

Metropolitan Detroit Health Education Council Collection

Papers, 1974-1989

4.5 linear feet

Accession No. 1431

The papers of the Metropolitan Detroit Health Education Council were placed in the Archives of Labor and Urban Affairs in April of 1990 and opened for research in October of 1993.

The Metropolitan Detroit Health Education Council (hereafter referred to as MDHEC) is a consortium of organizations interested in health education, and maintaining a network of communication among the organizations to facilitate and coordinate health education in the metropolitan Detroit area.

MDHEC came into being in 1974 as a project of the United Community Services organization. MDHEC became the health education division of United Health Organization (UHO) yet maintained independence by continuing the use of its original name and governing board. This arrangement continued until 1981, at which time MDHEC integrated fully with UHO.

MDHEC defines as its purpose, "To foster the health of people by promoting excellence in the provision of health education programs and services, and by functioning as facilitators between and among organizations in the metropolitan Detroit area".

The papers of MDHEC reflect the history of the organization through its internal communications and correspondence mainly with the director, Susan Antisdell.

Important subjects covered in the collection are:

Integration with United Health Organization, 1981
Community Health Programs, 1975-1989
Consumer Education

Important people covered in this collection are:

Suzanne Antisdell

William Harsen

MDHEC COLLECTION

CONTENTS

9 manuscript boxes

Series I, Office Files, 1975-1989, Boxes 1-8:

Correspondence, memos, minutes, and other items that relate to the MDEHC's business operations.

Non-manuscript Material:

10 books and approximately 10 photographs, and 2 video cassettes relating to MDHEC have been placed in the Archives Audio Visual Collection.

Series I

Office Files, 1974-1989

Boxes 1-9

Correspondence, memorandums, minutes, and reports. Some of the material in the series relates to the merger of the United Health Organization with Metropolitan Detroit Health Education Council. Files are arranged alphabetically by subject or type of material. Contents of files are arranged in chronological order.

Box 1

1. Attendance ; Committees, 1975-89
2. Book Reviews,! 983-85
- 3-5. Budgets, 1976-1986
6. Conference; Concepts In Teaching Self Care Classes, 1979
7. Conference; Contraceptive Education Study Group, 1980
8. Conference; Education as a Major Treatment Modality in the Case of the Alcoholic, 1980
9. Conference; Evaluations, 1977-85
10. Conference; Evaluations, 1986-87
11. Conference; Health Promotion in Hospitals, 1982
12. Conference; How to Enjoy Life and Stay Healthy, 1978
13. Conference; Legal and Ethical Aspects of Health Educ.,1979-80
14. Conference; Patient Education Study Group, 1982-85
15. Conference; Promotion
- 16-19. Conference; Registered Participants, 1976, 1979-1986

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1. Conference; Self Care-Bibliography, 1980
2. Conference; Self Care-Class Preparations,! 980
3. Conference; Self Care-Course Guidelines,! 980
4. Conference; Self Care-Questionnaires,! 980
5. Conference; Senior Citizen Health Screening Project
6. Conference; Stemming the AIDS Hysteria, 1986
7. Conference; Women's Health Forum
- 8-11. Conference; You are Your Own Best Health Advisor, Class II-V
12. Consultant Contract, 1983
- 13-25. Correspondence; Incoming, 1975-1979

Box 3

- 11-19. Correspondence; Incoming, 1980-1983

Box 4

- 1-24. Correspondence; Outgoing, Dec,1974-1981

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- 1-10. Correspondence; Outgoing, 1982-1983
- 11. Director's Performance Evaluation, 1986
- 12-15. Director's Reports, 1977-78
- 16. Directory Orders
- 16. Financial Report, 1982-83
- 18-22. Financial Statements, 1975-1981
- 23-28. General Information, A-T

Box 6

- 1-2. Grant Proposals
- 3. MDHEC; Annual Meeting, 1976-88
- 4. MDHEC; Annual Reports, 1976-81
- 5. MDHEC; By-Laws, 1980
- 6. MDHEC; Committee Recommendations and Appointments, 1975
- 7. MDHEC; Committee Selections
- 8. MDHEC; Contributors, 1976-77,1984
- 9. MDHEC; Directories
- 10. MDHEC (UHO); Integration,! 981

Box 6 con't

11. MDHEC; Intern, 1983
12. MDHEC (UHO); Organizational Charts, 1983-85
13. MDHEC; Overview, 1976
14. MDHEC; Pamphlets
15. MDHEC; Phone requests, 1982
16. MDHEC: Programs & Activities, 1980
17. MDHEC; Publication List, 1980
18. MDHEC; Surveys and Questionnaires
- 19-21. MDHEC; Two year Plans, 1978-1990

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Box 7

1. Membership; Individual, 1977-80
2. Membership; Organizational, 1975-89
- 3-13. Memos; 1975-1984
14. Minutes; Adolescent Health Comm.
15. Minutes; Board of Directors, 1989
- 16-21. Minutes; Consumer Relations Comm., 1974-1983
22. Minutes; Development Comm., Mar 1984-1987
23. Minutes; EPSDT Comm., 1976

Box 8

- 1-2 Minutes; Executive Comm. 1975-81
- 3-11. Minutes; Governing Board, 1974-1981
- 12-13. Minutes; Health Education Steering Comm., 1982-1984
14. Minutes; Nominating Comm., 1975, 1984
- 15-16. Minutes; Patient Education Study Group, 1978-1986
17. Minutes; Peoples Health Advisory, 1984
- 18-20. Minutes; Personal Development and Training, 1975-1982

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- 1-3. Minutes; Personal development Training, 1975-79
- 4. Minutes; Program Development Comm., 1982-83
- 5. Minutes; Programs and Operations Comm., 1976
- 6. Minutes; Staff and Finance, 1975-80
- 7-11. Minutes; Steering Comm., 1984-88
- 12. Minutes; Sub Committees, 1975-81
- 13. Minutes; Technical Assistance Comm., 1976
- 14. Minutes; UHO
- 15-18. Newsletters, 1976-89
- 19. Patient Education Resource List, 1985
- 20. Rosters; Committees, 1984-89
- 21. Rosters; Governing Board, 1975-80
- 22. Worksite Information Program