

THE METROPOLITAN DETROIT MEDICAL LIBRARY GROUP COLLECTION

Papers, 1947-1997

15.5 linear feet

Accession Number 1106
L.C. Number MS

The papers of the Metropolitan Detroit Medical Library Group were placed in the Archives of Labor and Urban Affairs from January and June 1983 and were opened for research in February of 1984. Additional papers were added to the collection between December 1983 and January 1986 and were opened for research in March of 1986. Papers were again added to the collection between December 1986 and February 1988, and these were opened for research in May of 1988. Other accessions were added to the collection between April 1990 and January 1992 and were opened for research in January 1992. Part V was added and opened for research in August 1997.

The Metropolitan Detroit Medical Library Group (MDMLG) began as the Biological Sciences Group of the Michigan Chapter of the Special Libraries Association in 1946. Fourteen librarians representing Wayne State University, Parke-Davis Company, and Harper, Grace, Children's, Mt. Carmel, Veterans, and Henry Ford Hospitals made up the original Group. The Group's meetings remained largely social until the mid-1950's when the librarians, under the leadership of the Wayne State University Medical Library, experimented with several projects. One was the sharing of responsibility for providing interlibrary loans to the community, which later developed into an interlibrary loan network. Another was the publishing of a serial locator tool called the *Selected List of Biomedical Serials in Metropolitan Detroit* in 1963, 1964, and 1966.

When, in 1968, the Wayne State University Medical Library became the Central Office of the Fifth Regional Medical Library Network of the National Library of Medicine, the leadership of the Group passed from the University to service in the biomedical libraries. The MDMLG is open to all individuals and institutions in the Metropolitan Detroit area interested in health science libraries and is headed by an Executive Committee.

Since the late 1960's, MDMLG has participated in a number of projects; these include developing an interlibrary loan agreement, establishing the Michigan Health Sciences Library Association, publishing the *Selected List* and an organization newsletter, strengthening audio-visual and automation networks, and promoting continuing education for health service librarians.

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The papers of the Metropolitan Detroit Medical Library Group reflect the organization's activities in developing and interlibrary loan agreement and a union list of serials, and its involvement in various state, regional, and national library organizations.

Important subjects covered in the collection are:

Automation	Medical Library Association
Continuing Education in Librarianship	MEDLINE
Participating Library Advisory Committee	<i>Selected List of Biomedical Serials</i>
Copyright Law	Union List of Serials
Great Lakes Regional Medical Library Network (GLRMLN)	Wayne State University Medical Library
Interlibrary Co-operation	
Interlibrary Loan	
Kentucky-Ohio-Michigan Regional Medical Library Network (KOMRMLN)	

Among the important correspondents are:

Edna Joliff	Sharon Phillips
Michele S. Klein	Vern Pings
Cherrie Mudloff	Lynn Sorenson Sutton
Nardina Nameth	Gayle Williams
Lorraine Obrzut	

An index to subjects and correspondents for parts 1 through 4 will be found on p. 19.

Contents

34 manuscript boxes

Part 1

Series I, General Office Files, Boxes 1-11:

Correspondence, minutes, reports, by-laws, and other material which document the day-to-day functioning of the MDMLG. Included in this series is information on the interlibrary loan agreement among biomedical libraries in Detroit, the publishing of the *Selected List of Biomedical Serials*, and the Group's involvement with the Michigan Health Sciences Library Association, the Medical Library Association, and the National Library of Medicine.

Part 2

Series II, General Office Files, Boxes 11-18:

Additional files of the MDMLG including correspondence, minutes, reports, by-laws, and other material which document the day-to-day functioning of MDMLG. Included in this series is information on the interlibrary loan agreement among biomedical libraries and the Group's involvement with various state and regional medical library organizations.

Series III, Union List of Serials, Box 19:

Bound volumes listing biomedical and other publications held by libraries in Detroit.

Part 3

Series IV, General Office Files, Boxes 20-23:

Additional files of the MDMLG including correspondence, minutes, reports, by-laws, and other material which document the day-to-day functioning of the MDMLG. Included in this series is information on the interlibrary loan agreement among biomedical libraries and the Group's involvement with various state and regional medical library organizations.

Series V, General Information Files, Boxes 24-25:

Additional files of the MDMLG including correspondence, minutes, reports, by-laws, and other material which document the day-to-day functioning of the MDMLG. Included in this series is information on the interlibrary loan agreement among biomedical libraries, the library resources program; and the Group's involvement in planning the 1986 educational retreat of the Michigan Health Sciences Library Association.

Part 4

Series VI, General Office Files; Boxes 26-29

Additional files of the MDMLG including correspondence, minutes, reports, and other material which document the daily functioning of the MDMLG. Included in this series is information on the 1990 MLA Conference held in Detroit in which MDMLG participated.

Part 5

Series VII, General Information Files, 1976-1997, Boxes 30-34

Additional correspondence, minutes, reports, bylaws, financial records and other items which

document the day-to-day functioning of the MDMLG. Also, these files contain Interlibrary Loan Agreements and Lending Reports, as well as material documenting professional development courses offered to the membership between 1980 and 1994. Files are arranged alphabetically and chronologically by subject.

Non-manuscript Material:

Approximately 20 photographs relating to the Midwest Regional Group/Medical Library Association meeting in Detroit in October 1981; 1 photograph of the MDMLG Poster Session in Minneapolis, MN, 1986; approximately 19 photographs of the MDMLG Summer Luncheon in Dearborn in 1986; a slide show on the history of the MDMLG; 7 transparencies for use with an overhead projector for an MDMLG presentation; approximately 19 cassette and reel-to-reel audio tapes of MDMLG meetings; approximately 16 photographs of Professional Development special programs; and approximately 36 photographs, 7 negative strips, a banner and pencil used to publicize the MLA 1990 meeting in Detroit have been placed in the Archives Audio-Visual Collections.

1 cassette Prof. David King, Jan. 10, 1991 MDMLG meeting
Local Arrangements Committee

Slide presentation in carousel tray for 1990 Medical Library Association Annual Meeting in Detroit, Michigan, about Detroit and environs.

19 photographs ca. 1996 and 8 negative strips of a workshop/meeting

34 photographs of a banquet and registration, ca. 1996; most are duplicates; 8 negative strips

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Part 1

Series I

General Office Files, 1947-1983

Boxes 1-11

Correspondence, minutes, reports, loan agreements, grant proposals, by-laws, financial records, and other items which document the day-to-day functioning of the MDMLG. This series includes information on the development of an interlibrary loan agreement among biomedical libraries in Detroit, the publishing of the *Selected List of Biomedical Serials*, and various grants received by the Group in order to develop the profession of medical librarianship through continuing education, workshops, and resource sharing. Also, these files contain material concerning the establishment of the Michigan Health Sciences Library Association by the MDMLG, and the Group's involvement in the National Library of Medicine, and the Midwest Regional Group of the Medical Library Association. The papers are arranged alphabetically by subject, organization, or by type of material.

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1. Committees; Community Liaison, 1981-82
- 2- 4. Committees; Constitution and By-Laws, 1970-82, n.d.
5. Committees; Continuing Education, 1977-81
- 6- 7. Committees; Election and Nomination, 1970-83
8. Committees; Executive - Members
- 9- 13. Committees; Executive - Minutes, 1969-82
14. Committees; File Health, 1977-80
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- 3- 19. Committees; Interlibrary Loan - Agreements and Policies, 1969-80

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15. Committees; Interlibrary Loan - Annual Reports, 1979-82
16. Committees; Interlibrary Loan - Codes
17. Committees; Interlibrary Loan - Correspondence, 1979-81

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1. Committees; Interlibrary Loan - Enforcement Procedures, 1979

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2-15. Committees; Interlibrary Loan - Lending Reports, 1978-79

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- 1- 4. Committees; Interlibrary Loan - Lending Reports, 1979-81
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7. Committees; Interlibrary Loan - Miscellaneous
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- 1- 3. Committees; Newsletter - *MDMLG News*, 1973-82
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5. Committees; Shared Acquisitions, 1975
6. Committees; Union Catalog, 1980-82
7. Committees; Union Catalog - Manual, 1982-83
8. Committees; Union List - Annual Reports, 1976-82
- 9- 12. Committees; Union List - Correspondence, 1975-82, n.d.
13. Committees; Union List - Costs, 1977-81
14. Committees; Union List - Guidelines
- 15- 18. Committees; Union List - Minutes, 1962, 1975-83
19. Committees; Union List - Miscellaneous
20. Committees; Union List - Serials List Guide

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- 1- 5. Committees; Union List - Subscribers and Holdings
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13. Health Science Librarians of Northwestern Ohio
- 14- 15. Henry Ford Hospital Library; Annual Reports, 1947-56
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- 17- 19. Medical Center Libraries, 1964-74
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21. Medical Library Association; By-Laws, 1974-76
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2. Medical Library Association; Midwest Regional Group - Conference, 1967, 1977-78
3. Medical Library Association; Midwest Regional Group - Conference, 1980
4. Medical Library Association; Midwest Regional Group - Conference Accommodations, 1981
5. Medical Library Association; Midwest Regional Group - Conference Budget, 1981
6. Medical Library Association; Midwest Regional Group - Conference Evaluation, 1981
- 7-10. Medical Library Association; Midwest Regional Group - Conference Final Report, 1981
11. Medical Library Association; Midwest Regional Group - Conference Invitation to Host, 1981
12. Medical Library Association; Midwest Regional Group - Conference Mailing List, 1981
13. Medical Library Association; Midwest Regional Group - Conference Programs and Themes, 1981
14. Medical Library Association; Midwest Regional Group - Conference Registration, 1981
15. Medical Library Association; Midwest Regional Group - Conference Speakers, 1981
16. Medical Library Association; Midwest Regional Group - Conference Steering Committee
17. Medical Library Association; Midwest Regional Group - Newsletter, 1977-80
18. Medical Library Association; Midwest Regional Group - Other Conferences
19. Medical Library Association; Midwest Regional Group - President's Report 1976
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- 1-11. Membership, 1975-82, n.d.
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- 3-5. Michigan Health Sciences Library Association; Committees and Reports
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8. Michigan Health Sciences Library Association; Miscellaneous
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11. Midwest Region Library Network, 1977, 1980
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- 1- 2. National Library of Medicine; Grant Proposals and Reports, 1971-73
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- 5- 6. National Library of Medicine; Kentucky-Ohio-Michigan Libraries - Participating Libraries Advisory Committee, 1979-83
7. National Library of Medicine; Miscellaneous
8. National Library of Medicine; Shiffman Medical Library, 1970-74
9. OCLC, Inc., 1974, 1976
10. "Report of Seminar on Medical Library Service in Metro Detroit," 1965
11. "Report on Applications of Cable Communications Technology," 1981-81
12. Wyandotte General Hospital, 1976

Part 2

Series II
General Office Files, 1979-1985
Boxes 11-18

Correspondence, minutes, reports. loan agreements, by-laws, financial records, and other items which document the day-to-day functioning of the MDMLG. This series includes the interlibrary loan agreements among biomedical libraries, along with reports and policies related to interlibrary loan activities. Also, these files contain material documenting the Group's involvement in various regional medical library organizations. Files are arranged alphabetically and chronologically by subject and type of material.

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- 1- 6. Committees; Interlibrary Loan - Manual, 1979-83
- 7. Committees; Interlibrary Loan - Minutes and Lending Reports, 1984
- 8- 10. Committees; Interlibrary Loan - Workshops, 1985
- 16- 22. Committees; Newsletter - Manual, 1982-83
- 23- 28. Committees; Newsletter - Manual Appendix, 1983-84

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- 1- 4. Committees; Newsletter - Manual Appendix, 1983-84
- 5- 8. Committees; Newsletter - *MDMLG News*, 1977, 1982-85
- 9. Committees; Nominating - Report, 1983
- 10- 18. Committees; Program - Manual, 1982-84
- 19- 20. Committees; Program - Summer Luncheon, 1985
- 21. Committees; Special Projects, 1982-83
- 22. Committees; ULOSSOM, 1982-83
- 23. Committees; Union Catalog, 1982-83
- 24- 25. Committees; Union Catalog - Manual, 1980-83
- 26. Committees; Union Catalog - Imprints, 1965-68
- 27- 28. Committees; Union Listing, 1982-83

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- 1- 2. Directories, 1980-84
- 3- 7. General Business Meetings - Minutes, 1982-85
- 8. Mailing Lists, 1983-84
- 9. MDMLG General Information, n.d.
- 10- 14. Membership; Individuals, 1983-84
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- 20- 22. Participating Library Advisory Committee (PLAC), 1978-82
- 23- 24. President's Manual, 1984-85
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- 4- 7 President's Files; Interlibrary Loan Committee, 1982-85
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9. President's Files; Newsletter Committee, 1982-85
10. President's Files; Nominating Committee, 1982-85
- 11- 12. President's Files; Program Committee, 1982-85
13. President's Files; Secretary, 1984
- 14- 16. President's Files; State Council, 1982-83
17. President's Files; Treasurer, 1983-85
18. President's Files; Union List of Serials Committee, 1983-85
19. Secretary's Files - Committee Charges, 1982-83, n.d.
- 20- 21. Treasurer's Files - Budget and Reports, 1981-85

Series III
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Bound volumes listing biomedical and other publications held by libraries in Metropolitan Detroit, including Wayne State University and the Detroit Public Library. Volumes are arranged chronologically.

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Union List of Serials in the Libraries of Metropolitan Detroit, 1946
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Supplement of Selected List of Biomedical Serials in Metropolitan Detroit, 1965
Union List of Serials in the Wayne State University Libraries, 1968
Cumulative Supplement to the Union List of Serials in the Wayne State University Libraries, 1969

Part 3

Series IV
 General Office Files, 1970-1987
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Correspondence, minutes, reports, by-laws and other material which document the daily functioning of the MDMLG. Included in this series is information on the interlibrary loan agreement among biomedical libraries in Detroit. Files are arranged alphabetically and chronologically by subject.

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7. Committees; Automation, 1985-87
8. Committees; Community Liaison - Library Technical Assistant Survey (LTA), 1981-83
- 9- 10. Committees; Community Liaison - Manual, 1985-86
11. Committees; Community Liaison - Minutes, 1981-85
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- 1- 4. Committees; Interlibrary Loan - Agreements, 1987
- 5- 13. Committees; Interlibrary Loan - Lending Reports, 1984

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- 1- 6. Committees; Interlibrary Loan - Lending Reports, 1986
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- 8- 12. Committees; Newsletter - Drafts, 1984-85
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3. Committees; Program - Minutes, 1984-87
4. Committees; Special & Subcommittees, 1970-75
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- 6- 7. Committees; ULOSSOM - Directory Update, 1984
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- 9- 10. Committees; ULOSSOM - Membership, 1979-83
- 11- 12. Committees; ULOSSOM - Memos, 1979-83
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14. Committees; ULOSSOM - Technical Information, n.d.
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16. Committees; Union List, 1982
17. Committees; Union List - Minutes, 1975-83

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Series V
General Information Files, 1967-1987
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Correspondence, minutes, reports, by-laws, financial records and other items which document the day-to-day functioning of the MDMLG. This series includes MDMLG membership and policy information. Also, these files contain material documenting the Group's involvement in the Michigan Health Sciences Library Association (MHSLA). Files are arranged alphabetically and chronologically by subject.

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- 8- 9. MDMLG; Library Resources Program, 1972-75
10. MDMLG; Library Resources Program - Reports, 1967-76
11. MDMLG; Membership and Policies, 1975-76
12. MDMLG; Memos, 1973-76
13. MDMLG; Minutes, 1970-74

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1. Michigan Health Sciences Library Association; Renaissance '86 - Registration
- 2- 7. Michigan Health Sciences Library Association; Renaissance '86 - Final Report 1986
8. President, 1984-87
9. Printed Material - Pamphlets
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Part 4

Series V
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Correspondence, minutes, reports and other material which document the daily functioning of the MDMLG. Included in this series is information on the 1990 MLA Conference held in Detroit. Many MDMLG members participated in the arrangements and planning for this Conference. Files are arranged alphabetically and chronologically by subject or type of material.

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7. Michigan Library Association Conference 1990; clippings and related correspondence
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10. Michigan Library Association Conference 1990; notes
11. Michigan Library Association Conference 1990; planning, general information
12. Michigan Library Association Conference 1990; planning, packets
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14. Monograph Union Catalog; list and cards, n.d.
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General Information Files, 1976-1997
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Box 32 (con't)

- 32-14. Committee: ILL/ULOSSOM/Union Catalog Committees Joint Workshop, April 1983 (1 of 3)
- 32-15. Committee: ILL/ULOSSOM/Union Catalog Committees Joint Workshop, April 1983 (2 of 3)
- 32-16. Committee: ILL/ULOSSOM/Union Catalog Committees Joint Workshop, April 1983 (3 of 3)
- 32-17. Committee: Newsletter; *MDMLG News*, 1991-92
- 32-18. Committee: Newsletter; *MDMLG News*, 1992-94
- 32-19. Committee: Newsletter; *MDMLG News*, 1994-95
- 32-20. Committee: Nominating; General, 1992-93
- 32-21. Committee: Nominating; General, 1993-94 (1 of 2)
- 32-22. Committee: Nominating; General, 1993-94 (2 of 2)
- 32-23. Committee: Nominating; General, 1994-95 (1 of 2)
- 32-24. Committee: Nominating; General, 1994-95 (2 of 2)

Box 33

- 33-1. Committee: Professional Development; Course: Effective Supervisory Skills, 12/87 (1 of 2)
- 33-2. Committee: Professional Development; Course: Effective Supervisory Skills, 12/87 (2 of 2)
- 33-3. Committee: Professional Development; Course: DOS and LOTUS, 4/88
- 33-4. Committee: Professional Development; Course: Health Professional and Information, 1/89
- 33-5. Committee: Professional Development; Course: Book Repair Workshop, 2/89
- 33-6. Committee: Professional Development; Course: Writing, 4/89 (1 of 2)
- 33-7. Committee: Professional Development; Course: Writing, 4/89 (2 of 2)
- 33-8. Committee: Professional Development; Course: Computer, 12/89 (1 of 2)
- 33-9. Committee: Professional Development; Course: Computer, 12/89 (2 of 2)
- 33-10. Committee: Professional Development; Course: Salary Survey Brown Bag Lunch, 1/92
- 33-11. Committee: Professional Development; Course: Total Quality Management, 3/92 (1 of 2)
- 33-12. Committee: Professional Development; Course: Total Quality Management, 3/92 (2 of 2)
- 33-13. Committee: Professional Development; Course: LTA Workshop, 4/92 (1 of 2)
- 33-14. Committee: Professional Development; Course: LTA Workshop, 4/92 (2 of 2)
- 33-15. Committee: Professional Development; Course: Brown Bag Workshops; 1/93 - American Disabilities Act; 3/93 - Legal Resources for Medical Librarians
- 33-16. Committee: Professional Development; Course: Microcomputer Lab, 3/94
- 33-17. Committee: Professional Development; Course: Health Sources on Internet, 3/94
- 33-18. Committee: Professional Development; Course: Work Stress, 4/94
- 33-19. Committee: Professional Development; General, 1992-94
- 33-20. Committee: Professional Development; General; 1994-97
- 33-21. Committee: Professional Development; Member Survey, 1993

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- 33-22. Committee: Program; General, 1991-92
- 33-23. Committee: Public Relations; General, 1991-94
- 33-24. Committee: Public Relations; General, 1994-97
- 33-25. Committee: Public Relations; Membership, 1989-96
- 33-26. Committee: Public Relations; Minutes, 1991-96

Box 34

- 34-1. Directories, 1991-95
- 34-2. General business meeting minutes, 1992
- 34-3. General business meeting minutes, 1993
- 34-4. General business meeting minutes, 1994
- 34-5. Great Lakes Regional Medical Library (Region 3); Ohio, Indiana, Kentucky, Michigan, Illinois, Wisconsin, Minnesota, Iowa, North Dakota, South Dakota, 1982
- 34-6. Health Sciences Library Technician, Annotated Bibliography, N.D.
- 34-7. Kentucky, Ohio, Michigan Regional Medical Library Network (KOMRML), 1980-81
- 34-8. KOMRML Newsletters, 1976-78
- 34-9. KOMRML Newsletters, 1979-82
- 34-10. Membership Roster, Institutional, 1992, N.D.
- 34-11. Membership Roster, Institutional, 1993-94
- 34-12. Membership Roster, Regular, 1992
- 34-13. Michigan Health Sciences Libraries Workload Statistics, 1987
- 34-14. National Medical Library; Regional Medical Library Delivery Plan, N.D.
- 34-15. Newsletters; other than MDMLG; 1985, 1987-89; 1993
- 34-16. President's files, 1991 (1 of 3)
- 34-17. President's files, 1991 (2 of 3)
- 34-18. President's files, 1991 (3 of 3)
- 34-19. President's files, 1992 (1 of 2)
- 34-20. President's files, 1992 (2 of 2)
- 34-21. Secretary's expenses; 1989-90, 1991-93
- 34-22. Treasurer's report, 1991-92
- 34-23. Treasurer's report, 1992-93