

United Foundation Office of the Vice President for Administration Records

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1972-1999, bulk 1982-1988

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Related Material: Reuther collections: United Community Services, United Foundation, and United Way Collections.

PLEASE NOTE: Material in this collection has been arranged by series ONLY. Folders are not arranged within each series – we have provided an inventory based on their original order. Subjects may be dispersed throughout several boxes within any given series.

Abstract

Walter Laidlaw established the United Foundation in 1948 through the merger of the Detroit Community Chest and other Detroit charitable organizations. The goal of the United Foundation was to centralize fund raising efforts and generate mass fund raising campaigns, such as the Torch Drive, which was first held in 1949. The United Foundation was closely affiliated with the United Community Services of Metropolitan Detroit, and became affiliated with the national United Way organization beginning with the United Way's conception in 1970. The organization retained the name United Foundation until 1989, at which time it changed its name to the United Way for Southeastern Michigan to better reflect its association with the national United Way. It was known as such until its merger with the United Community Services in 1995, at which point it became known as the United Way Community Services. The United Foundation's Office of the Vice President for Administration served as the managing director of the United Foundation, and oversaw all departments within the organization.

The United Foundation Office of the Vice President for Administration Records consists of materials primarily from the tenure of Vice President Warren T. Burt. The collection demonstrates the administrative function of the United Foundation, including correspondence with the directors of other United Foundation departments, minutes and agendas documenting the proceedings of United Foundation committees and Boards of Directors, reports concerning United Foundation programs and special projects, and materials related to the United Foundation's Long Range and Strategic Planning efforts.

Important Subjects:

Community-based social services, (Detroit, Mich.)

Important Names:

Burt, Warren T.

Howell, H. Clay

Hudson, Joseph L., Jr.

Arrangement

The collection is arranged into 3 series.

Folders in each series are simply listed by their location within each box. They are not arranged, so any given subject may be dispersed throughout several boxes within each series.

Series 1: Long Range Planning, 1977-1988 (Box 1- 5)

Series 2: Strategic Planning, 1984-1991 (Box 5-9)

Series 3: General Files, 1972-1993 (Box 9-22)

Series 1

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- 3 Concensor Rating Sheets, 1982
- 4 United Way of America (UWA) LRP Report on Critical Issues Confronting Local United Ways - Voluntarism, Public Policy, and Inclusiveness
- 5 Critical Issues, 1982
- 6 United Foundation (UF) LRP Study, 1982 July 7
- 7 LRP Committee Meeting, 1982 July 26
- 8 LRP Committee Meeting, Minutes, 1982 July 26
- 9 LRP Committee, 1982 August 31
- 10 LRP Steering Committee, 1982 September 2
- 11 LRP Steering Committee, 1982 September 15
- 12 UF Staff Conference - LRP, 1982 September 3
- 13 LRP Committee, 1982 September 20
- 14 LRP Committee, 1982 September 17
- 15 LRP Committee Meeting, Minutes, 1982 September 29
- 16 LRP Committee, 1982 September 29
- 17 LRP Committee, 1982 October 12
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- 4 The Demands of Special Interest Groups, Issue #5, 1983
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- 9 The Need to Streamline the Agency Delivery System, Issue #18, 1983
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- 28 Capital Fund Division, 1986 October
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- 30 March 10
- 31 Central Allocations Committee, 1986

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- 1 Central Allocations Committee, 1986 January 30
- 2 Collateral Materials, 1986
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- 4 Communications Committee, 1986
- 5 Communications Department
- 6 United Way Staff Conference, 1986 March
- 7 United Way Staff Conference, 1986 March
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- 10 Executive Committee, UF/UCS Joint Head Quarters Facility, 1986 November
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- 13 Highlights, 1985-1986
- 14 Inter Office Memos, General Information
- 15 Inter Office Memos, 1985
- 16 UF/UCS Physical Facilities Meeting, 1986 March 6
- 17 UF/UCS Physical Facilities Committee Meeting, 1986 October 8
- 18 Joint UF/UCS Physical Facilities Revised Renovation Budget, 1986 October
- 19 Joint UF/UCS Headquarters
- 20 Labor Department
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- 22 Media Relations Task Force, 1986
- 23 National Academy for Voluntarism Schedule, 1986
- 24 National Academy for Voluntarism, 1986
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- 26 New Detroit, 1986
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- 30 Nominating Committee, 1986
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- 1 The Society for Nonprofit Organizations, 1986
- 2 Speakers Bureau Training Manual, 1985
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- 6 Top Corporate Leadership Meeting
- 7 Torch Drive, 1986
- 8 Torch Drive Materials, 1986 (1 of 2)
- 9 Torch Drive Materials, 1986 (2 of 2)
- 10 Torchlighters
- 11 Union
- 12 United Community Services
- 13 United Fund Foundation of America
- 14 United Way of America, General
- 15 United Way of America NPAC Information Technology Committee
- 16 United Way of Michigan State Staff Conference, 1986
- 17 Urban Progress Fund, 1986
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- 20 Mid-America Conference, Warren T. Burt File, 1989
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- 31 UF Board and Advisory Board Classification Report, 1989
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- 10 Board Meeting, 1990 April 27
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- 15 Capital Fund Division, 1990
- 16 Central Allocations, 1990
- 17 Communications, 1990
- 18 Detroit Economic Growth Corporation
- 19 Employee Service Awards Recognition Program, 1990
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- 11 Tour of United Way Building, 1990
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