

**Jewish Home for the Aged Records**

34 linear feet (3 SB, 22 MB, 5 OS)

1907-1993 (bulk 1960-1990)

Walter P. Reuther Library, Wayne State University, Detroit, MI

Finding aid updated and revised by Aimée Ergas on January 5, 2016.

**Accession Number:** UR001697

**Creator:** Jewish Home for the Aged, previously Jewish Old Folks Home

**Acquisition:** Deposited by the Jewish Federation of Metropolitan Detroit in 2014.

**Language:** Material entirely in English.

**Access:** Collection is open for research, with the exception of one restricted box.

**Use:** Refer to the Walter P. Reuther Library *Rules for Use of Archival Materials*. **Restrictions: Researchers may encounter records of a sensitive nature – personnel files, case records and those involving investigations, legal and other private matters. Privacy laws and restrictions imposed by the Library prohibit the use of names and other personal information which might identify an individual, except with written permission from the Director and/or the donor.**

**Notes:** Citation style: “Leonard N. Simons Jewish Community Archives, Jewish Home for the Aged Records, Box [#], Folder [#], Walter P. Reuther Archives of Labor and Urban Affairs, Wayne State University”

**Related Material:** Jewish Community Archives at the Reuther Library, including Jewish Federation of Metropolitan Detroit Records and Jewish Apartments and Services Records

**PLEASE NOTE: Material in this collection has been arranged by series ONLY. Folders are arranged alphabetically within each series; we have provided an inventory based on their original order. Subjects may be dispersed throughout several boxes.**

## **Abstract**

On June 10, 1907, members of the Anshe Chesed Shel Emeth, a Jewish burial society in Detroit, established the Jewish Old Folks Home to provide housing for the homeless and for those who could no longer maintain their own homes and wished to live in a facility that observed kashrut, the Jewish dietary laws. A house was purchased at Brush and Winder streets in Detroit. In 1915 the organization moved to larger quarters at Brush and Edmund streets, in the heart of that era's Jewish community.

In 1931 the Jewish Old Folks Home affiliated with the Jewish Welfare Federation, and in 1933 its name was changed to the Jewish Home for the Aged. In 1937 a state-of-the-art facility was built on Petoskey Street in Detroit. Ira Sonneblick, a nationally known gerontologist, served as director. Services expanded to include sophisticated physical and occupational therapy and recreational opportunities. When medical needs increased, the Home developed an infirmary and ambulatory services.

As Detroit's Jewish population moved northwest, Borman Hall, a modern facility that included housing for married couples, opened in 1968 on Seven Mile Road and Sutherland Street. In 1971, Prentis Manor, an existing nursing home in Southfield, was acquired. These facilities became full-scale nursing homes. Facilities for the more independent elderly were also needed. The Fleischman Residence, on the grounds of the Jewish Community Center in West Bloomfield, accommodated this group of people.

Beginning in the mid 1980s, financial and management difficulties plagued the Home. The cost of running a full-service nursing facility escalated, and problems arose with nursing care. In 1995, the Jewish Home for the Aged relinquished its ability to provide skilled nursing care and sold Borman Hall and Prentis Manor.

The majority of records in this collection were amassed by Jack Schon during his tenure as a board member and president of the Home. In Series 2, they were identified as his personal papers, although the entire collection appears to have been generated during his term of service. This collection includes correspondence, minutes, reports, agendas, manuals, and scrapbooks covering the creation and operation of the Jewish Home for the Aged facilities, with an emphasis on events that occurred in the 1980s. An extensive set of photographs from the Home are housed at the Leonard N. Simons Jewish Community Archives at the Jewish Federation of Metropolitan Detroit in Bloomfield Hills, Michigan.

### **Important Subjects:**

- Housing
- Jewish Federation of Metropolitan Detroit
- Nursing homes
- Senior centers

### **Series 1: History and Administration, 1930-1993**

Administrative and board documents and correspondence, reports, committee minutes, financial documents and material relating to real estate and building issues.

### **Series 2: Administration and Scrapbooks, 1907-1993**

Correspondence, minutes, reports, agendas, manuals, and scrapbooks covering the creation and operation of the Jewish Home for the Aged facilities, with an emphasis on

events that occurred in the 1980s. Box 30 contains information cards on individual residents and is restricted.

### **Arrangement**

The collection is arranged into 2 series: Series 1 (Boxes 1-14); Series 2 (Boxes 15-30). Folders in each series are listed alphabetically by folder title.

### **Series 1**

#### **Box 1**

1. Abuse manual, 1988-1990
2. Accounts receivable, 1988-1991
3. Administrative Council; minutes, memos, schedules, lists, 1990-1991
4. Admissions committee; correspondence, reports, 1958-1960
5. Admissions information, 1990-1992
6. Advanced directives, 1990
- 7-8. Alien registration, correspondence, lists, 1951-1960, 1961-1974
9. Annual meeting minutes, speeches, 1961-1963

#### **Box 2**

- 1-4. Annual meeting minutes, speeches, 1967-71, 1983, 1988-1990
- 5-6. Annual report, 1954-1956, 1982
7. Apartment project; correspondence, forms, reports, 1968-69
8. Auxiliary constitution, 1985-91
9. Board leadership & development memos, 1990-91
10. Board committees; lists, memos, 1990-91
- 11-12. Board of Directors; lists, policies, correspondence, minutes, 1972-73
13. Board manual, 1991
- 14-15. Board meeting agendas, correspondence, 1975-1978
16. Status report and recommended actions, 1993

#### **Box 3**

- 1-6. Board meeting agendas, correspondence, 1979-1983

#### **Box 4**

- 1-7. Board meeting agendas, correspondence, 1984-1986, 1991-1993
8. Board member photos, undated

#### **Box 5**

1. Board of Trustees manual, 1982
2. Boys Clubs correspondence, leases, 1949-1967
- 3-5. Budget & planning; requests, clippings, lists, projections, correspondence, budgets, 1957-1978, 1980-1981, 1993
6. Building permits, 1986-1990
7. Building plans, 1953
8. Bylaws, constitution, 1930s-1967

**Box 6**

1. Capital Needs Committee reports, minutes, correspondence, 1968-1973
2. Charts, 1990
3. Clinical services meeting minutes, 1991-1992
4. Committee on Resident Care reports, minutes, 1987-1991
5. Comprehensive Aging Service reports, brochures, 1987-1988
6. Connecting corridor building plans, 1944-1950
- 7-9. Construction-Petoskey, correspondence, contracts, 1955-1956

**Box 7**

1. Contracts, land and general, 1968-1969
2. Corporate management minutes, agendas, 1991
3. CPR, clippings, surveys, reports, 1988-1989
4. Dedication-LeVine Memorial, correspondence, invitation, 1955
5. Dedication correspondence, invitation, 1967
6. Deficiencies, reports, forms, 1981-1985
7. Dementia Task Force minutes, report, 1990-1991
8. Department of Parks correspondence, licenses, 1948
9. Designation Committee lists, 1960-1961
10. Directory, 1958
11. Education tools, coloring book, quiz, 1989
12. Employee manual, 1990
13. Ernst and Ernst correspondence, report, 1978

**Box 8**

- 1-4. Executive Committee correspondence, agendas, minutes, announcements, 1985-1991
5. Executive Team memos, minutes, agendas, 1988-1990
6. Family Forum correspondence, notices, 1990-1991
- 7-11. Finance Committee correspondence, memos, reports, proposals, 1982-1985, 1988-1991

**Box 9**

1. Funds; correspondence, reports, 1958-1971
2. Financial reports, 1961-1962
3. Financial statements, 1970-1972
4. Gala; memos, lists, correspondence, 1990-1991
5. Golden Book inscriptions, undated
6. Grievances, forms, correspondence, 1991
7. Health Department deficiencies, forms, reports, 1992-1993
8. Health Department correspondence, memos, 1988

**Box 10**

1. Health Department, correspondence, memos, 1989-1991
2. History papers, circa 1973-1974

3. Holidays, memos, 1985-1987
4. Implementation: Committee on Housing for the Elderly correspondence, memos, 1966-1969
5. Investigation, reports, correspondence, 1990-1992
6. Joint Study Committee correspondence, 1969-1971
7. JHA Services, articles of incorporation, 1988
8. Keywell and Rosenfeld litigation forms, 1990-1991
9. Licensed professional nurses, minutes, 1991-1992
10. Management memos, 1991
11. Mason Realty correspondence, contracts, 1949-1962
12. McQuade Realty correspondence, contracts, 1936-1961
13. Michigan Department of Public Health, correspondence, reports, memos, 1988-1990

#### **Box 11**

1. Medical, pharmaceutical, therapeutics, correspondence, memos, minutes, 1987-1991
2. Medical sub-committee minutes, correspondence, 1959-1966
3. Medical records, correspondence, memos, 1988-1991
4. Medical investigation report, 1988-1990
5. Memorial room assignment lists, 1961
6. Memorial: Sidney J. Allen; correspondence, 1960-1961
7. Memorial: Aaron Mendelson Trust, correspondence, list, 1958
8. Midmanagement memo, newsletter, 1990-1991
- 9-10. Minutes: Residents Council, 1984-1991
11. New building correspondence, 1974-1990

#### **Box 12**

- 1-2. New building memos, reports, studies, 1991
3. New Facilities Development Committee, memos, agendas, 1990-1991
4. Nominating Committee reports, nominees, 1986-1992
5. Nursing correspondence, reports, 1988-1989
- 6-7. Nutrition program correspondence, reports, 1973-1975
8. Office of Civil Rights correspondence, 1992
9. Older Americans Month memos, 1988
10. Personnel Practices Guide, 1951
11. Physicians' meeting minutes, 1990-1992
12. Plaque designation lists, 1972
13. Pledge lists, 1962-1965
14. Prentis Manor summaries, reports, 1989-1992

#### **Box 13**

1. Press releases, 1988-1992
2. Program and building committee memos, reports, 1990-1991
3. Program and MPT committee report, 1991
4. Program Committee minutes, correspondence, 1991-1992

5. Property, Lawton sale deeds, 1939
6. Rehabilitation, reports, correspondence, 1990-1992
7. Religion memo, 1992
8. Renovations, memos, correspondence, 1987-1991
9. Resident Committee minutes, reports, 1986-1992
10. Restraints correspondence, 1991
11. Review, correspondence, reports, 1984-1990
12. Safety, correspondence, reports, 1985-1990

#### **Box 14**

1. Scabies information, 1988-1989
2. Scholarships, memos, correspondence, 1989-1991
3. Self-determination, memos, guides, 1990-1991
4. Senior management memos, reports, 1992
5. Sinai correspondence, contract, 1975-1990
6. Staff committee lists, 1986
7. Strategic planning clipping, 1988
8. Students memos, correspondence, 1986-1991
9. Survey, Health Department, 1989-1990
10. Wetsman bylaws, correspondence, deeds, 1936-1939
- 11-12. General deeds, reports, memos, brochures, 1930-1960

#### **Series 2**

##### **Box 15**

1. Accident and incident reports, 1991-1992
2. Action Plan: holistic approach memos, 1992
3. Administrative restructuring memos, 1991
4. Admissions-discharge policies, 1991
5. Alternatives Committee minutes, report, 1992
6. Alzheimer's Care Unit report, 1991
7. Annual meeting memo, report, 1991-1992
8. Auxiliary memo, 1991
9. Beitman, Max R., award speech, 1993
10. Benefactors memos, 1992
11. Borman Hall, correspondence, report, 1991-1992
- 12-18. Budgets, 1988-1993

##### **Box 16**

1. Budget requests, 1992
2. Butler and Associates, memos, agreement, 1992-1993
3. Certificate of Need correspondence, 1991-1992
4. Complaints, 1991-1992
5. Consulting services agreement, 1991-1992
6. Coopers-Lybrand report, 1991
7. Cultural and Education Benefit Committee report, correspondence, 1991

8. Donations, bequests, gifts correspondence, 1992
9. Eldergap correspondence, 1990
10. Family Forum correspondence, 1991
11. Family Giving Program correspondence, 1990-1992
12. Federation Endowment Fund reports, 1987-1988
13. Finance Committee agendas, minutes, statements, 1991-1992
14. Financial statement, 1990

#### **Box 17**

1. Fleischman Pavilion feasibility study, 1991
2. Fleischman Residence Task Force memos, minutes, 1992
3. Geriatric Center reports, minutes, 1991
4. Grant draw down memos, 1991
5. Health and Human Services memos, 1992
6. Insurance correspondence, 1991
7. Jewish Federation Makor Planning Committee correspondence, brochures, 1990
8. Jewish Federation correspondence, 1992
9. Leadership-Development correspondence, memos, minutes, 1990-1992
10. LeVine Institute on Aging correspondence, memos, 1991-1992
11. Licensing review correspondence, reports, 1991-1992
12. Maple-Drake facility correspondence, agreement, 1991
13. Medicaid memo, 1992
14. Medicare summary, 1992
15. Michigan Nonprofit Homes Association correspondence, memos, 1991
16. Nursing home operation census data, 1991-1992

#### **Box 18**

1. Nursing Home Options Committee memos, reports, mission, 1992
2. Operation committee agendas, memos, 1992-1993
3. Organizational restructuring action plans, 1992
4. Personal Care Plus correspondence, 1992
5. Personnel correspondence, memos, litigation, 1991-1992
6. Plan of closure, 1993
7. Prentis Manor report, survey, 1992
- 8-10. Program-MPT Committee Nursing Orientation book, agendas, memos, clippings, 1989-1992
11. Program to Assure Quality Care plan, 1991-1992
12. Project Management Development Committee financial projections, memos, reports, 1991-1992
13. Public relations clippings, press releases, 1991-1992

#### **Box 19**

1. Quarterly reports, 1991-1992
2. Rabbinical involvement in Home correspondence, 1991
3. Report of Task Force on JHA-Federation Relations, 1991

4. Salome's Club reports, agendas, correspondence, 1991
5. Search Committee correspondence, memos, 1992
6. Service master contract, 1992
7. Sinai Hospital correspondence, memos, 1991
- 8-10. State survey-Borman, correspondence, memos, 1992

#### **Box 20**

1. Task Force reports, 1980s
2. Therapeutic Activities Task Force minutes, 1991
3. Union matters, analysis on Borman, 1992
4. UJF report of Strategic Planning Committee, 1992
5. Waiting List memos, 1991
6. Weekly operations report, 1991
7. Wexner Heritage Village correspondence, memos, 1991
- 8-10. Statements, memos, correspondence, newsletters, resolutions, 1980s-1992

#### **Box 21**

1. Building improvements report, 1947
2. Committee on Housing for the Elderly, proposed apartment project, Baltimore, 1964-1966
3. Committee on Housing for the Elderly, Federation, 1966
4. Committee on Housing for the Elderly, Philadelphia, 1964-1966
5. Committee on Housing for the Elderly, Pittsburgh, 1961, 1965-1966
6. Creative Expressions workshop, 1981
7. Drug preparation notebook, 1936
8. Federation Apartments, Oak Park, MI, 1967, 1970
9. Housing for the Elderly-What Jewish Responsibility, 1964
10. Housing for the Elderly-Some Planning Questions, Federation, 1966
11. Implementation Committee Housing for the Elderly, 1967
12. Residents' written material, Joseph Shapiro, 1984
13. Residents' written material, creative expressions, 1964, 1966, 1984
14. Services for aging Jewish clients, Cleveland, 1964-1966
15. Supplement-Jewish News, JHA, Detroit, 1907-1982
16. Welcome packet, undated

#### **Box 22**

1. Petoskey, agreement of sale, 1971
2. Petoskey, Burnett documents, 1972
- 3-4. Petoskey, closing documents, 1972, 1974
5. Petoskey; correspondence, 1971-1976
6. Petoskey, insurance, 1972
7. Petoskey, mortgage, 1974
8. Petoskey, residence pamphlet, undated
9. Petoskey, sale documents, 1971
10. Petoskey, title insurance-survey, 1971

**Box 23** (unfoldered)  
Scrapbook, 1948-52

**Box 24** (unfoldered)  
Scrapbook, 1976-80  
Scrapbook, 1980-84

**Box 25** (unfoldered)  
Scrapbook, 1983-86  
Building specifications, c.1965

**Box 26** (unfoldered)  
Scrapbook, 1953-1964  
Scrapbook, 1987-1990

**Box 27** (unfoldered)  
Resolution, 1926  
Membership card, undated  
Donation card, undated  
Literature, undated  
Newspaper clippings, 1982

**Box 28**  
Minutes and financial reports, bound volume, 1920-1924  
Minutes, Book II, notebook, 1943 May-1949 June  
Minutes, Book III, notebook, 1949 June-1955 September  
Committee minutes, notebook, 1954 February-1959 August  
Minutes, Book V, notebook, 1960 October-1964 February

**Box 29**  
Minutes, Book VI, notebook, 1964 February-1969 June  
Minutes, Book VIII, notebook, 1976 November-1984 December  
[Minutes], Book IX, notebook, 1985 January-1988 May

**Box 30** (unfoldered) **\*\*RESTRICTED\*\***  
Index cards, residents' information, alphabetical, various dates  
**Contains sensitive materials—Refer to use restrictions on page one**