

COLLEGE OF EDUCATION
AUDIO-VISUAL CONSULTATION BUREAU COLLECTION

Papers, 1944-1960
(Predominantly, 1948-1959)

12 linear feet

Accession # 206
OCLC#
DALNET #

The records of the Audio-Visual Consultation Bureau were placed in the Archives by Henry Leung of the Center for Instructional Technology in September of 1970. These records were not created by the Center for Instructional Technology or its predecessor organizations. These are the records of the College of Education's Audio-Visual Consultation Bureau, directed by Arthur Stenius.

In March of 1945 President David Henry appointed a Committee on Audio-Visual Aids to examine existing facilities, to suggest improvements and expansion of audio-visual teaching aids service, and to recommend organizational and administrative needs. The Committee recommended in June of 1946 that a division of audio-visual education be created with the director reporting to the President. In April of 1948, Clarence Hilberry, Dean of Administration, outlined the principles for the division of responsibilities between the colleges and the University Audio-Visual Centers. From 1948 to 1958, the University experienced growth in audio-visual programs and services. During the years the names and functions of the audio-visual units of the University have changed. President William R. Keast established the Center for Instructional Technology in April of 1967 to encompass the Audio-Visual Production and the Audio-Visual Utilization Centers, formerly the Visual-Auditory Center, and the Mass Communications Division.

The College of Education had two audio-visual units separate from the University. The Department of Audio-Visual Education provided prospective teachers, in-service teachers and educational administrators with professional training in the use of visual and auditory teaching aids. The Audio-Visual Consultation Bureau was established for the primary purpose of counseling with school superintendents and state and national educational organizations regarding their needs for improved audio-visual methods and materials. The Bureau assisted non-profit organizations and commercial producers and sponsors to provide instructional materials intended for school and college use. Just prior to 1958 the Bureau became a production and distribution agency for film strips, recordings, motion picture films and similar material.

In June of 1958, the College of Education merged the Audio-Visual Consultation Bureau with the Audio-Visual Education Department. The responsibilities of the new department included producing some materials for use in its classrooms and instructional laboratories in addition to producing motion pictures about schools, school systems, or some facet of community life that related directly to the schools. The department was also to produce training films and make full use of the University's Auditory-Visual Production Center to create its productions.

Arthur Stenius was Director of the Audio-Visual Consultation Bureau until his death in May of 1955. In 1939, Stenius studied radio and visual education in ten European countries. He combined practical experience in directing the utilization and service of audio-visual materials with his research. He was appointed directing administrator of the audio-visual program of the

Detroit Public Schools in 1943. It was through the initiative of Arthur Stenius that a group of educators met in Detroit in 1946 to draw up a statement of policy for school use of sponsored materials. In addition, he prepared film strips, motion pictures and record albums which were widely used by schools and firms. Among these were current events which he prepared for the Detroit Times and The New York Journal American.

The collection documents the Bureau's production of educational movies and slide strips and accompanying printed material on a variety of subjects. It also reflects the use of visual material in classrooms as well as developments in teaching methodology in the 1950s.

Important subjects and correspondence in the collection:

American Telephone and Telegraph	James Kantor
Detroit History	Robert Lusk
Educational Use of Visual Aids	Shelby Z. Newhouse
Industry	Arthur Stenius
School Plant Studies	
Steel Industry	

CONTENTS

12 Storage Boxes

- Series I, Bureau Projects, 1944-1959, Boxes 1-5, p. 4
Correspondence, permission to use photographic material, research material, scripts, and treatments.
- Series II, Bureau Functions, 1949-1960, Boxes 6-8, p. 9
Publicity, scripts, pamphlets, and brochures relating to marketing, advertising, promotion, and production, and Detroit Historical Society correspondence.
- Series III, American Telephone and Telegraph, 1948-1959, Boxes 9-10, p. 14
Educational films for students, correspondence, promotional material, research material, scripts, and treatments.
- Series IV, Correspondence, 1949-60, Boxes 11-12, p. 15

NON-MANUSCRIPT MATERIAL

Six and one third storage boxes of photographs, negatives, proof sheets, prints, and one phonograph record from this collection have been transferred to the Archives Audio Visual Collection. Over the years the following items have been received from the Center for Instructional Technology by the University Archives and transferred to the Audio Visual Collection: 28 storage boxes of negatives and photographs whose subjects include buildings by street and the University Theater; 13 16mm films whose subjects include band, nursing, Presidents Keast and Hilberry, dedication of Shapiro Hall, and Monteith College; 16 audio tapes whose subjects include inaugurations and/or speeches of Presidents Henry, Gullen, and Bonner; 550 slides; and 1 bronze plaque in memory of David Mackenzie.

- 4 -

Series I
Bureau Projects, 1944-1959
Boxes 1-5

Box 1

1. #50; "Core Curriculum class in Action", 1952-57
2. #51; "Automotive Industry", 1955-57
3. #52; "Library and Audio-Visual Materials", 1949
- 4- 5. #53; "The Felt board in Teaching", 1951-58
6. #54; "Bulletin Boards at Work", 1950-57
7. #55-56; "Imperial Rome, Its Life and Grandeur", 1949-51
8. #57; "Making Your Chalk Teach", 1951-56
9. #58; "Abstract Art, What is it?", 1950-58
10. #59; "Helping Children Discover Arithmetic", 1951
11. #60; "Your Educational Philosophy, Does it Matter?", 1951
12. #61-62; "Let's Take a Look at Teaching", 1951
13. #63; "Case Problems in Guidance", 1950-51
14. #64; "Great Poets of English Literature", 1950-56
15. #65; "Life in Ancient Rome", 1950-57
16. #66; "Kindergarten and Your Child", 1951-59
17. #67; "Classroom Bulletin Boards", 1953-57
18. #68; "The School, The Child's Community", 1951-55
19. #69-70; "The Stock Exchange" Parts I and II, 1949-50
20. #71; "Housing for All", 1944-49
21. #72; "Crime, Everybody's Problem", 1949-50
22. #73; "United Nations at Work", 1948-49
23. #74; "Statehood for Hawaii", 1948
24. #75; "Marshall plan for European Recovery", 1948-49
25. #76; "Planning Our Cities", 1948-49
26. North Central Association; Script, 1958
- 27- 32. #77; "A Design for Physical Education", 1956-58
33. #78; "Industrial Harmony Through L-M-C", 1949
34. Conference on Home - School Relations; Script, n.d.
35. #79; "Getting the World's News", 1949
36. #80; "Our Nation's Health", 1950
37. #81; "Our Nation's Inventory", 1950
38. #82; "Pensions for All", 1951
39. #83; "Taxes, Your City's Income", 1956
40. #84; "Today's Farmer", 1949-52
41. #85; "Women and Work", 1951
42. #86; "How Pupils and Teacher Plan Together", 1955-57
43. #87; "Stories That Teach", 1952-54
44. #88; "Advertising - A Force in Modern Living", 1951
45. #89; "Mass Production", 1951
46. #90; "The Report Card Comes Home", 1951
47. #91; "Music for Movement", 1951-58
48. #92; "Cadillac's Village", 1949-58
49. #93; "Achieving Classroom Discipline", 1951-58

Box2

1. #94; "Storing Our Nation's Goods", 1951-52
2. #95; "Our Nation's Bloodstream", 1951
3. #96; Trucking Industry Filmstrip, 1951-55
4. #97; "Research Points the Way", 1951
5. #98; "Communication Serves Our Nation", 1950-52
6. #99; "Making Field Trips Effective", 1951-57
7. #100; "Understanding Snakes", 1951-58
8. #101; "Adventure for Defense", 1951-52
9. #102; "Wizard of Menlo Park", 1951-56
10. #103; "Accidents Will Happen, If You Let Them", 1951-52
11. #104; Water Pollution, 1955
12. #105; "Detroit Becomes a Commercial Center", 1955-56
13. #106; "A Day Without Numbers", 1952-53
14. #107; Elementary School Contemporary Affair Filmstrip Series, 1952
15. #108; "Field Trip Pointers for Parent Guides", n.d..
16. #109; "Demonstration as a Teaching Tool", 1951-58
- 17- 18. #110; "Where Your Money Goes", 1954-56
19. #112; "Problems of Our Cities", 1955
20. #113; "Bringing the Community to the Classroom", 1957
21. #114; "The School Looks at the Community", 1952-53
22. #115; "Power, Servant of Our Nation", 1951-52
23. #116; "Corporations, Citizens of the Community", 1952-54
24. #117; "How We Find Out", 1954
25. #119; "Conservation, Key to Survival", 1952-53
26. #120; "Alaska - America's Northwest Frontier", 1955
27. #121; "Machines and Human Welfare", 1953
28. #122; "Steel and the Nation", 1953
29. #123; "What's the Price?", 1953
30. #124; "Nature of a Job", 1953
31. #125; "Interdependence in Industry", 1953
32. #126; "Chemistry of Iron", 1953
33. #127; "Turning Education Objectives into Class-Room Activities - Dr. Sand", n.d.
- 34- 40. #128; "Trips That Teach", 1956-57
41. #129; "How Mit & Tim Fooled Their Friends", 1953
42. #130; "Using Filmstrips in the Church School", 1953
43. #131; "Cities Within Cities", 1953
44. #133; "Beauty in Stone", 1953
45. #134; "Pontiac Past", 1953
- 46- 49. #135; "What is a Good School?"; Correspondence, 1955-59

Box 3

1. #135; "What is a Good School?", Financial, 1955-59
2. , "Millville Hires a Teacher" a motion picture treatment, n.d.
3. , Planning Committee, 1956
- 4- 8. , Production, n.d.
9. , School Plant Studies, 1953-55
10. #136; "Current Economic Scene & the Teacher", 1953-54
11. #137; "A Class Studies Rubber", 1954

Box 3 (con't)

12. #138; "Crisis in Education", n.d.
13. #139; "Feeding Our Nation", n.d.
14. #140; "The Greatness of America - The Freedom to Choose", 1953-55
15. #141; "Roads, A National Problem", 1953-54
16. #142; "The Family - A Changing Pattern", 1954
17. #144; "Helping Your Child in School", 1955
18. #146; "Out of Michigan's Past", 1954-58
19. #147; "Dolls for Democracy", 1955
20. #148; Intensive Teacher Education Program (I.T.E.P.) Motion Picture, 1956
21. #149; "Parent Teacher Conferences", 1954-57
22. #150; "Program for the Nation", 1954
23. #151; "Der Knaben Gluck", 1956-57
24. #152; "Our Foreign Trade", 1954
25. #153; "New Orleans Profile", 1954-57
26. #154; "Detroit Becomes American", 1951-58
27. #155; "Along Mexico's Byways", 1954-56
28. #156; "Promise of America", 1952
29. #157; "Teacher and Public Relations", 1952-56
30. #158; "Keeping Our City Clean", 1952-57
- 31- 34. #159; "Gregory Learns to Read", 1955-58
35. , Financial, 1956-59
36. , Permission to use photographs, 1956
37. , Scripts, 1956
38. , Research Material, 1952-55

Box 4

1. #160; "You and the Automobile", 1954-55
2. #161; "Puerto Rico - Caribbean Commonwealth", 1954
3. #166; "Many Work to Bring us Milk", 1950-55
- 4- 5. #167; "Greenfield Village where Yesterday Lives Today", 1955-57
6. #168; "What is Automation?", 1955
7. #169; National Education Association (NEA) Filmstrip, 1956
- 8- 9. #170; "Flowers and Your Future", Filmstrip, 1954-59
10. #171; "House Where Rowers Grow", 1954-59
11. #172; "Family Life Education in the Elementary School", c 1955
12. #173; "Atoms for Peace", 1954-55
13. #174; "Detroit Under British Rule", 1951-58
14. #175; Michigan Secondary School Association Filmstrip, 1950
- 15- 16. #176; "Schools for Tomorrow", c 1955
17. #177; "French Sound Filmstrip, c 1955
18. #178; "Detroit - Michigan's First Capital", c 1955
19. #179; "Parent - Teacher Conferences", phonograph album, 1956
20. #180; Sheet metal, 1956
- 21- 22. #181; "Henry Ford Museum - House Where Yesterday Lives", 1956-57
23. #182; "Detroit in a Divided Nation", n.d.
24. #183; Banking, 1956
25. #184; Benelux, n.d.
26. #185; "Blackboard and Arithmetic", 1950

Box 4 (con't)

27. #186; Camera Observation Unit, 1950
28. #187; Cauley's Material for Filmstrip, n.d.
29. #189; "Chemistry of Steel", 1951-53
30. #190; Commodity Exchange, n.d.
31. #191; Community Fund, 1950
32. #192; "Depends on How You See It", 1951
33. #193; "Detroit Mural", 1956
34. #194; Detroit - Wayne Major Airport, 1952
35. #195; Diplomat's School, n.d.
36. #197; "Economic Questions", 1953
37. #198; "Electricity in Our Home", 1948-49
38. #199; "Elementary School French Film", 1954
39. #200; "Evaluation of Reaching Tools", 1952
40. #201; "Gadgets for the Blind", n.d.
41. #202; "Great Poets of American Literature", 1952
42. #203; "The Process of Group Process", n.d.
43. #204; "Guaranteed Annual Wage", 1954
44. #205; "How to Learn the Latin Verb", 1951
- 45- 47. #206; "Ask the Brave Soldier", 1956-59
48. , Financial, 1956-57
49. #207; "Industries of Our Nation", 1949
50. #208; "Industry Visits the Schools", 1950-55

Box 5

1. #209; "Inner Man Applied to Education", 1952
2. #210; Insurance, 1950
3. #211; "Iron and Steel Industries, c 1950
4. #212; "Key to Our Nation's Economy", 1953
5. #213; "Long Distance Please", c 1950
6. #214; Maps, 1956
7. #215; "More Alike Than Different", 1949-51
8. #216; "Moses", 1948
9. #217; "Principal - Teacher Relations", 1951-52
10. #218; "Psychology in Education", c 1950
11. #219; "School, The Home, and Television", c 1950
12. #220; Science, c 1950
13. #221; "Seward's Folly", c 1950
14. #222; "Social Effects of the Steel Industry", 1953
15. #223; "Special Education", 1944-50
16. #224; "Stenius - Personal Philosophy", 1954
17. #225; Tape Recorder, 1952
18. #226; Teacher Education, 1952
19. #227; "The Two Dolls", c 1950
20. #228; Wayne State University Film, 1955
21. #229; "Windy and His Work", c 1950
22. #230; Atomic Energy Film, 1949-51
- 23- 24. #231; "The Restless City Speaks", 1956-57
25. #232; "Stairway to the Past", 1956-57

Box 5 (con't)

- 26- 28. #233; North Central Association Film, 1957, 1959
- 29. , Financial, 1958-59
- 30. , Report, Aug 1956
- 31. , Scripts, 1958
- 32. #234; "The Little Prince", 1955
- 33. #235; "Le Paradis Est Une Plage", 1958-59
- 34. #236; Wayne County Filmstrip, 1958
- 35. Scripts; Miscellaneous, 1949, n.d.
- 36. Incomplete Bureau Projects; American Society for Metals, 1954
- 37. ; Inquiries for Assistance, 1958
- 38- 39. ; Miscellaneous, 1951-58, n.d.
- 40. ; Possible Projects, 1957-58
- 41. ; Proposed Films, Counseling Techniques, 1956

SERIES II
Bureau Functions, 1949-60
Boxes 6-8

Box 6

1. Additional Services; Foreign Student Program, 1955
2. Advertising; Adult Leadership, 1955
3. ; ALA Bulletin, 1955-56
4. ; Arithmetic Teacher, 1954
5. ; Art Education, n.d.
6. ; Business Screen, 1955
7. ; Catholic Educational Review, 1954-56
8. ; Catholic School Journal, 1955
9. ; Education Digest, 1955
10. ; Education News, 1950
11. ; Elementary School Journal, 1957
12. ; Film News, 1951-53
13. ; Film World and Audio-Visual World, 1955
14. ; Free Listings; General, 1955-57
15. ; French Review, 1957-58
16. ; Highlights, 1955
17. ; Industrial Arts Teacher, n.d.
18. ; Illinois Education, 1955
19. ; Instructor, 1955-57
20. ; International Journal of Religious Education, 1954
21. ; Look and Listen, 1955
22. ; Mathematics Teacher, 1955
23. ; Miscellaneous, 1956-57
24. ; National Educational Secretary, 1955
25. ; Pedagogic Reporter, 1955
26. ; Quarterly Journal of Speech, n.d.
27. ; "Rushes" F.C.A., 1955
28. ; Scholastic Teacher, 1956-57
29. ; Science Teacher, 1955
30. ; Wilson Film and Filmstrip Guides, 1954-55
31. Application Forms of International Educational Character, n.d.
32. Bibliographies, 1950-52
- 33- 34. Brochures; Ideas, n.d.
- 35- 36. ; Hand-Outs, n.d.
37. Bureau Reprint, 1949
38. Conference; Education Day, n.d.
39. ; Film Strip Clinic, 1954
40. Inventory; Brochures, 1955
41. ; Distribution Figures, n.d.
42. ; List of Bureau Productions, 1955
43. ; List of Filmstrips, n.d.
44. ; Preview Film Inventory, 1956
45. Library of Congress Cataloging Data, 1954-56
46. Institutions and Organizations; American Association for Jewish Education
47. ; American Association of Teacher of French

Box 6 (con't)

48. ; American Library Association
49. ; American School Publishing Corporation
50. ; California Mathematics Council
51. ; Calvin Company
52. ; CBS
53. ; Chicago Schools Journal
54. ; Contemporary Affairs
55. ; Current Affairs
56. ; Educational Film Guide
57. ; Educational Film Library Association
58. ; Educational Screen
59. ; Educational Services
60. ; Film Council of America
61. ; Filmstrip Guide
62. ; French Embassy
63. ; International Film Bureau, Inc.
64. ; Joint Council of Educational Television
65. ; Illinois Education
66. ; Industrial audio-Visual Association
67. ; Instructor
68. ; Mathematics Teacher
69. ; Michigan Education Association
70. ; Modern Language Association
71. ; National Association of Manufacturers
72. ; National Citizens Council for Better Schools
73. ; National Council for Elementary Science
74. ; National Council of Churches of Christ
75. ; National Education Association NEA
76. ; NEA Journal
77. ; Nation's Schools
78. ; Newman Visual Education Co.
79. ; New York City Board of Education
80. ; New York Journal American
81. ; Palette Patter
82. ; Parent-Teacher Association
83. ; Pulpit Digest
84. ; Scholastic Teacher
85. ; Teaching Tools

Box 7

1. Institutions and Organizations; Tension Envelope Corporation
2. ; The Town Hall, Inc.
3. ; Will Hoff Rubber Stamp Corporation
4. ; U. S. Government Department of Commerce
5. ; U. S. Government Office of Education
6. ; U. S. Government Department of State
7. ; U. S. Government Department of the Treasury
8. ; U. S. Government General Services Administration

Box 7 (con't)

9. ; U. S. Government Library of Congress
10. ; Westminster Teacher
11. ; World Council of Christian Education and Sunday School Association
12. Previews, 1956
13. Previews of Instructor's Guides; Bretagne, Pays de La Mer, n.d.
14. ; Le Haut De Cagnes, n.d.
15. ; Le Mont Saint Michel, n.d.
16. ; Paris A Mon Coeur, n.d.
- 17- 19. Production; 1949-57, 1955
20. ; Copyrights, 1954-55
21. ; Ideas, 1950
22. ; TV Information of Bureau Productions, 1955
23. ; Cover Samples, n.d.
24. ; Felt Samples, n.d.
25. ; Inks, n.d.
26. ; Marking Devices & Equipment, n.d.
- 27- 28. ; Paper Samples, n.d.
29. ; Type Size Samples, n.d.
30. ; Bindings, n.d.
31. Promotion; "Achieving Classroom Discipline", 1952
32. ; "A Core Curriculum Class in Action", n.d.
33. ; "Adventure for Defense", 1953
34. ; "Along Mexico's Byways" and "New Orleans Profile", n.d.
35. ; "Atoms for Peace", 1955
36. ; "Beauty in Stone", 1955
37. ; "Bringing the Community to the Classroom", 1953
38. ; "Bulletin Boards at Work", n.d.
39. ; "Cadillac's Village", 1950
40. ; "Case Problems in Guidance", 1953-56
41. ; "Cities Within Cities:", n.d.
42. ; "A Class Studies Rubber", n.d.
43. ; "Classroom Bulletin Boards", n.d.
44. ; "Contemporary Affairs Filmstrips", 1953
45. ; "A Core Curriculum Class in Action", n.d.
46. ; "A Day Without Numbers", 1953-54
47. ; "The Demonstration as a Teaching Technique", n.d.
48. ; "Der Knaben Gluck", 1956
49. ; Filmstrips—more than one, n.d.
50. ; "The Feltboard in Teaching", 1955
51. ; "The Feltboard in Teaching", Reprint, 1949

Box 8

1. Promotion; Publicity French Series, 1953-56
2. ; "Field Trip Pointers for Parent guides", 1955
3. ; "Filmstrips For Your Social Studies Program", n.d.
4. ; "Flowers and Your Future", n.d.
5. ; "Four Stars for Your Teacher Education", n.d.
6. ; "Greenfield Village", 1955

Box 8 (con't)

7. ; "Gregory Learns to Read", 1957
8. ; "Helping Children Discover Arithmetic", n.d.
9. ; "Henry Ford Museum", n.d.
10. ; "How We Find Out", 1956
11. ; "How Pupils and Teachers Plan Together", 1952
12. ; "Imperial Rome - It's Life and Grandeur", 1950
13. ; "Kindergarten and Your Child", n.d.
14. ; "Let's Take a Look at Teaching, 1952-53
15. ; "Life in Ancient Rome", n.d.
16. ; "Making Field Trips Effective", 1953
17. ; "Making Your Chalk Teach", n.d.
18. ; "Magic of Mass Production", 1953
19. ; "Music for Movement", 1952
20. ; "Nature of a Job", 1953
21. ; "New Orleans Profile, n.d.
22. ; "Parent Teacher Conferences, n.d.
23. ; "Power - Servant of Our Nation", 1953
24. ; "Problems of our Cities" Discussion guide, 1955
25. ; "Puerto Rico Caribbean Commonwealth", 1955
26. ; "Program for the Nation", 1955
27. ; Records "Stories that Teach", n.d.
28. ; "The Report Card Comes Home", n.d.
29. ; "The School - The Child's Community", n.d.
30. ; "Schools for Tomorrow", 1956
31. ; "The Stock Exchange", 1950
32. ; "Teacher Education Programs", n.d.
33. ; "Understanding Snakes", 1953
34. ; "Using Filmstrips in the Church School", n.d.
35. ; "Wizard of Menlo Park", 1952-53
36. ; "Your Educational Philosophy", 1953
37. Promotions in Magazines; Audio-Visual Instruction (Formerly Instructional Materials). 1955-57
- 39- 39. ; Educational Screen (formerly Audio-Visual Guide). 1950-56
40. ; Elementary School Journal /School Review. 1957
41. ; French Review. 1955-57
42. : The Instructor. 1957
43. ; Michigan Education Journal. 1955
44. : The Nation's Schools. 1956
45. ; Teaching Tools. 1955
46. Organization; Financial, 1957-58
47. ; Through September 1956, 1955-56
48. Projects; Modern Language Audio-Visual, 1956
49. Promotion; Bureau Form Letters, n.d.
50. ; Christmas card, 1956
51. ; Financial, 1957-58
52. ; Form card to send with brochures, n.d.
53. ; Order blanks, n.d.
54. ; Reply cards for French series, n.d.
55. ; Reply card general, 1956

Box 8 (con't)

- 56. ; Sample of material mailed, 1956
- 57. ; Television Policy for motion picture use, 1957
- 58. ; Direct Mail Advertising, 1956
- 59. ; Inter-University Publicity, 1956
- 60. Detroit Historical Society; General 1950-57
- 61. ; Financial, 1951-60
- 62. Request for Information, 1958
- 63. Scripts, 1953
- 64. Teacher's guides, n.d.

- 14-

SERIES III
American Telephone and Telegraph, 1948-1959
Boxes 9-10

Box 9

1. Baby Sitting, 1953
2. Born, Lee; Notes, 1957
3. Catalog, 1955
4. Correspondence, 1950-59
5. Distribution of Materials, 1949
6. Education research, Inc., 1951
7. Film Evaluations by Students, 1952
- 8-10. Film Evaluation Project, 1953-56
11. Film Evaluations; Mendel Sherman, 1954
12. Financial, 1948-57
- 13- 14. "Hemo the Magnificent, 1957
15. History of Communications, 1956
16. Home Economics, Telephone and, n.d.
17. Michigan Bell Telephone Co., 1953-56
18. "Mr. Bell Invents the Telephone", 1956
19. "Our Mr. Sun"; Instructors guide, 1956
- 20-21. "Our Mr. Sun"; Evaluations, 1956-57
22. "Our Mr. Sun"; Financial, 1956-57
23. "Our Mr. Sun"; General, 1956-57
24. Permatelicans, 1956-57
- 25- 27. Reports, 1948-56

Box 10

1. Research, n.d.
2. School Enrollments, 1949-55
- 3- 4. "Science of Telephony"; Film, 1948-54
5. "Science of Telephony"; Textbooks, 1951
6. Scripts, n.d.
7. Social Studies Texts; Re: Telephone, c 1950
8. "Sounds Familiar", 1957
- 9- 10. "The Strange Case of the Cosmic Ray", 1957
11. "Telephone Hour"; Project, 1955
12. Telepractice Kit; 1953-57
13. ; "Communication by Telephone", 1954
14. ; "Instructional Aids, n.d.
15. ; "Know Your Company", n.d.
16. ; "Proper Telephone Technique", 1953
17. ; Survey, 1957
18. ; "Telephone Usage", n.d.
19. ; "Tele-Training Outline", n.d.
- 20- 22. Telezonia Package, 1950-57
- 23- 24. "The Unchained Goddess", 1957-59
25. Vocational Guidance; Film, 1951
26. Wisconsin Bell Telephone Company, 1954-55

-15-

SERIES IV
Correspondence, 1948-59
Boxes 11-12

Box 11

1. AGRA Films, 1955-57
2. American Air Filter Co., 1956-59
3. American Iron and Steel Institute, 1956
4. Calvin Company; General, 1956-58
5. Consumers Power Company; "Wizard of Menlo Park", 1951-52
6. Coryell, Louise, 1956-57
7. Couillard, Jarvis, 1955-57
8. Creole Petroleum Corporation, 1956
9. Dairy Council of Detroit, 1958
10. ; Booklets, 1954
11. ; Correspondence, 1952-55
12. Davidson, Edith, 1956-57
13. Department of Public Works; Correspondence, 1950-54
14. Detroit Board of Education; Financial, 1958
15. Detroit Edison Company; Correspondence, 1948-55
16. ; "Wizard of Menlo Park", 1951
17. Detroit Times, 1948-49
18. Divizia, Margaret, 1956-57
19. Economic Club, 1950-51
20. Fayman, Lynn, 1952
- 21- 23. Firestone Tire & Rubber Co.; Correspondence, 1952-53, 1954, 1955
24. ; Economic Education Conferences, 1951-52
25. Fitzwater, James P., 1954
26. Florists' Telegraph Delivery Association; Correspondence, 1955
27. Ford Foundation, 1956-57
28. Gardner, Orin - Jane, 1951-53
29. General Motors Corporation, 1949-54
30. Gentry, William, 1950
31. Glengary Press, 1954-56
32. Good Housekeeping Magazine, 1949
33. Greenfield Village and Henry Ford Museum, 1951-55
34. Griffith, Bernard, 1956
35. Gottesleben, Elizabeth, 1956
36. Hamilton Wright, Inc., 1954
37. Harris, Donna, 1950-55
38. Hart, Gardner L., 1955-56
- 39- 40. Hill and Knowlton; Correspondence, 1950-53, 1954-55
41. ; Financial, 1953, 58
42. ; Scripts, 1953
43. ; "Chemistry of Iron - and Steel", n.d.
44. Hochhmimer, Rita, 1957
45. Household Finance Corporation, 1955
46. Indianapolis Power & Light Co.; "Wizard of Menlo Park", 1951-52
47. Ingham, George, 1956-57
48. Institute of Life Insurance; Correspondence, 1949-56

Box 11 (con't)

- 49. Institute for Economic Education; Report, 1958
- 50. Jam Handy Organization, 1950-55
- 51. Johnson, Baker, 1955
- 52. Johnson, S.C. and Company, 1949-55
- 53. Kellogg Foundation, 1952
- 54- 56. Key Productions (Current Affairs); James Kantor, Correspondence, 1948-52

Box 12

- 1- 2. Key Productions (Current Affairs); James Kantor, Correspondence, 1953-56
 - 3. ; Distribution of Filmstrips, 1949
 - 4. ; Financial - Paid, 1949-55
 - 5. ; Ideas for Future Productions, 1951
 - 6. ; Publicity, 1949-53
- 7. Langlois Filmusic, Incorporated, 1956-59
- 8. Life Magazine, 1954
- 9. Lusk, Robert C, 1954
- 10. Lusty, Arthur J., 1952-53
- 11. Merrill-Palmer, 1950-55
- 12. McNerney, Chester, 1953-55
- 13. Movicon Motion Pictures, 1956-59
- 14. National Citizens Council for Better Schools, 1956
- 15. National Conference of Christians and Jews, Inc., 1956-59
- 16. Newcomb Detroit Co., 1956
- 17. Newhouse, Shelby Z., 1950-55
 - 18. ; Financial, 1952-57
 - 19. ; Script, 1957
- 20- 21. New York Board of Education, 1953-55, 1955-56
- 22- 27. New York Journal; American Filmstrip Series, 1948-55
 - 28. ; Evaluation, 1949
 - 29. ; Financial, 1949-55
 - 30. ; Production List, n.d.
 - 31. ; Promotion, 1949-55
- 32. New York Times, 1948-54
- 33. Piltz, Albert, 1956-58
- 34. Poultry & Egg National Board, 1952-54
- 35. QQ Motion Picture Titles; General, 1952-58
- 36. Questionnaire, Bureau, 1948
- 37. Radio Corporation of America, 1950-55
- 38. RCA Victor, 1956-57
- 39. Releases, 1948-50
- 40. Rockefeller Center, Inc.; Correspondence, 1953-54
- 41. Script Writers, 1956
- 42. Sherman, Mendel, 1954-55
- 43. United Sound System, Incorporated, 1956-57
- 44. Zaff, Rosalind, 1956-58