

OCCUPATIONAL THERAPY, DEPARTMENT
OFFICE OF THE CHAIRMAN

Papers, 1944-1974
(Predominately 1963-1965)
2.5 Linear Feet

Accession Number 355

The papers of the Department of Occupational Therapy were placed in the University Archives on October 19, 1974 by Martha Schnebly, Chairman of the Department of Occupational Therapy.

The Occupational Therapy Curriculum was started in September 1944. Dr. John Lee of the Department of Special Education was initial advisor in this program and submitted a curriculum which was given temporary approval by the Council of Medical Education of the American Medical Association.

In February 1945, Miss Barbara Jewett, O.T.R., joined the faculty as an assistant professor. This was a cooperative arrangement with the Detroit Orthopaedic Clinic where she served as a consultant for the Curative Workshop. At this time the Occupational Therapy Office was in Old Main. The curriculum was set up as a general University Program under the responsibility of Clarence Hilberry, Dean of Administration. The degree was offered in both the College of Liberal Arts and the College of Education.

In the fall of 1946, Miss Jewett became a full time instructor and curriculum counselor, and she remained for 28 years as chairman of the department until her retirement in 1974. The curriculum and professional courses were centered in Grace Hospital, and clinical affiliation centers were arranged by Miss Jewett. In the spring of 1947, a department was equipped by the hospital to provide a clinical setting for the curriculum. The addition of a treatment program necessitated the addition of a therapist to the staff, which was made possible through a cooperative arrangement with the Hospital and the University. On July 8, 1948 the Council of Medical Education gave full approval to the curriculum, under the medical direction of Dr. Max K. Newman. In 1952 the curriculum moved to Detroit Memorial Hospital where more adequate space and facilities were available. The Occupational Therapy Program was given the status of a Department in the College of Liberal Arts in the spring of 1956.

In February, 1959, the Department of Occupational Therapy moved to new and enlarged quarters in the Rehabilitation Institute. Here the Department no longer was responsible for patient treatment, and the classroom and library facilities were available for students throughout the day. Dr. Joseph Schaeffer, Director of the Rehabilitation Institute and Chairman of the Department of Physical Medicine and Rehabilitation at the Medical School, became medical advisor for the Department.

In the fall of 1963 the Department was transferred from the College of Liberal Arts to the College of Medicine. In May 1965, the program was re-surveyed and accredited by the American Occupational Therapy Association and the American Medical Association.

In 1969 the Medical School created the Division of Allied Health Programs under the leadership of Dr. Fred Rights which combined the Departments of Medical Technology, Physical Therapy, and Occupational Therapy. The Master of Science program was officially started in September, 1970.

Expansion renovation at the Rehabilitation Institute necessitated a move to 645 Mullet Street in September, 1970. This temporary move into the Old Medical School Building housed the program until January, 1973 when the third floor of the Medical School building (1400 Chrysler) was renovated to give the Department of Occupational Therapy the much needed space and facilities.

Important subjects covered in the collection are:

Curriculum for Registered Occupational Therapists
 Training Program for Occupational Therapy Assistants
 Volunteer Occupational Therapy Assist Program
 The Role of Occupational Therapy for Geriatric Patients
 Community Services and Programs for the Aging

Contents

5 Manuscript Boxes

Series I, Box 1

Correspondence, reports, records and other materials relating to the organization, accreditation, and administration of the department from its beginnings in 1944 to 1974. Files include career survey, project for the upgrading of paraprofessionals, and publicity concerning Occupational Therapy Department students, graduates, and faculty.

Series II, Box 2, Folders 1-4

Reports, articles, and programs of physical medicine that relate the field of physical medicine to all facets of occupational therapy.

Series III, Box 2, Folders 5-21

Reports, records, correspondence, and other material relating to the Occupational Therapy Curriculum Program for Registered Occupational Therapists. A survey of student affiliation and an American Medical Association Survey of Occupational Therapy Curricula from other institutions are included.

Series IV, Box 2, Folders 22-24; Box 3; Box 4, Folders 1-6

Reports, correspondence, program outlines, surveys, and examinations relating to the special training program for Occupational Therapy Assistants. Materials describe courses in medical and psychiatric occupational therapy, and directions for crafts that must be mastered by the Occupational Therapy Assistants.

Series V, Box 4, Folders 7-21

Reports, notices, course outlines, minutes, and training courses descriptions of Volunteer Occupational Therapy Assistants, from the period of September, 1949 to 1970, including a special training course for teen-age volunteers.

Series VI, Box 4, Folders 22-35; Box 5, Folders 1-18

Reports, articles, bibliographies, and other material pertaining to the field of geriatrics, especially the role of occupational therapy in geriatrics. Projects, community services, social and recreational programs for the aged, and placement and activities in nursing homes are some of the topics included.

Series VII, Box 5, Folders 19-30

Michigan Occupational Therapy Association annual report for 1960-1961, fall conference programs for 1965 and 1973, and the Michigan Occupational Therapy Association Newsletter from 1954 to December, 1973. (The MOTA Newsletter is sometimes called the MOTA Bulletin.)

Non-Manuscript material

One filmstrip, "The Story of Betty" which presents Wayne University's Occupational Therapy Program in the department of Physical Medicine at Grace Hospital, and twenty-seven photographs of students, faculty, and patients, many showing equipment and techniques used in occupational therapy, have been placed in the Archives Audio-Visual Collections.

Series I

Box 1

Records, correspondence, reports and other materials relating to the origin and administration of the department. Much of the material concerns curriculum studies, resolutions, and proposals preparatory to the accreditation of the department in 1965; the continuing certification and registration project in 1971 and 1972; and its most recent application for accreditation in 1974. The history, the philosophy of the department, and the records of work leading to its most recent accreditation in 1974 are placed at the beginning of the series, with the rest of the series, from the annual reports to publicity, arranged alphabetically.

BOX 1

1. History, Organization and Philosophy of the Department
2. American Occupational Therapy Association-Proposal for a Project to Delineate Role of Occupational Therapy Personnel
3. American Occupational Therapy Association and American Medical Association Approval of Occupational Therapy Curricula-A Statement of Function and Procedure, 1962
4. W.S.U. Report to Accreditation Committee of American Occupational Therapy Association and American Medical Association, 1965
5. American Occupational Therapy Association Council on Standards-Continuing Certification and Registration, 1971
6. American Occupational Therapy Association-Continuing Certification Project, 1972
7. Application for Accreditation of an Educational Program in Occupational Therapy, 1974
8. Annual Report, 1946-1948
9. , 1950-1952, 1955-1958
10. , 1959-1961, 1966
11. Correspondence, 1944-1948
12. , 1949-1950
13. , 1951-1956
14. , 1967-1972

BOX 1 (continued)

15. Career Mobility - Forum and Article, 1972
16. - Survey, 1972
17. - Article on Career Lattice, 1971
18. - Article on the Concept of the Career Ladder,
1969-1972
19. Definition and Scope of Occupational Therapy in the University Clinic
20. Michigan Rehabilitation Association (M.R.A.) By-Laws, 1964
21. National Committee for the Employment of Youth - Project for Upgrading
of Paraprofessionals (undated)
22. Occupational Therapy Teachers Institute - Bibliography Distributed,
August, 1966
23. - Financial Accounts, August, 1966
24. - Concept of the Effective Teacher,
August, 1966
25. - Instructional Techniques and
Evaluations, August, 1966
26. Publicity - Harriet Barbara Jewett - Reprints, Clippings, 1947-1969
27. - W.S.U. Students, Graduates, Faculty
28. - Clippings, W.S.U. Graduates
29. - Clippings, W.S.U. Students
30. - Clippings, Volunteer Assistants

Series II

Box 2, Folders 1-4

Articles and reports that explain the expanding field of Physical Medicine and relate it to the work done by Occupational Therapists and Occupational Therapy Assistants. Announcements and programs of post-graduate courses and symposiums list speakers and topics discussed. Published descriptions of some rehabilitation centers and departments are also included in this series that is alphabetically arranged by subject.

BOX 2

1. Articles
2. Coordinated Program of Occupational Therapy and Physical Medicine
3. Programs of Physical Medicine at Other Institutions
4. Rehabilitation Centers and Departments

Series III

Box 2, Folders 5-21

Correspondence, reports, announcements and schedules relating to the curriculum for Registered Occupational Therapists. This material includes such items as standards for the selection of Occupational Therapy Students, samples of class schedules from various years, correspondence relating to the curriculum, and an agreement made with the Detroit Memorial Hospital for student affiliation there. This material is arranged chronologically from 1947 to 1967, and is followed by a bound curriculum study made in 1965. The rest of the series consists of an American Medical Association Survey of Occupational Therapy Curricula, a survey of student affiliation, and lists of visual aids used or available for use by the department. This remaining material is filed alphabetically by subject.

BOX 2

5. Curriculum Information, 1947-1950
6. , 1951-1955
7. , 1956-1960
8. , 1961-1967
9. Curriculum Study - Team Material, 1965
10. American Medical Association Survey of Occupational Therapy Curricula, 1965
11. American Medical Association Survey of Occupational Therapy Curricula, Correspondence, 1965
12. American Medical Association Survey of Occupational Therapy Curricula, Follow-Up Report, 1967
13. Student Experience in Muscular Dystrophy Clinic
14. Student Report on Student Affiliation, 1967
15. Survey of Student Affiliation - Affiliation Centers and Correspondence, 1968
16. Survey of Student Affiliation - Graphic Transparencies from Reports of Various Institutions, 1968
17. Survey of Student Affiliation - Patterns and Progress Report, 1968
18. Visual Aids - Filmstrip Script, "The Story of Betty"
19. - Lists of Occupational Therapy Films and Slides
20. - Production of Videotape for Education in Occupational Therapy
21. - Script of Slides, "In the Past, Pride; In the Future, Hope"

Series IV

Box 2, Folders 22-24; Box 3; Box 4 Folders 1-6

Reports, correspondence, program outlines, surveys, and examinations that deal with the planning, organization, and administration of the special training program for Occupational Therapy Assistants. Included is a survey investigating the need and use of Occupational Therapy Assistants, before the training program at W.S.U. was begun, and reports from a workshop that evaluated other training programs at various institutions. Class descriptions for Occupational Therapy Assistants in medicine and in psychiatry are included, plus directions for many craft projects that must be mastered by the Occupational Therapy Assistants. These files are alphabetically arranged by topic, and they are predominately dated 1963, the year of their organization.

BOX 2

22. American Occupational Therapy Report on Survey of Course, 1963
23. American Occupational Therapy Association Training Course Publicity, 1963
24. American Occupational Therapy Workshop - Program and Outline, 1964

BOX 3

1. American Occupational Therapy Workshop - Training Programs from Various Institutions, 1959-1964
2. American Occupational Therapy Workshop - Training Program Requirements and Guide, 1960-1962
3. American Occupational Therapy Workshop - Summary of Evaluations, 1964
4. Certification Procedures and Program for Occupational Therapy Assistants, 1963-1964
5. Correspondence for Planning Occupational Therapy Assistants Courses, 1963

BOX 3 (continued)

6. Counselling Form for Occupational Therapy Assistants Training Program, 1963
7. Equipment
8. Evaluations of Students, Graduates, and Employees of Occupational Therapy Assistants, 1963-1964
9. Job Descriptions
10. Organization of Occupational Therapy Assistants Training Program, 1963
11. Practical Experience Schedules and Centers, 1963
12. Special Training Program for Occupational Therapy Assistants - Curriculum, 1963
13. Special Training Program for Occupational Therapy Assistants - Clinical Experience, 1963
14. Special Training Program for Occupational Therapy Assistants - Organization and Administration, 1963
15. Special Training Program Outlines and Reports from the American Occupational Therapy Association and W.S.U., 1962-1967
16. Survey for the Use and Need of Occupational Therapy Assistants, 1962
17. Units I-VIII - Comprehensive Exams, 1963
18. Units I-V - Exams, 1963
19. Unit VI - CLinical Conditions, 1963
20. Unit VII - Exams and Evaluations - Psychiatry, 1963
21. Unit VII - Objectives and Procedures in Psychiatric Occupational Therapy, 1963

BOX 4

1. Unit VII - Psychiatric Terminology, 1963
2. - Basic Concepts for Occupational Therapy in Physical Conditions, 1963
3. Unit VIII - Exams, Resources, Procedures, Evaluations, 1963
4. - Film Seminar, 1966-1970
5. - Skills and Crafts Exams, Tools and Skills Principles, 1963
6. - Lecturers and Speakers of Physical Psychiatric Conditions, 1963

Series V

Box 4, Folders 7-21

Reports, notices, course outlines, minutes of student and alumni meetings, exams, schedules of assignments and other material relating to the Occupational Therapy Volunteer Assistants Program at W.S.U. from 1946 to 1970. Included are address lists, training applications, awards, and a special training course for teen-age volunteers. This material is alphabetically arranged by subject.

BOX 4

7. Address Lists, 1952-1964
8. Alumni Information, 1952-1962
9. Applications to Training Program, 1952
10. Awards, 1955-1973
11. Basic Information, 1960-1968
12. Exams, 1960
13. Handbook and Miscellaneous Literature
14. Meetings, 1951-1962
15. Orientation COurse Articles
16. Program Procedures
17. Records of Hours Worked, 1952-1958

BOX 4 (continued)

18. Schedules of Assignments, 1957-1964
19. Skits, 1955-1956
20. Teen-Age Training Course, 1946-1962
21. Training Course, 1948-1970

Series VI

Box 4, Folders 22-35; Box 5, Folders 1-18

Conference reports, studies, published articles, and talks on the role of Occupational Therapy in the field of Geriatrics, bibliographies, and lists of films on aging, minutes of meetings of the Ad Hoc Housing Curriculum Committee of the University of Michigan - W.S.U. Institute of Gerontology, and a catalog of the Institute's classes. There is a bound notebook of social and recreational programs put out by the City of Detroit Department of Recreation. Most of the articles concern not only the role of Occupational Therapy in Geriatrics, but also the many aspects of housing for the aged. The material is arranged alphabetically by topic.

BOX 4

22. The Aging Process - Patterns for Adjustment - Conference Roster and Program, May 22-23, 1970
23. Attitudinal Study, 1965
24. Basic Concepts of Occupational Therapy in Geriatrics - Article by H.B. Jewett
25. Bibliography on Aging, 1961-1970
26. Community Involvement Articles
27. Evangelical Homes for Orphans and Old People Dedications Booklet and Newsletter, 1951
28. Gerontology Recreation Program
29. Institute of Gerontology - W.S.U. University of Michigan--Training for Administration of Retirement Housing, 1971
30. Instructions for Students of Geriatrics, 1965-1971
31. Literature - Miscellaneous Articles on Aged
32. Management of Retirement Housing--Proposed Constitution and Activities, 1964-1972
33. Michigan Department of Public Health Licensing Standards, 1971
34. Michigan Occupational Therapy Association - Geriatrics Workshop, May, 1961
35. National Council on the Aging - Membership Benefits

BOX 5

1. Operation Friendship - Application for Grant, 1969
2. - Program, 1966-1968
3. Patient Evaluations for Potential Rehabilitation Activities
4. Placement Service in Aging - A service of the Institute of Gerontology and Cooperating Universities, 1967-1972
5. Plans for Activity Programs in Nursing Homes
6. Problems of the Aging
7. Publications and Films on Aging
8. Rehabilitation - Nature and Magnitude of the Problem--Article, 1951
9. Role of Medicine in Gerontology - Article by H.B. Jewett
10. Role of Occupational Therapy Assistants in Geriatrics - Article

BOX 5 (continued)

11. Role of Occupational Therapy in Geriatrics - Article
12. Role of Occupational Therapy in Nursing Home - Article
13. Role of Occupational Therapy in Nursing Homes - Patient Surveys
14. Social and Recreational Programs
15. State Consultants
16. State Welfare System
17. Terminology
18. United Community Services of Metropolitan Detroit - Services for the Aging

Series VII

Box 5, Folders 19-30

Michigan Occupational Therapy Association (MOTA) material consisting of Annual Reports from 1960 to 1961, Fall Conference Programs for 1965 and 1973, and the MOTA Newsletter (which is sometimes called the MOTA Bulletin and other times the MOTA Newsletter), which includes most issues for the years, 1954 to 1973. This material is alphabetically arranged, and the MOTA Newsletter-Bulletin, which is placed at the end of the series, is arranged chronologically, regardless of its name at any particular time.

BOX 5

19. Annual Report, 1960-1961 and Fall Conference Program, 1973
20. Newsletter, February 1954-Fall, 1955
21. Bulletin, Spring, 1956-Spring, 1960
22. , Summer, 1960-Summer, 1962
23. Newsletter, Spring, 1963-Winter, 1964
24. , Spring, 1965-Summer, 1967
25. Bulletin, c. Fall, 1967-June, 1968
26. , September, 1968-June, 1969
27. , September, 1969-June, 1970
28. , September, 1970-March, 1971
29. , June, 1971-December, 1971
30. , Fall, 1972-December, 1973