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**Box 7**

- 39-40. 1964-1966
- 41-44. 1966-1967
- 45-48. 1967-1968
- 49. 1968-1969
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- 1-4. 1970-1971
- 5-8. 1971-1972
- 9-13. 1972-1973
- 14-20. 1973-1974

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General Ledgers (Oversize);

- 1-3. 1966-1970
- 4. 1967-1970
- 5. 1971
- 6. 1972
- 7. 1973