UNITED COMMUNITY SERVICES SUBURBAN COUNCILS COLLECTION

Papers, 1921-1959, 1966 (Predominantly, 1930-1955) 9.25 linear feet

> Accession Number 420 L.C. Number MS

The papers of the United Community Services pertaining to the U.C.S. Suburban Councils were deposited in the Archives of Labor and Urban Affairs in July of 1987 and were opened for research in January of 1989. The following restriction applies: No names contained in case reports, or in correspondence or any other records relating to specific cases, may be cited.

The Suburban Councils developed as a result of the feeling of residents in the metropolitan Detroit area that they were not receiving a fair return on their investment in the centralised Detroit Community Fund and Detroit Community Union (predecessors to the United Foundation and U.C.S), and that the lack of local planning reduced the effectiveness of the services provided to these communities. Established as organizational units of the Fund and Union in the independent political entities where they operated, the branches served both as councils of social agencies and as community chests, handling the planning and social service and the fund raising aspects of community work. Although the councils occupied subordinate positions within the parent U.C.S. organization, they did have some autonomy, and provided local insight and perspective on the social welfare needs of their communities.

The first suburban branch was the Royal Oak Township Branch (later the Southern Oakland County Suburban Council), established in 1926. The establishment of several other branches followed; their names, number and composition varied over the years. The main councils were those in Hamtramck (1927); Downriver (the Wyandotte Branch, established in 1927, eventually became the Downriver Council, encompassing several communities and incorporating other downriver branches); Dearborn (1930); Highland Park (1931); Southern Oakland County; and Warren Township (1941).

This collection documents the Councils' development, programs and activities, along with the growth of suburban Detroit. The Councils were involved in many aspects of life in the community, providing such services as case work, prenatal and well baby clinics, girls' and boys' clubs, community recreational activities, and family counseling, through both U.C.S.-funded and non-funded agencies. The Councils established Inter-Agency Committees, to coordinate the activities of the various agencies with which they worked, and Inter-Racial Committees, to work for racial harmony. As the Council of Social Agencies evolved, so did the Suburban Councils, their functions, and their relationships to the U.C.S.

Important subjects covered in this collection include:

American Red Cross
Boy Scouts & Girl Scouts
Dearborn Suburban Council
Downriver Suburban Council
Family Service Association
Hamtramck Suburban Council
Highland Park Suburban Council

Highland Park Suburban Council Y.M.C. Among the important correspondents are:

Paul Neal Averill
Paul Azary, Jr.
Richard S. Bachman
Clement E. Constantine
Cecilia Craig
Percival Dodge
William A. Doyle
Winnifred A. Frasier
Clarence H. Hille
Richard F. Huegli
Walter C. Laidlaw
Robert 0. Loosley

An index to subjects will be found on page 16.

Salvation Army

Southern Oakland County Suburban Council Visiting Nurse Association Warren Township Suburban Council

Y.M.C.A. & Y.W.C.A.

Lawrence W. Lossing Robert H. MacRae George Edward McClure Egbert W. Neidig James H. Norton William J. Norton Terence J. Rielly Mabel A. Thompson Helen C. Thorburn Ernest R. Tobin Marguerite Whiting F. W. Woodbury

Contents

19 manuscript boxes

Series I, General Office Files, 1927-1957, Boxes 1-3:

Campaign records, correspondence, memorandums, minutes, reports, rosters, and other materials relating to the general administration of the Suburban Councils.

Series II, Suburban Council Files, 1921-1959, 1966, Boxes 3-19: Campaign records, clippings, correspondence, financial records, memorandums, minutes, published materials, reports, rosters, and other materials relating to the administration of specific Suburban Councils.

Series I General Office Files, 1927-1957 Boxes 1-3

Campaign records, correspondence, memorandums, minutes, reports, rosters, and other materials from U.C.S. headquarters relating to the general administration of the Suburban Councils. Files are arranged alphabetically by type of record, and then chronologically.

Box 1

- 1. Admissions Committee, 1944-46
- 2. Annual Reports, 1935, 1947, 1949-50
- 3. Branch Reports, 1938-40
- 4. Campaign; correspondence and memorandums, 1938-39, 1941-48
- 5. Campaign; lists of companies, 1953-54
- 6-9. Campaign; reports, 1934-54
- 10. Campaign; rosters, 1937-42, 1945, 1949
- 11. Campaign; war work, 1942
- 12-13. Case Workers Mtgs.; correspondence and memorandums, 1938-43
 - 14. Case Workers Mtgs.; manual, 1942
 - 15. Case Workers Mtgs.; minutes, 1940-43
 - 16. Case Workers Mtgs.; notes, 1939-43
 - 17. Case Workers Mtgs.; reports, 1927, 1934, 1937
- 18-19. Case Workers Mtgs.; reports, 1938-43
 - 20. Consultation Bureau; correspondence and memorandums, 1943-46
 - 21. Consultation Bureau; reports, 1943-44, 1948
 - 22. Consultation Bureau; study of bureau, 1945-46
 - 23. Correspondence, 1931-32, 1936, 1938-39
 - 24. Correspondence, 1941, 1944-52, 1954
 - 25. Girl Scouts, 1944, 1947-49
 - 26. Group Work and Recreation Division, 1945, 1949

- 1. Historical; charts, 1937-39, 1945
- 2. Historical background, 1945, 1949, 1950, 1954
- 3. Maps, 1949, 1954
- 4. Membership Requirements for Agencies, 1938, 1939
- 5. Memorandums, 1932, 1937-54
- 6. Minutes; general committees, 1937-39, 1944, 1948-51, 1954
- 7. Minutes; suburban bodies, 1946-49, 1951, 1954
- 8. Minutes; Suburban Committee, 1945, 1949-51
- 9. Non-Chest Areas, 1948-53
- 10. Personnel, 1943-45, 1948-49
- 11. Physical Plant, 1946-51
- 12. Published Materials, 1939-42, 1946, 1953-54
- 13. Report; Sample of Community Chest Agencies' Service,
- 14. Report; Suburban Unit Analysis for 1954
- 15. Reports, 1931, 1935-36
- 16. Reports, 1937-39
- 17. Reports, 1940-41, 1948-50
- 18. Reports, n.d.
- 19. Rosters, 1931, 1937-44, 1947-50, 1954
- 20. Structure; By-Laws, 1932, 1945, 1947, 1951
- 21. Structure; Detroit-Suburban relationships, 1944-49, 1953-57 22.
- 22. Structure; general, 1944-45

Box 3

- 1. Structure; general, 1945-46
- 2. Structure; United Foundation, correspondence/ memorandums, 1950-51
- Structure; United Foundation, Memorandum of Agreement,
- 4.
- Structure; United Foundation, reports, 1950-51 5.
- Suburban Budgets; correspondence and memorandums, 6.
- 1945, 1947, 1950-51
- 7. Suburban Budgets; reports, 1932-33, 1937, 1939, 1948-49
- 8. Suburban Budgets; reports, 1950-51, 1954
 - Suburban Institute, May 1949
 - Suburban Salary Analysis, 1950-51
- 10. Visiting Nurse Association, 1947, 1950

Series II Suburban Council Files, 1921-1959, 1966 Boxes 3-19

Campaign records, clippings, correspondence, financial records, memorandums, minutes, published materials, reports, rosters, and other materials relating to the administration of specific Suburban Councils. (Some cities or townships listed here were non-Chest areas or component parts of a Council.) Files are arranged alphabetically by type of record, and then chronologically.

Box 3 (Continued)

Birmingham

11. Birmingham UCS, 1953-54

Canton Township

12. Canton Township, 1945-47

Dearborn

- 13-17. Annual Reports, 1938-50 18.
 - 18. Correspondence, 1930-42
 - 19. Campaign, 1931, 1935-39, 1942-44, 1946
 - 20. Campaign; lists, 1930-31, 1938-39, 1942
 - 21. Case Reports, 1929, 1931-32, 1934, 1937-40
 - 22. Clippings, 1930-53
- 23-24. Community Chest, 1931-33

Box 4

Dearborn; cont'd.

- 1. Correspondence, 1943-48, 1950-53, 1966
- 2. Financial, 1931-40, 1946-47, 1951
- 3. Financial; correspondence and memorandums, 1930-51
- 4. Garden City, 1942-47
- 5. Inkster, 1943-49
- 6. Inkster; Dept. of Recreation, Daily Reports, Oct. 1944-Jan. 1945

Box 4 (Continued)

Two bound books:

Inkster Dept. of Recreation, Daily Reports

Jan. 1945-December 1945 [labeled Oct 1944-Dec 1945] Dec. 1945-Dec. 1948 [labeled Dec 1945-Apr 1947]

- 7. Medical and Dental Care, 1935-36, 1938
- 8. Memorandums, 1930-38
- 9. Memorandums, 1939-50, 1953, 1966
- 10. Minutes; annual meetings, 1935, 1937, 1940-47
- 11. Minutes; Board of Directors, 1930-31, 1935-37
- 12-13. Minutes; Board of Directors, 1938-45
 - 14. Minutes; Board of Directors, 1946-47, 1950-55

Box 5

Dearborn; cont'd.

- 1. Minutes; Budget Committee, 1936-39, 1943-47
- 2. Minutes; general committees, 1931-49
- 3. Minutes; Health Committee, 1939, 1946-47
- 4. Notes, 1939
- 5. Personnel, 1930, 1932, 1936-40, 1950-51
- 6. Physical Plant, 1931-32, 1943, 1950
- 7. Published Materials, 1931-54
- 8. Reports, 1930-31, 1935
- 9. Reports, 1936-38, 1942
- 10. Reports, 1944, 1946-47, 1950, 1952, 1954
- 11. Rosters, 1935-47
- 12. Structure, 1935-36, 1938-40, 1943-46, 1954
- 13. Structure; By-Laws, 1938, 1943-45, 1949, 1954
- 14. Van Born Community Council, 1943, 1946-47

Downriver

- 15. Annual Reports, 1946, 1949-53
- 16. Campaign, 1941, 1944-45, 1947
- 17. Campaign, 1948, 1952-53
- 18. Campaign, n.d.
- 19. Clippings, 1945, 1951
- 20-21. Correspondence, 1945-53
 - 22. Directory of Community Resources, 1948

Downriver; cont'd.

- 1. Downriver Consultation Service, 1945-46
- 2. Financial, 1948, 1951, 1953-54
- 3. Financial; correspondence and memorandums, 1944, 1946-54
- 4. Girl Scouts, 1947-49, 1953
- 5. Map, n.d.
- 6. Memorandums, 1942, 1945-54
- 7. Minutes; annual meetings, 1948-49, 1951-53
- 8-10. Minutes; Board of Directors, 1944-54
 - 11. Minutes; general committees, 1946-54
 - 12. Personnel, 1948-53
 - 13. Physical Plant, 1945, 1949-51, 1954
 - 14. Published Materials, 1946-57
 - 15. Reports, 1942, 1947-50
 - 16. Reports, 1951-54
 - 17. Reports, n.d.
 - 18. Rosters, 1946-54
 - 19. Structure, 1944, 1949, 1954
 - 20. Structure; By-Laws, 1945, 1948-49, 1951

Downriver-Ecorse

- 21. Annual Reports, 1939-42
- 22. Boys' Club, 1937-39
- 23-24. Boys' Club; financial, 1937-42
 - 25. Campaign, 1935-39
 - 26. Case Reports, 1933, 1935, 1939-42

Box 7

Downriver-Ecorse; cont'd.

- 1. Clippings, 1935-46
- 2. Correspondence and memorandums, 1939-43
- 3. Financial, 1939-44
- 4. Minutes; annual meetings, 1937-42
- 5. Minutes; Board of Directors, 1931-40
- 6. Minutes; general committees, 1932-34, 1939-40

Box 7 (Continued)

- 7. Published Materials, 1937-41
- 8. Reports, 1939, 1942
- 9. Rosters, 1931, 1939-41
- 10. Structure, 1933, 1938-40

Downriver-Grosse Ile

- 11. Grosse Ile Garbage Disposal Survey, 1947
- 12. Grosse Ile Study, May 1948

Downriver-Lincoln Park

- 13. Lincoln Park, 1932-42
- 14. Lincoln Park, 1934-41

Downriver-River Rouge

- 15. Campaign, 1934, 1936-41
- 16. Clippings, 1936-42
- 17. Correspondence and memorandums, 1933, 1935-42, 1945-48
- 18. Financial, 1937-41
- 19. Financial; correspondence and memorandums, 1934-41
- 20. Minutes, 1933, 1937-39
- 21. Notes, 1940, 1941
- 22. Published Materials, 1936, 1939, 1940
- 23. Published Materials, 1937-40
- 24. Reports, 1933-41, 1946-47
- 25. Rosters, 1926, 1933, 1936, 1940
- 26. Rouge-Ecorse United Centers; correspondence and financial, 1949-50
- 27. Rouge-Ecorse United Centers; minutes, 1948-50

Box 8

Downriver-River Rouge; cont'd.

- 1. Rouge-Ecorse United Centers; reports, 1948, 1951, 1956-58
- 2. Structure, 1933

Box 8 (Continued)

Downriver-Southwest

3. Southwest, 1933, 1938, 1943-49

Downriver-Wyandotte

- 4. Annual Reports, 1930, 1940
- 5. Campaign, 1936-42
- 6. Case Reports, 1928, 1930, 1932, 1935
- 7. Clippings, 1934-42
- 8. Correspondence, 1928-29, 1931, 1940-41, 1944
- 9. Family Protective Association; annual reports, 1936-42
- 10. Family Protective Association; correspondence, 1935-42
- 11. Family Protective Association; financial, 1935-42
- 12. Family Protective Association; personnel, 1938
- 13. Family Protective Association; reports, 1939-41
- Family Protective Association; rosters, 1936-43
- 15. Family Protective Association; structure, 1937
- 16. Financial, 1930, 1933, 1940, 1942, 1944
- Financial; correspondence and memorandums, 1928-33, 1941
- 18. Inter-Agency Committee, 1936, 1938
- 19 Memorandums, 1928, 1930, 1936-43
- 20. Minutes, 1940-41, 1945
- 21. Published Materials, 1930-41
- 22. Reports, 1929-33, 1942
- 23. Rosters, 1927, 1940-41
- 24. Structure, 1930, 1934, 1943
- 25. Structure; By-Laws, 1927, 1930, 1933

Gratiot Township

26. Gratiot Township, 1946-49

Hamtramck

- 27. American Red Cross; correspondence, 1921, 1926
- 28. American Red Cross; minutes, Board of Directors, 1921-26
- 29. American Red Cross; minutes, general committees, 1922-25
- 30. Annual Reports, 1927-28, 1933, 1938, 1941-42, 19
- 31. Annual Reports, 1947, 1949

Hamtramck: cont'd.

- Annual Reports, 1950-52
- 2. 3. Campaign, 1932, 1942-46, 1951, 1954
- Campaign; lists of companies, 1940-45
- 4. Campaign; rosters, 1938, 1940-42, 1945
- 5. Case Reports, 1928-34, 1952
- 6. City Council Resolution, 14 April 1932
- 7. Clippings, 1937-42, 1953 8-9.
- Correspondence, 1928-54
- 10. Financial, 1930-33, 1945-54, 1957
- 11. Financial; correspondence, 1928-33, 1938, 1943-47, 1950
- 12. Memorandums, 1930, 1932, 1937-38, 1946-54
- 13-14. Minutes; annual meetings, 1928-55
 - 15. Minutes; Board of Directors, 1927-39
- 16. Minutes: Board of Directors, 1940-41, 1945-46
- 17-19. Minutes; Board of Directors, 1947-52

Box 10

Hamtramck: cont'd.

- Minutes: Board of Directors, 1953-56
- Minutes: general committees, 1945-53 2.
- 3. Notes, 1941, 1943
- Personnel, 1930, 1935-39, 1941, 1947 4.
- 5. Physical Plant, 1937-38, 1946, 1949-51
- 6. Published Materials, 1930, 1937-41, 1944, 1951
- 7. Reports, 1928, 1931-41
- 8. Reports, 1944-53
- 9. Rosters, 1932, 1938-54
- 10. Structure, 1934, 1939, 1949
- 11. Structure; By-Laws, 1947, 1951
- 12. Survey of Hamtramck, [c. 1944]

Highland Park

- 13. Annual Reports, 1937, 1939, 1950-52
- 14. Annual Reports, 1953-55
- 15. Campaign, 1927, 1934-41, 1944-51
- Case Reports, 1931-34, 1945, 1957 16.
- 17. Clippings, 1932-44, 1950

Box 10 (Continued)

- 18. Community Council, 1944, 1947
- 19. Community Council, 1947-48, 1950
- 20-21. Correspondence, 1930-49
 - 22. Correspondence, 1950-55, 1958

Box 11

Highland Park; cont'd.

- 1. Dept. of Public Health; Annual Report, 1957
- 2. Financial, 1932, 1940, 1944, 1948, 1952-54
- 3. Map, 1928
- 4. Memorandums, 1930, 1938-45, 1948-54, 1958
- 5-6. Minutes; annual meetings, 1935-58

Two bound minutes books:

CSA of Metropolitan Detroit, Highland Park Branch,

Board of Directors Minutes

1930-39 [labeled 1930-1940] 1940-45

- 7. Minutes; Board of Directors, 1939-42, 1945-47
- 8-10. Minutes; Board of Directors, 1948-53

Box 12

Highland Park; cont'd.

- 1-2. Minutes: Board of Directors, 1954-58
 - 3. Minutes; general committees, 1930-50
 - 4. Notes, 1930, 1941, 1944, 1949
 - 5. Personnel, 1950, 1952, 1954-56
 - 6. Physical Plant, 1951, 1954, 1957
 - 7. Published Materials, 1935-54
 - 8. Reports, 1926, 1931-36, 1941-47, 1952-56
 - 9. Reports, n.d.
- 10. Rosters, 1931, 1936, 1939-58
- 11. Special Reports, 1942, 1943
- 12. Structure, 1934, 1953-55
- 13. Structure; By-Laws, 1937, 1949, 1951, 1955, 1958
- 14. Term Paper of Helen C. Thorburn, June 1939

Box 12 (Continued)

South Macomb

15. South Macomb, 1955-57

Southern Oakland County

- 16. Annual Reports, 1945-46
- 17. Annual Reports, 1948-49
- 18. Annual Reports, 1950-53, 1955, 1957
- 19. Birmingham-Bloomfield, 1943, 1945, 1947
- 20. Birmingham-Bloomfield, 1949-52
- 21. Birmingham-Bloomfield Campaign, 1944-49

Box 13

Southern Oakland, County; cont'd.

- 1. Campaign, 1944, 1946-47
- 2. Campaign, 1947, 1952
- 3. Campaign; annual reports, 1944-45, 1947-48, 1948-49
- 4. Campaign; correspondence and memorandums, 1946-51
- 5. Campaign; Red Feather Services Report for 1948
- 6. Clippings, 1940-54
- 7. Correspondence, 1945-47
- 8. Correspondence, 1949-51
- 9. Correspondence, 1953-54
- 10-11. Family Service Center, 1945-49
- 12-13. Family Service Center; financial, 1945-49
 - 14. Family Service Center; financial reports, 1947-49
 - 15. Family Service Center; manual, 1947
 - 16. Family Service Center; reports, 1946-47, 1950
 - 17. Family Service of Oakland County; annual reports, 1950-51, 1953
 - 18. Family Service of Oakland County; correspondence, 1949-54
 - 19. Family Service of Oakland County; financial, 1950
 - 20. Family Service of Oakland County; minutes, 1949-50
 - 21. Family Service of Oakland County; physical plant, 1951
 - 22. Family Service of Oakland County; reports, 1950, 1953
 - 23. Family Service of Oakland County; structure, 1950
 - 24. Family Service of Oakland County; study report, May 1949

Southern Oakland County; cont'd.

- 1. Ferndale-Pleasant Ridge, 1941-42, 1948, 1951
- 2-3. Ferndale-Pleasant Ridge Community Center, 1944-48
 - 4. Ferndale-Pleasant Ridge Community Center; annual reports, 1946-50
 - 5. Ferndale-Pleasant Ridge Council of Children's Services; minutes. 1947
 - 6. Ferndale-Pleasant Ridge; published materials, 1941, 1945, 1959
 - 7. Financial, 1945-51, 1954
 - 8. Financial; correspondence and memorandums, 1946-54
 - 9. Girl Scouts, 1943-49
- 10. Girl Scouts, 1950-51, 1954
- 11. Girl Scouts; published materials, 1951, 1955
- 12. Maps. n.d.
- 13. Memorandums, 1946-54
- 14. Minutes; annual meeting, 1952
- 15. Minutes; Board of Directors, 1945-46
- 16. Minutes;
 17. Minutes;
 1950
 Board of Directors, 1947-June 1949
 Board of Directors, August 1949-April
- 18. Minutes; Board of Directors, May 1950-December 1950
- 19. Minutes; Board of Directors, 1951
- 20. Minutes; Board of Directors, 1952-May 1953
- 21. Minutes; Board of Directors, June 1953-1954
- 22-23. Minutes; Family Welfare Division, 1947-55

Box 15

Southern Oakland County, cont'd.

- 1. Minutes; general committees, 1945-50, 1954
- 2. Minutes; general committees, 1945-50, 1954-55
- 3-5 Minutes; Group Work and Recreation, 1947-55
 - 6. Minutes; Oakdale Gardens Maternity Service, 1951-54
 - 7. Oakdale Gardens Recreation, 1946-47
 - 8. Personnel, 1945-46, 1951-52
 - 9. Physical Plant, 1947-54
 - 10. Published Materials, 1945
 - 11. Published Materials, 1946-54
 - 12. Report; community organisation project, 1948 13-15.
- 13-15. Reports, 1945-54 16.
 - 16. Rosters, 1946-56

Box 15 (Continued)

- 17. Service Reports, 1946
- 18. Social Service Exchange; manual, 1950
- 19. Special Report, 30 June 1948
- 20. Structure, 1945, 1951
- 21. Structure; By-Laws, 1947, 1950
- 22. Survey Committee, 1949
- 23. Survey Committee; preliminary report, April 1949

Southern Oakland County-Royal OakTownship

- 24. Annual Reports, 1934, 1937-39
- 25. Annual Reports, 1940-41

Box 16

Southern Oakland County-Royal Oak Township; cont'd.

- 1. Annual Reports, 1943-44
- 2. Campaign, 1931, 1934, 1936-45
- 3-4 Campaign; correspondence and memorandums, 1930-44
 - 5. Campaign; maps, n.d.
- 6. Campaign; published materials, 1936-41
- 7. Case Reports, 1929-35
- 8. Charles B. Van Dusen Special Fund, 1931-32
- 9. Clippings, 1928, 1933-44
- 10-11 Correspondence, 1928-45
 - 12. Correspondence; specific relief cases, 1930, 1932, 1938
 - 13. Family Service Association; annual reports, 1939, 1942
 - 14. Family Service Association; board member's manuals, [c. 1938]
 - 15. Family Service Association; correspondence, 1937-42
 - 16. Family Service Association; financial, 1934-38, 1941
 - 17. Family Service Association; minutes, 1938, 1943
 - 18. Family Service Association; reports, 1938-39
 - 19. Family Service Association; rosters, 1938-42
 - 20. Family Service Association; structure, n.d.
 - 21. Financial, 1930-31, 1934-41, 1944
 - 22. Financial; correspondence and memorandums, 1928-30
 - Financial; correspondence and memorandums, 1931, 1933, 1939-44
 - 24. Memorandums 1932-45
 - 25. Minutes; annual meetings, 1934-44

Southern Oakland County-Royal Oak Township; cont'd.

- 1. Minutes; Board of Directors, 1933, 1937-41
- 2. Minutes; Board of Directors, 1942-44
- 3. Minutes; general committees, 1944-45
- 4. Personnel, 1931, 1943-44
- 5. Physical Plant, 1932-37, 1942-43
- 6. Published Materials, 1931-38
- 7. Published Materials, 1940-41
- 8. Report; general meeting of CSA, 27 September 1940
- 9. Reports, 1929, 1932-39
- 10 .Reports, 1940-44
- 11. Rosters, 1935-45
- 12. Structure, 1934, 1939, 1944
- 13. Structure; By-Laws, 1929, 1934-38
- 14. Thesis of Richard S. Bachman, 1937
- 15. Youth Activities, 1935-39
- 16. Youth Activities; published materials, 1936-37
- 17. Youth Center, 1944-47

Warren Township

- 18 Annual Reports, 1943, 1947-48
- 19-20. Annual Reports, 1949-53
 - 21. Application; Lanham Act, n.d.

Box 18

Warren Township; cont'd.

- 1. Campaign, 1941-47, 1951
- 2. Campaign Reports, 1942, 1945
- 3. Campaign Reports, 1946-48
- 4. Case Reports, 1941-42, 1944, 1949
- 5. Clippings, 1941-53
- 6-8. Correspondence, 1941-52
 - 9. Financial, 1941-43, 1947, 1950, '1954
- 10. Financial; correspondence and memorandums, 1943-47, 1950-51
- 11. Girl Scouts, 1941-46, 1954
- 12. Leisure Time Survey, 1942
- 13. Maps, 1944, 1950
- 14. Memorandums, 1941-44, 1948-50, 1953