

United Way Community Services Executive Office Records

32 linear feet (31 SB, 1MB, 1 OS)

1979-1998, bulk [1991-1998]

Walter P. Reuther Library, Wayne State University, Detroit, MI

Finding aid written by Kris Kniffen on September 17, 2015

Accession Number: UR002537

Creator: United Community Services of Metropolitan Detroit

Acquisition: The United Way Community Services Executive Office Records were deposited at the Reuther Library in 2000, by Dorothy Shorter.

Language: Material entirely in English.

Access: Collection is open for research.

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Notes: Citation style: “United Way Community Services Executive Office Records, Box [#], Folder [#], Walter P. Reuther Library, Archives of Labor and Urban Affairs, Wayne State University”

Related Material: Reuther collections: United Community Services, United Foundation, and United Way collections, especially United Community Services Executive Office Records and United Way for South Eastern Michigan Executive Office Records.

Two VHS tapes were transferred to the Reuther’s Audiovisual Department: “Moving Forward “From Shadows to Sunlight”” (Sep., 1996), and “A Special Message to the United Way Family” (Sep., 1994)

PLEASE NOTE: Material in this collection has been arranged by series ONLY. Folders are not arranged within each series – we have provided an inventory based on their original order. Subjects may be dispersed throughout several boxes within any given series.

Abstract

The United Way Community Services of Metropolitan Detroit (UWCS) has its origins in the establishment of the Detroit Community Union in 1917. The Union was reorganized into the Council of Social Agencies of Metropolitan Detroit in 1932, and merged with the Detroit Community Chest in 1951 to become the United Community Services (UCS). UCS operated alongside the United Way for Southeastern Michigan (UWSM, United Foundation until 1989), which was primarily a fundraising organization. The two merged in 1995 to create the UWCS. This merged foundation existed until 2005, when the UWCS merged with the United Way of Oakland County to create the United Way for South Eastern Michigan, which exists to this day.

UWCS was an umbrella organization for a wide range of social welfare agencies in the Metropolitan Detroit area, and sought to promote social services (including child care, family, health, recreation, and community planning) through the centralized planning, coordinating, and budgeting of those agencies. The Executive Office oversaw the various departments within UCS and UWCS, and was headed by the Executive Vice President, who was the managing director of the organization. This collection includes materials from the tenure of Executive Vice President of UCS Robert P. Arndt, and COO and Executive Vice President of UWCS Dr. Geneva J. Williams, the former President and CEO of UCS.

This collection consists of files produced by the UCS Executive Office, the UWCS Executive Office, and the merged offices during the transitional period of the 1990s. A substantial amount of the included files consist of meeting materials from the Board of Directors and Executive Committee for each iteration of the foundation, as well as meeting agendas and minutes for numerous other committees, such as the Nomination Committee. Also included is extensive material relating to the foundations' finances, campaigns, special projects and events, and associated agencies. Of particular note are the files relating to the planning and organization of the transition period in which the UCS and UWSM merged.

Important Subjects:

United Way Community Services
United Community Services of Metropolitan Detroit
United Way of Southeastern Michigan
UCS/UWCS Transition Committee
UCS/UWCS Torch Drive
UCS/UWCS Board of Directors
UCS/UWCS Executive Committee
UCS/UWCS General Staff Meetings
UCS/UWCS Special Events
UCS/UWCS Projects & Campaigns

Important Names:

Arndt, Robert P.
Carr, Dr. Virgil H.
William, Dr. Geneva J.

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Arrangement

The collection is arranged into 6 series.

Folders in each series are simply listed by their location within each box. They are not arranged, so any given subject may be dispersed throughout several boxes within each series.

- Series 1:** United Community Services Files, 1990-1995 (Box 1-4)
- Series 2:** Joint United Community Services & United Way Community Services Files, 1991-1997 (Box 4-11)
- Series 3:** United Way Community Services Files, 1993-1998 (Box 11-29)
- Series 4:** UCS/UWCS Transition Files, 1993-1995 (Box 29-30)
- Series 5:** UCS/UWCS Speeches & Presentations, 1985-1998 (Box 30-32)
- Series 6:** United Way Community Services Finances, 1995-1998 (Box 32-33)

Series 1
Box 1

- 1 UCS Annual Meeting, 1993
- 2 BluePrints Vision Team, 1993
- 3 Board of Directors Roster, 1992-1993
- 4 Board Prep for Blueprint, 1993
- 5 Committees Lists, 1995
- 6 Detroit Compact Executive Committee, 1992
- 7 FACT Annual Report, 1990
- 8 FACT Brochures & Flyers, 1990
- 9 FACT Crisis Team, Jan-March, 1993
- 10 FACT Overview & Summary, 1990
- 11 FACT Resources, 1990
- 12 FACT Administrative Team, 1991
- 13 FACT Administrative Team & Consultants, 1991
- 14 FACT Agency Liasons, 1991
- 15 FACT Annual Report, 1991
- 16 FACT Brochures & Flyers, 1991
- 17 FACT Budget Plan, 1991
- 18 FACT Correspondence, 1991
- 19 FACT Family-Centered Home-Based Interventions, 1991
- 20 FACT Evaluations, 1991
- 21 FACT Marketing, 1991
- 22 FACT Technical Assistance Seminar - FERA - 1991
- 23 FACT/Kellogg Agency Staff, 1991
- 24 FACT Letterhead, 1991
- 25 FACT Market Research, 1991
- 26 FACT Media & Releases, 1991
- 27 FACT Procedure Manual, 1991
- 28 FACT Prospective Clients, 1991
- 29 FACT Renaissance Funded Agencies, 1991
- 30 FACT Site Visit, 1991
- 31 FACT Technical Assistance & Consultation Plan, 1991
- 32 FACT Town Meeting, 1991
- 33 FACT Detroit Renaissance/Skillman, 1991
- 34 FACT Detroit-Renaissance/Skillman Detroit Review Committee, 1991
- 35 FACT Detroit-Renaissance/Skillman Financials, 1991
- 36 FACT Detroit-Renaissance/Skillman Proposals, 1991
- 37 FACT Kellogg, 1991
- 38 FACT Kellogg Financials, 1991
- 39 FACT Kellogg KYIP Area, 1991
- 40 FACT Kellogg Planning Team, 1991
- 41 FACT Kellogg Proposal, 1991
- 42 FACT, 1991-1993
- 43 FACT Brochures & Flyers, 1992
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- 45 FACT Funds, 1992
- 46 FACT Media & Releases, 1992
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- 48 FACT/Kellogg Foundation Board of Directors, 1992
- 49 FACT Action/Work Plan, 1993
- 50 FACT Brochures & Flyers, 1993
- 51 FACT Correspondence, 1993
- 52 FACT Annual Progress Report, 1993
- 53 FACT Presentation NABSW Conference, 1992

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- 1 FACT Information Packets, 1993
- 2 FACT Media & Releases, 1993
- 3 FACT Model for Family Preservation, 1993
- 4 FACT Public Policy, 1993
- 5 FACT-FERA Study of Rural Youth Corp, 1993
- 6 FACT/UCS Agency Retreat, 1993
- 7 FACT Action Plan, 1994
- 8 FACT Correspondence, 1994
- 9 FACT-FERA Evaluation Summary Report, 1994
- 10 FACT Letters of Endorsement, 1994
- 11 FACT Media & Releases, 1994
- 12 FACT Newsletter, 1994
- 13 FACT/Kellogg Collaborative Agencies, 1994
- 14 FACT/Kellogg Fund Proposal, 1994 (1 of 2)
- 15 FACT/Kellogg Fund Proposal, 1994 (2 of 2)
- 16 FACT Public/Private Partnership Endorsements, 1994
- 17 FACT Subcontractor Information, 1990-1994
- 18 FERA: Impact of FACT-Kellogg, 1994
- 19 K/NAP Reports, 1991
- 20 Leadership Detroit, 1992
- 21 Market Research, 1992
- 22 Michigan Future Inc., 1992
- 23 Project Board Ready, 1989-1992
- 24 SEMACC (Southeastern Mich Aids Coordinating Council), 1992
- 25 Volunteerism, 1992 (1 of 2)
- 26 Volunteerism, 1992 (2 of 2)
- 27 Volunteer Connect, 1992
- 28 Volunteer Leadership Coalition, 1993
- 29 UCS-FACT Media & Releases, 1990
- 30 UCS-FACT Strategic Plan Drawdown, 1990
- 31 UCS General Membership, 1991
- 32 UCS Nominating committee, 1992
- 33 UCS Nominating Committee, Feb.-Mar., 1993
- 34 UCS Executive Committee, 1993
- 35 UCS Reports, 1988
- 36 United Ways, 1992-1994
- 37 United Way Executive Committee, 1990
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- 3 United Way of SE Michigan, 1993-1994 (2 of 2)

United Way Community Services Executive Office Records

- 4 United Way Annual Meeting, June 1994
- 5 United Way for SEM & United Way of Oakland County Meeting, 1995
- 6 United Way Board & Advisory Board Orientation Manual, 1994
- 7 United Way Joint Campaigns, 1990
- 8 United Way Joint Campaigns, 1991
- 9 United Way Joint Campaigns, 1992
- 10 United Way Joint Campaigns, 1993
- 11 AIDS/HIV, 1992
- 12 UCS Agencies, 1992-1993
- 13 UCS Annual Meeting, 1990-1991
- 14 UCS Benefits, 1990
- 15 UCS Board of Directors, 1981, 1990-1993
- 16 UCS Community Planning & Problem Solving, 1991-1992
- 17 UCS Executive Committee, 1992
- 18 UCS Miscellaneous A-C, 1991-1993 (1 of 3)
- 19 UCS Miscellaneous A-C, 1991-1993 (2 of 3)
- 20 UCS Miscellaneous A-C, 1991-1993 (3 of 3)
- 21 UCS Miscellaneous F-U, 1991-1993
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- 24 UCS United Way Deliberations, 1991-1994 (2 of 2)
- 25 United Way of America, 1990-1991 (1 of 3)

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- 1 United Way of America, 1990-1991 (2 of 3)
- 2 United Way of America, 1990-1991 (3 of 3)
- 3 United Way of America, 1992 (1 of 3)
- 4 United Way of America, 1992 (2 of 3)
- 5 United Way of America, 1992 (3 of 3)
- 6 United Way of America, 1993-1994 (1 of 2)
- 7 United Way of America, 1993-1994 (2 of 2)
“A Special Message to the United Way Family” (Sep., 1994) VHS tape removed to AV.

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- 8 UWCS Strategic Plan Concerns & Issues, 1995
- 9 Ameritech/AT&T, UCS, UWCS, 1995
- 10 AIDS/HIV, 1995
- 11 American Planning Association, 1995-1996
- 12 American Society of Employers, 1995
- 13 Articles, 1995 (1 of 2)
- 14 Articles, 1995 (2 of 2)
- 15 Articles, 1996 (1 of 2)
- 16 Articles, 1996 (2 of 2)
- 17 Change, 1995
- 18 Citizens Research Council of Michigan, 1995
- 19 Civic Association Executives, 1995
- 20 Clark Klein & Beaumont, 1995
- 21 Comerica, 1995-1996
- 22 Community Foundation for Southeastern Michigan, 1995
- 23 Comnet, 1994-1995

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- 24 Community Needs Assessment Partnership, 1995
- 25 Considine Center, 1993-1995 (1 of 2)
- 26 Considine Center, 1993-1995 (2 of 2)

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- 2 Correspondence Personal Notes, 1995
- 3 Correspondence Received, 1995 (1 of 4)
- 4 Correspondence Received, 1995 (2 of 4)
- 5 Correspondence Received, 1995 (3 of 4)
- 6 Correspondence Received, 1995 (4 of 4)
- 7 Correspondence Sent, 1995
- 8 Correspondence All Staff, 1995
- 9 Correspondence - GJW, 1995 (1 of 4)
- 10 Correspondence - GJW, 1995 (2 of 4)
- 11 Correspondence - GJW, 1995 (3 of 4)
- 12 Correspondence - GJW, 1995 (4 of 4)
- 13 Correspondence - GJW, 1996 (1 of 4)
- 14 Correspondence - GJW, 1996 (2 of 4)
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- 17 Correspondence - Staff Memos, 1995
- 18 Correspondence Virgil Carr, 1995
- 19 CPO Volunteer Alliance, 1994-1995

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- 2 Deloitte & Touche, 1995-1996 (2 of 2)
- 3 Dept. of Social Services, 1995
- 4 City of Detroit Correspondence, 1995
- 5 Detroit Club, 1995
- 6 Detroit Compact, 1995 (1 of 2)
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- 8 Detroit Empowerment Zone Task Force, 1995
- 9 Detroit Historical Society, 1995
- 10 Detroit Historical Society, 1996
- 11 Detroit Public Schools, 1995
- 12 Detroit Urban League, 1995
- 13 Environmental Equality Study, 1995
- 14 Eureka Foundation, 1995
- 15 Eureka Foundation, 1996
- 16 FACT, 1995
- 17 Gaming Commission, 1995
- 18 Greater Detroit Area Chamber of Commerce, 1995
- 19 Healthy Detroit Initiating Committee, 1995
- 20 Heart of Gold, 1994-1995
- 21 Greater Detroit Area Health Council, 1995
- 22 Health and Human Services - U.S. Dept., 1995
- 23 Human Services Coordinating Body, 1995
- 24 Kellogg Foundation, 1995
- 25 Leadership Detroit, 1993 & 1995

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- 26 Michigan Community Service Commission, 1995
 - 1 Michigan League for Human Services, Feb. 1993 & 1995
 - 2 Mutual of America, 1995
 - 3 NAACP, 1995
 - 4 New Detroit, Inc., 1995 (1 of 2)
 - 5 New Detroit, Inc., 1995 (2 of 2)
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 - 7 Plunkett & Cooney, 1995
 - 8 Private Industry Council, 1995 (1 of 2)
 - 9 Private Industry Council, 1995 (2 of 2)
 - 10 Private Industry Council, 1995-1996
 - 11 Schools of the 21st Century, 1995-1996
 - 12 Skillman Foundation, 1995
 - 13 THAW, 1992, 1994-1995
 - 14 Volunteer Leadership Coalition, 1995
 - 15 Wayne County, 1995
 - 16 Wayne County Building Authority, 1996
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 - 3 Youth Violence Initiatives, 1995 (2 of 2)
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 - 5 Board of Directors, 1995 (1 of 2)
 - 6 Board of Directors, 1995 (2 of 2)
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 - 8 Campaign, 1995 (1 of 2)
 - 9 Campaign, 1995 (2 of 2)
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 - 12 Capital Fund Campaign, 1995 (1 of 2)
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 - 15 Capital Fund Evaluation & Allocation Sub-Committee, 1995 (1 of 2)
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 - 21 Community Services Management Council, 1995
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- 7 Fund Distribution Committee, 1995-1996
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- 11 Initiatives, 1995-1996
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- 15 Management Council, 1995
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- 15 Board of Directors, Mar., 1993
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- 14 UWCS & City of Detroit Packet, 1996
- 15 Special Summer Programs Site Visits, 1993
- 16 Agency Partnerships, 1993-1994
- 17 Agency Partnerships - Staff Lists, 1993-1994
- 18 Detroit Public Schools Packet, 1996
- 19 Detroit Public Schools Campaign Reference Book, 1996
- 20 School Campaign Coordinators' Workbook, 1996
- 21 School Campaign Goal Poster
- 22 Detroit Public Schools Campaign Material, 1995
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- 24 DPS Campaign Executive Committee, 1996-1997
- 25 DPS School Rosters, 1996-1997
- 26 DPS - Distribution of Materials Roster, 1996-1997
- 27 DPS Campaign Contribution Charts, 1995
- 28 DPS Campaign Five Year Financial History, 1996
- 29 City/County Correspondence, 1996
- 30 City of Detroit Department Listings, 1995-1996
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- 9 Workforce Development Board, 1997 (4 of 4)
- 10 UWCS Agencies, 1997
- 11 UWCS Agency Executives, 1996-1997
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- 13 UWCS Audit Subcommittee, 1997
- 14 UWCS Board of Directors, 1997
- 15 UWCS Brochures, 1997
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- 20 Campaign Cabinet, 1997
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- 1 CPPS, Community Planning & Problem Solving, 1997 (1 of 2)
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- 5 Community Review Priority Committee, 1996
- 6 Customer Services Team, 1995
- 7 Department Heads, 1997 (1 of 2)
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- 9 Detroit Assisted Transportation Coalition, 1996
- 10 UWCS Detroit Division, 1995 & 1997
- 11 Detroit's Promise Alliance for Children, 1997 (1 of 2)
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- 13 Detroit Promise Alliance for Children, 1998 (1 of 4)
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- 15 Detroit Promise Alliance for Children, 1998 (3 of 4)
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- 7 Harvard Business School Executive Education Materials, GJW, 1997 (6 of 6)
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- 13 Community Services Macomb Division, 1996-1997
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- 21 Nominating Committee, 1997
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- 17 United Way of America, 1980s & 1990s (1 of 3)
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- 19 United Way of America, 1980s & 1990s (3 of 3)
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- 8 Workforce Preparedness Partnership, 1997 (1 of 3)
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- 1 Comerica, 1996-1997
- 2 Comerica, 1997
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- 13 Correspondence Received, 1997 (6 of 8)
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- 1 Correspondence/All Staff, 1997
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- 9 Detroit City Council Recreation Task Force, 1996-1997
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- 17 Detroit Renaissance, 1997
- 18 Eureka Foundation, 1997 (1 of 2)
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- 7 Kellogg Youth Initiative Partnerships, 1997
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- 6 New Detroit, Inc., 1997 (1 of 2)
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- 20 Correspondence Received, 1996 (3 of 6)
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- 1 Correspondence, All Staff, 1996
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- 10 Dept. of Social Services, 1996
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- 12 Detroit Association of Black Social Workers, 1996
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- 1 Greater Detroit Area Health Council, 1996
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- 10 Michigan League for Human Services, 1996
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- 19 New Detroit, Inc., 1996 (3 of 3)
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