

**AFSCME Business Office Records**

1.5 linear feet (1 MB, 1 SB)  
1962-1988, bulk 1974-1980

Walter P. Reuther Library, Wayne State University, Detroit, MI

Finding aid written by Johanna Russ on August 14, 2013.

**Accession Number:** LR002432

**Creator:** AFSCME Business Office

**Acquisition:** This collection arrived in three shipments, one in the mid-1970s, one in 1977, and one in 1992. The Business Office no longer sends records to the Reuther Library, but the Reuther remains the official repository for other departments at AFSCME International.

**Language:** Material entirely in English.

**Access:** Collection is open for research.

**Use:** Refer to the Walter P. Reuther Library *Rules for Use of Archival Materials*.

**Notes:** Citation style: "AFSCME Business Office Records, Box [#], Folder [#], Walter P. Reuther Library, Archives of Labor and Urban Affairs, Wayne State University"

**Related Material:** Related material could be found in the AFSCME Office of the President: Jerry Wurf Records, the Office of the Secretary-Treasurer: Gordon Chapman/Joseph Ames Records, the Office of the Secretary-Treasurer: William Lucy Records, and the AFSCME Administration Department Records. Information about the biennial conventions can also be found in the Convention Proceedings held in the Library.

## **History**

The AFSCME Business Office historically has handled financial matters for the union, and its activities are largely reported on by the Office of the Secretary-Treasurer. For a time, it was involved in the planning of the AFSCME biennial convention, as well as the numerous other, smaller meetings and conferences that AFSCME hosts throughout the year. Its name as of 2013 was the Financial Services Department, which includes Accounting, Auditing, and Benefits.

## **Scope and Content:**

This collection includes budgets for AFSCME International; information on the planning, scheduling, and programming of AFSCME conventions, conferences, and meetings; material related to various AFSCME departments; information on contracts and insurance programs; and a handful of other files about subjects and organizations of interest to AFSCME.

### **Important Subjects:**

Labor union meetings--United States--Planning  
Labor unions--Accounting  
Labor unions--Finance

### **Important Names:**

AFSCME. International Convention  
Wurf, Jerry, 1919-

**Series 1: AFSCME Business Office Records, 1962-1988, bulk 1974-1980**

### **Arrangement**

Files are arranged alphabetically.

**Series 1**

**Box 1**

- 1 A.L. Zwerdling correspondence, 1975-1978
- 2 A.L. Zwerdling correspondence, 1979-1980
- 3 Affiliations: CAPE (Coalition of American Public Employees), 1973-1977
- 4 Affiliations: Physicians National House Staff (PNHS), 1974-1978
- 5 Affiliations: Progressive Alliance, 1979
- 6 Affiliations: Public Employee Department AFL-CIO, 1975
- 7 AFL-CIO Public Employee Department Convention (1975: Washington, DC), 1975 September 4-5
- 8 AFSCME Council Conventions, 1974-1975
- 9 AFSCME Finance Meeting, 1974 January 5
- 10 AFSCME Leadership Conference, 1974
- 11 AFSCME Leadership Conference, 1975 February 7
- 12 Agreement between Ohio Education Association and AFSCME, 1976
- 13 Area Directors Meeting, 1975 April
- 14 Area Directors Meeting, 1975 October 19-24
- 15 Budget, 1960 July 1 - 1964 February 28
- 16 Budget, 1960 July 1 - 1961 February 28
- 17 Budget, 1961 March 1 - 1962 February 28
- 18 Budget, 1962 March 1 - 1963 January 31
- 19 Budget, 1962 March 1 - 1963 February 28
- 20 Budget, 1963 March 1 - 1964 February 29
- 21 Budget, 1963-1964
- 22 Budget, 1964 March 1 - September 30
- 23 Budget, 1964 March 1 - 1965 February 28
- 24 Budget, 1966
- 25 Budget, 1966-1967
- 26 Budget, 1967-1968
- 27 Fiscal Budget, 1968-1969
- 28 Fiscal Budget, 1969-1970
- 29 Fiscal Budget, 1971-1972
- 30 Fiscal Budget, 1972-1973
- 31 Fiscal Budget, 1973-1974
- 32 Budgets and Financial Statements, 1985-1986
- 33 Summary of budget meetings with department directors, 1986 July 29-31
- 34 Business Office: Career Development - General, 1981
- 35 Business Office Publications, 1985-1986
- 36 California insurance program, 1975-1976
- 37 Campaigns - general, 1977
- 38 CBTU - Coalition of Black Trade Unionists, 1975
- 39 CBTU - Coalition of Black Trade Unionists, 1976
- 40 CETA (Comprehensive Employment and Training Act) Conferences, 1976
- 41 Coalition of American Public Employees (CAPE), 1974 March 24-25
- 42 Collective Bargaining Services Committee, 1975
- 43 Committee - functional, structural, financial, const. Asp., 1974 October 2-3
- 44 Contracts: Brown-Gray, Ltd., 1977-1978
- 45 Contracts: Chris Bedford Films, Inc., 1977-1978
- 46 Contracts: Marttila, Payne, Kiley, and Thorne, Inc., 1976-1977
- 47 Contracts: Walsh and Martin, 1973-1975
- 48 Contracts: W.R. Hamilton and Staff, 1979
- 49 Convention - photographs, 1962-1974
- 50 Convention - reports, 1974
- 51 Convention Office, 1974-1982

- 52 Convention (1976: Miami Beach, FL)
- 53 Convention (1978: Las Vegas, NV)
- 54 Convention (1984: San Francisco, CA) Credentials Committee
- 55 Convention (1986: Chicago, IL)
- 56 Correspondence, 1986-1988
- 57 Departments: Political and Legislative Affairs - general, 1976-1979
- 58 Departments: Political and Legislative Affairs - PEOPLE general, 1976-1977
- 59 Departments: Political and Legislative Affairs - PEOPLE general, 1978
- 60 Departments: Political and Legislative Affairs - PEOPLE general, 1979
- 61 Departments: Public Affairs correspondence, 1976-1980
- 62 Departments: Public Affairs Steward Magazine, 1979-1980
- 63 Field staff directory, 1974 May 1
- 64 Insurance: Globe Special Term Life, 1967-1974

**Box 2**

- 1 Insurance: Tidewater (Boston Mutual) Agreement, 1974-1975
- 2 Interim Committee on Sex Discrimination, 1975 July 10-11
- 3 Internal AFSCME Unions, 1985-1988
- 4 Meetings (listing), 1974-1975
- 5 NALGO (National Association of Local Government Officers) Delegation - England, 1974 September 15-28
- 6 New York District Council 37 visit, 1975 November 11-12
- 7 Ohio Public Employees Organizing Committee, 1973-1974
- 8 Organizing Committee: Internal, 1973-1976
- 9 Organizing Programs: General, 1974-1976
- 10 PEOPLE Fundraising activities, 1978
- 11 PEOPLE Audit, 1975-1976
- 12 PEOPLE Audit, 1978
- 13 Political and Legislative Affairs - PEOPLE Audite, 1979
- 14 Planning meeting, 1974 December 16
- 15 Public Services International (PSI), 1976
- 16 Regional Area Conference Cancellations, 1975
- 17 Regional Health Conference, 1974
- 18 Report on Meeting of Council and Local Program Participants, Automation, 1985 May 10
- 19 "Show" - ILGWU Theatre Group, 1975 April 15
- 20 Special New York City Legislative District Convention, 1974-1975
- 21 Staff Training Seminar, 1974 April 25-28
- 22 Staff Training Seminar, 1974 September 19-22
- 23 Staff Training Seminar, 1975 January 23-26
- 24 State Legislation Meeting, 1974 December 11-13
- 25 Summary of Issues State-by-state, 1986 February 5-7
- 26 Today at AFSCME publication, 1978 August 25