



Guide to the Common Ground Records UR002703

This finding aid was produced using ArchivesSpace on February 25, 2019.

English

Describing Archives: A Content Standard

Walter P. Reuther Library

5401 Cass Avenue

Detroit, MI 48202

URL: <https://reuther.wayne.edu>

Table of Contents

Summary Information	3
History	3
Scope and Content	4
Arrangement	4
Administrative Information	4
Controlled Access Headings	5
Collection Inventory	5

Summary Information

Repository:	Walter P. Reuther Library
Creator:	Common Ground
Title:	Common Ground Records
ID:	UR002703
Date [inclusive]:	1970-1987
Date [bulk]:	1973-1985
Physical Description:	3.5 Linear Feet 1 MB, 3 SB
Language of the Material:	English
Language of the Material:	Material entirely in English.
Abstract:	Common Ground is an organization designed to help those in crisis and to try and prevent them from occurring in the first place. Started by some young adults, it has become an organization with a large volunteer base and a paid staff. Along with counseling, free legal and medical assistance, education, and social activities were made available to the community through Common Ground. This collection documents Common Ground from its inception in 1970 to 1987 and covers the administration, history, and work of the organization.

Citation Style

"Common Ground Records, Box [#], Folder [#], Walter P. Reuther Library, Archives of Labor and Urban Affairs, Wayne State University"

[^ Return to Table of Contents](#)

History

The movement that would become the organization of Common Ground was started by some young adults c. 1969-1970 who wanted to help other young people in their community with problems like drug abuse. They wanted to create a place where young people could stop by and get assistance. These young adults did some fundraising on their own and also received money from the Birmingham-Bloomfield

Community Action Council to start the center and get a helpline going. Later they received funding from other organizations as well. Though it started as a volunteer effort, gradually a small paid staff became part of Common Ground. Through Common Ground, counseling and free legal and medical assistance became available to the community. Along with dealing with current issues, Common Ground worked to keep such problems from occurring by educating the community; an example of this was their Alternatives Outreach Program. They also put on and provided information about social events and activities in the area.

[^ Return to Table of Contents](#)

Scope and Content

This collection contains materials relating to the history, administration, and work of Common Ground. Some topics covered are the Board of Directors, committees, staff meetings, funding, Birmingham-Bloomfield Community Action Council, Community Mental Health, Alternatives Outreach Program, and FRIENDS of Common Ground. There are a variety of types of materials including: correspondence, financial records, minutes and related materials, newspaper clippings, reports, and statistics.

[^ Return to Table of Contents](#)

Arrangement

Folders are listed by their location within each box. They are not necessarily arranged, so any given subject may be dispersed throughout the entire collection.

[^ Return to Table of Contents](#)

Administrative Information

Publication Statement

Walter P. Reuther Library

5401 Cass Avenue

Detroit, MI 48202

URL: <https://reuther.wayne.edu>

Acquisition

The Common Ground Records were deposited at the Walter P. Reuther Library in 2016.

Processing History

Processed and finding aid written by Danielle Golling on January 23, 2018.

Access

Collection is open for research.

Use

Refer to the Walter P. Reuther Library "Rules for Use of Archival Materials." Restrictions: Researchers may encounter records of a sensitive nature – personnel files, case records and those involving investigations, legal and other private matters. Privacy laws and restrictions imposed by the Library prohibit the use of names and other personal information which might identify an individual, except with written permission from the Director and/or the donor.

[^ Return to Table of Contents](#)

Controlled Access Headings

- Crisis intervention (Mental health services)
- Clinics
- Drug abuse prevention
- Helplines

Collection Inventory

Title/Description	Instances	
Advisory Board; Agenda, By-Laws, Correspondence and Minutes, 1979-1980	Box 1	Folder 1
Advisory Board; Contact List and Draft of Letter	Box 1	Folder 2
Advisory Board; Correspondence, 1978-1979	Box 1	Folder 3
Advisory Board; Correspondence; Declined, 1979	Box 1	Folder 4
Advisory Board; Correspondence; Initial Letters, 1979	Box 1	Folder 5

Advisory Board; Initial Packet, c. 1979	Box 1	Folder 6
Advisory Board; Roster, 1980 January 29	Box 1	Folder 7
Advisory Group and Joint Meetings, c. 1983	Box 1	Folder 8
Agency Agreements, 1977-1980	Box 1	Folder 9
Alternatives Outreach Program; Cinema Guild, 1973-1975	Box 1	Folder 10
Alternatives Outreach Program; Coffee House, c. 1974	Box 1	Folder 11
Alternatives Outreach Program; "Summer '73" Booklet and Related Materials, 1973	Box 1	Folder 12
Alternatives Outreach Program and Great Birmingham Bicycle Chase, 1977-1980	Box 1	Folder 13
Annual Report, 1975	Box 1	Folder 14
Art in the Park, 1975	Box 1	Folder 15
Art in the Park; Financial Records, 1979	Box 1	Folder 16
Battered Women's Resource Network	Box 1	Folder 17
Birmingham Proclamation, 1974	Box 1	Folder 18
Birmingham-Bloomfield Community Action Council; Agenda, Correspondence, Minutes, and Reports, 1971-1976	Box 1	Folder 19
Birmingham-Bloomfield Community Action Council; Agendas, Financial Records, Minutes, and Related Materials, 1972-1973	Box 1	Folder 20
Birmingham-Bloomfield Community Action Council; By-Laws	Box 1	Folder 21
Birmingham-Bloomfield Community Action Council; County Financial Reports, 1973-1974	Box 1	Folder 22
Birmingham-Bloomfield Community Action Council; Directory	Box 1	Folder 23
Birmingham-Bloomfield Community Action Council; Financial Records and Information on Organization	Box 1	Folder 24
Birmingham-Bloomfield Community Action Council; Financial Records, Minutes, and Related Materials, 1974	Box 1	Folder 25
Birmingham-Bloomfield Community Action Council; 1973 Proposal	Box 1	Folder 26
Birmingham-Bloomfield Community Action Council; 1974 Proposals	Box 1	Folder 27
Board of Directors, 1981-1985 (1 of 2)	Box 1	Folder 28
Board of Directors, 1981-1985 (2 of 2)	Box 1	Folder 29
Board of Directors; Agendas, Minutes, and Related Materials, 1975-1976 (1 of 2)	Box 1	Folder 30
Board of Directors; Agendas, Minutes, and Related Materials, 1975-1976 (2 of 2)	Box 1	Folder 31

Board of Directors; Directories and Minutes, 1975-1977	Box 1	Folder 32
Board of Directors; Agendas, Minutes, and Related Materials, 1980	Box 1	Folder 33
Board of Directors; Agendas, Correspondence, Minutes, and Related Materials, 1981	Box 1	Folder 34
Board of Directors; Minutes, 1981	Box 1	Folder 35
Board of Directors; Agendas, Minutes, and Related Materials, 1983	Box 1	Folder 36
Board of Directors; Agendas, Minutes, and Related Materials, 1984 (1 of 2)	Box 1	Folder 37
Board of Directors; Agendas, Minutes, and Related Materials, 1984 (2 of 2)	Box 1	Folder 38
Board of Directors and Committees; Agendas, Minutes, and Related Materials, 1977-1979 (1 of 2)	Box 1	Folder 39
Board of Directors and Committees; Agendas, Minutes, and Related Materials, 1977-1979 (2 of 2)	Box 1	Folder 40
Board of Directors and Committees; Correspondence, Minutes, and Related Materials, 1982 (1 of 2)	Box 1	Folder 41
Board of Directors and Committees; Correspondence, Minutes, and Related Materials, 1982 (2 of 2)	Box 1	Folder 42
Board of Directors and Committees; Minutes, 1985	Box 2	Folder 1
Board of Directors and Executive Committee, 1983	Box 2	Folder 2
Board of Directors and Staff Meetings; Minutes and Reports, 1977	Box 2	Folder 3
Budget, 1978-1979	Box 2	Folder 4
Budget, 1979	Box 2	Folder 5
Budget Variance, 1978	Box 2	Folder 6
Budget Variance, 1979	Box 2	Folder 7
Business Committee, 1981-1984	Box 2	Folder 8
By-Laws and Operating Instruction, 1981	Box 2	Folder 9
By-Laws, Plans, and Reports, 1982-1986	Box 2	Folder 10
CETA; Correspondence, 1975-1980	Box 2	Folder 11
Chart of Accounts, 1979	Box 2	Folder 12
Committees; Information and Minutes, 1980-1982	Box 2	Folder 13
Committees, c. 1983-1986	Box 2	Folder 14
Community Mental Health, c. 1985	Box 2	Folder 15
Community Mental Health; Administration, 1982-1985	Box 2	Folder 16
Community Mental Health; Agreement with Common Ground, 1980	Box 2	Folder 17

Community Mental Health; Block Grant Proposal, 1982	Box 2	Folder 18
Community Mental Health; Budget, 1980-1982	Box 2	Folder 19
Community Mental Health; Budgets, 1984-1986	Box 2	Folder 20
Community Mental Health; Funding Proposal, 1980-1981	Box 2	Folder 21
Community Mental Health; Goals, 1981	Box 2	Folder 22
Community Mental Health; Planning and Financial Records, 1980-1986	Box 2	Folder 23
Component Descriptions and Policies	Box 2	Folder 24
Confidentiality Policies, 1975-1987	Box 2	Folder 25
Crisis Unit and Medical Clinic; Correspondence and Minutes, 1977-1978	Box 2	Folder 26
Doing More with Less; Financial Records, 1978	Box 2	Folder 27
Doing More with Less; Financial Records, 1979	Box 2	Folder 28
Evaluation and Monitoring, 1978-1983	Box 2	Folder 29
Executive Committee; Minutes, 1981-1985	Box 2	Folder 30
Executive Committee; Minutes, 1983	Box 2	Folder 31
Executive Committee; Minutes, 1984	Box 2	Folder 32
Facility Study and Sale of Property, 1985-1986	Box 2	Folder 33
Festival of Books, 1983	Box 2	Folder 34
Finance Committee; Agendas, Minutes, Objectives and Reports, 1973-1976	Box 2	Folder 35
Financial Correspondence and Records, 1981	Box 2	Folder 36
Financial Records, 1977	Box 2	Folder 37
Financial Records, 1979	Box 2	Folder 38
Financial Statements for 1980 and 1981	Box 2	Folder 39
FRIENDS of Common Ground; Correspondence, Minutes, and Objectives, 1974-1977	Box 2	Folder 40
FRIENDS of Common Ground; Correspondence, Minutes, and Related Materials, 1976-1977	Box 2	Folder 41
FRIENDS of Common Ground; Agendas, Minutes, and Related Materials, 1976-1979	Box 2	Folder 42
FRIENDS of Common Ground; Spring Around; Finances, 1978	Box 2	Folder 43
Grants and Funding, 1979-1986	Box 2	Folder 44
History, 1970-1987 (1 of 2)	Box 2	Folder 45
History, 1970-1987 (2 of 2)		

	Box 2	Folder 46
History, c. 1972-1973	Box 2	Folder 47
History; Articles, Correspondence, Philosophy, and Plans, c. 1980	Box 2	Folder 48
History; Philosophy and Policies and Procedures, c. 1979-1982	Box 3	Folder 1
Income; Projected and Actual, 1977 and 1978	Box 3	Folder 2
Income; Projected and Actual, 1979	Box 3	Folder 3
IRS; Correspondence and Financial Records, 1971-1973	Box 3	Folder 4
Legal Issues, 1976	Box 3	Folder 5
Manual; "A Training Manual for Crisis Intervention", 1979 December	Box 3	Folder 6
Membership Committee; Minutes, 1983	Box 3	Folder 7
Michigan Association of Program Directors of Substance Abuse, Oakland Coalition of Substance Abuse Programs, and OSAS, 1981-1985	Box 3	Folder 8
Monthly Bill Lists, 1978	Box 3	Folder 9
Monthly Bill Lists, 1979	Box 3	Folder 10
Newspaper Clippings (some copies), Poem, and Promotional Materials, 1974	Box 3	Folder 11
Newspaper Clippings (some copies), Correspondence, Newsletter, and Press Releases, 1975	Box 3	Folder 12
Newspaper Clippings (some copies), Bulletin, Correspondence, and Newsletter, 1976	Box 3	Folder 13
Newspaper Clippings (some copies), Newsletter, Program, and Notes, 1976	Box 3	Folder 14
Newspaper Clippings, Newsletters, and Programs, 1977	Box 3	Folder 15
Newspaper Clippings, 1978	Box 3	Folder 16
Newspaper; "Birmingham and The Bloomfields Press Gazette"; Article on Art in the Park, 1980	Box 3	Folder 17
Newspaper Clipping (one copy), 1981	Box 3	Folder 18
Newspaper Clippings and Correspondence, 1982	Box 3	Folder 19
Newspaper Clippings, 1983	Box 3	Folder 20
Newspaper Clippings (some copies), 1984	Box 3	Folder 21
Newspaper Clippings, 1985	Box 3	Folder 22
Newspaper Clippings (copies), 1986	Box 3	Folder 23
Newspaper Clippings, 1987	Box 3	Folder 24
OSAS, 1973	Box 3	Folder 25

Personnel Committee, 1981-1984	Box 3	Folder 26
Personnel Information, 1982-1985	Box 3	Folder 27
Policies and Procedures, 1979-1985	Box 3	Folder 28
Policy and Procedure Committee; Minutes and Notes, 1982	Box 3	Folder 29
Policy and Procedure Committee; Minutes, 1983 January 20	Box 3	Folder 30
"Porch Front:, "Inner Sanctum", and Related Materials, c. 1973-1975	Box 3	Folder 31
Program and Evaluation Committee; Minutes, 1983	Box 3	Folder 32
Program and Evaluation Committee; Background and Minutes, 1983-1984	Box 3	Folder 33
Program and Evaluation Committee; Annual Report and Minutes, 1984	Box 3	Folder 34
Proposals; Funding and Reorganization, 1973	Box 3	Folder 35
Rape Services Grant Proposal, 1983-1984	Box 3	Folder 36
Recipient Rights and Forms, 1975-1985	Box 3	Folder 37
Reports and Philosophy, 1980-1982	Box 3	Folder 38
Resource Development Committee; Minutes and Related Materials, 1981-1983	Box 3	Folder 39
Resource Development Committee; Minutes, 1983	Box 3	Folder 40
SEMIRA; By-Laws, 1977	Box 3	Folder 41
Staff Information, c. 1979-1981	Box 3	Folder 42
Staff Meetings; Agendas and Minutes, 1974-1976 (1 of 3)	Box 3	Folder 43
Staff Meetings; Agendas and Minutes, 1974-1976 (2 of 3)	Box 3	Folder 44
Staff Meetings; Agendas and Minutes, 1974-1976 (3 of 3)	Box 3	Folder 45
Staff Meetings; Agendas, Correspondence, Directories, and Minutes, 1976-1977 (1 of 2)	Box 3	Folder 46
Staff Meetings; Agendas, Correspondence, Directories, and Minutes, 1976-1977 (2 of 2)	Box 3	Folder 47
Staff Meetings; Correspondence and Minutes, 1977-1978	Box 3	Folder 48
Staff Reports, 1977	Box 3	Folder 49
Statistics; Reports, 1970-1975	Box 3	Folder 50
Statistics; Reports, 1970-1972	Box 4	Folder 1
Statistics; Reports, 1972	Box 4	Folder 2
Statistics and Financial Reports, 1972-1977	Box 4	Folder 3
Statistics; Reports, 1973		

	Box 4	Folder 4
Statistics; Reports, 1974	Box 4	Folder 5
Statistics; Reports, 1975	Box 4	Folder 6
Statistics; Reports, 1976	Box 4	Folder 7
Statistics; Reports, 1977	Box 4	Folder 8
Statistics; Correspondence and Reports, 1979-1980	Box 4	Folder 9
Statistics; Correspondence and Financial Reports, 1979-1980	Box 4	Folder 10
Steering Committee; Correspondence and Minutes, 1970-1973	Box 4	Folder 11
Television Review Committee; Information about group, 1983	Box 4	Folder 12
Volunteer Meetings; Agendas and Minutes, 1971-1975	Box 4	Folder 13
Year-End Report, 1986	Box 4	Folder 14