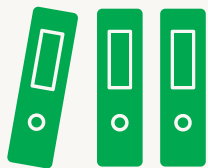


Local labor archives



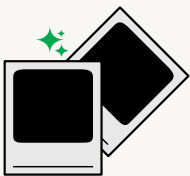
Keeping your local's archives can:

- Aid in bargaining and organizing efforts; inspire different and creative strategies
- Shed light on why past decisions were made, intent behind policies, etc.
- Learn from past failures and successes
- Promote pride in your local's accomplishments and encourage member involvement



Documents to consider keeping (print or digital!):

- Articles written by or about the union or its members
- Audits and year end financial summaries
- Charters
- Committee files
- Constitution/bylaws
- Contracts and negotiation files
- Correspondence/memoranda
- Directors' and officers' files
- Event, program, and union action files
- Field staff and organizing files
- Films/videos/audio tapes (labeled and identified) produced by the union or its members
- Meeting minutes and agendas
- Membership records
- Photographs, preferably with identifying information like names of people, date, location, and event
- Press releases
- Project files
- Publications by the union
- Reports/white papers by the union
- Transcripts, testimonies, speeches, and speech notes



Questions? Contact:

Stefanie Caloia, AFSCME Archivist
Walter P. Reuther Library, Wayne State University
313-577-9437 * SCaloia@wayne.edu
www.reuther.wayne.edu * [@AFSCMEArchivist](https://twitter.com/AFSCMEArchivist)