

PRESIDENT'S OFFICE WARREN
E. BOW COLLECTION

1942-1945
2 Linear Feet

Accession Number 1B

The papers of the President's Office, Warren E. Bow, were placed in the University Archives in May of 1958.

Warren E. Bow served as superintendent of the Detroit Public Schools and president of Wayne University from July, 1942 until his death on May 12, 1945. He was born in Detroit on June 2, 1891, attended Detroit public schools and graduated from University of Illinois in 1914 with a degree in engineering. After service on the Mexican border in 1916 and in France during World War I, he returned to Detroit in 1919 to become a grade principal at Nordstrum High School. Bow became assistant dean of the Detroit Teachers College, the predecessor of Wayne's College of Education, in 1922. He served as its Dean from 1926 to 1930.

Bow was appointed assistant superintendent of schools in 1930 to lead the technical and vocational schools. He became first assistant superintendent in charge of all secondary schools in 1939 and deputy superintendent in 1941. In July of 1942 Warren E. Bow was named superintendent of schools and president of Wayne University. David D. Henry, Executive Vice-President, was the chief administrative officer for the University. From 1936 to 1939 Henry served as Assistant Executive Vice-President and was appointed Executive Vice-President of Wayne University upon the retirement of Charles Spain in 1939. After Bow's death, in May of 1945, the roles of Superintendent and University President were redefined as separate offices. Henry, at 39 years old, was chosen President of Wayne.

The papers in this collection only pertain to Warren E. Bow's position as President of Wayne University. Unfortunately the files do not cover the entire spectrum of University activities and units. In addition, many of the files appear to be incomplete. The collection does reflect the tremendous involvement of David D. Henry, the chief administrative officer for the University.

Important subjects covered in the collection are:

- Barium Hotel, 1943
- Black opposition to Medical Science Center site
- Cadillac Square Building Cafeteria, 1943
- Graystone Ballroom, 1943
- Kresge Hooker Science Library
- Medical Science Center
- Medicine, College of
- Nursing, establishing the College of
- Psychiatry and Neurology, Department of
- 36th General Hospital Unit

Among the correspondents are: (an index to these will be found on the last page of the guide)

Henry, David D., Executive Vice-President
 Johnson, Dr. Victor, Secretary, Council on Medical Education and Hospitals of the American Medical Association
 Johnston, Dr. Charles G.
 Norris, Dr. Edgar H., Dean, College of Medicine
 Osborn, Chase S.
 Pierrot, George F., Executive Secretary, Medical Science Center
 Reye, Dr. H.A., Head, Department of Psychiatry and Neurology

Oversize material

Four oversize plans have been removed from the collection and placed with the Archives oversize material. The plans are: Wayne University Medical Center Development (11-18-43) and Preliminary Study of Campus Layout for Wayne University (5-31-44).

Contents

4 Manuscript Boxes

General Office Files

Correspondence, clippings, minutes, and reports received and/or generated by Warren E. Bow as President of Wayne University. With one exception, files are arranged alphabetically by subject. The exception is the College of Medicine files which precede those of the Medical Science Center. There is frequent overlapping of information in the medical files. For example, information about the Medical Science Center will be found under that subject as well as the College of Medicine; the School of Occupational Health is also found under Medical Science Center and the College of Medicine. Because the University was concerned with a student housing shortage various facilities were investigated. Material on the Barium Hotel and the Cadillac Square Building Cafeteria will be found in Box 2, Folder 19. The David D. Henry file for 1943 has information on the Graystone Ballroom.

BOX 1

- 1-5. Army Specialized Training Program, 1942-July, 1944
6. Association of American Universities, Oct, 1941, Oct, 1943
7. Blacks Attending Wayne University, November 27, 1944
8. Board of Architects, University, 1944
9. , Minutes, University, Nov, 1944-Apr., 1945
10. Broadman Library, Acquisition of, 1939, 1945
11. Budget Requests, 1943-1944, 1945-1945
12. Business Administration, n.d., 1944
13. Civil Aeronautics Board - Air Transportation, 1943
14. Campus Plan, 1942-1943

BOX 1 continued

15. Citizens Advisory Council, 1943
16. Claxton, Wayne, 1942
17. Council of Deans - Correspondence, 1942-1943
- 18-23. Council of Deans - Minutes, July, 1942-April, 1945
24. Education, College of, 1943-1944
25. , Memorial Window, 1933, 1943
26. Education, College of, Vocational Education, September, 1942, July-September, 1944
- 27-28. Engineering, College of, June, 1942-February, 1945

Box 2

1. Engineering, College of - Engineering Science Center, 1943-1944
2. - Gifts and Scholarships, 1943-1945
3. - Research Institute, 1944-1945
4. - Travel Expenses, 1943-1944
5. Health Science Center, c. 1943
- 6-8. Henry, David D., 1943-1945
9. History of Wayne University, 1943
10. Honorary Degrees, 1942-1943
11. , Charles Frederic Morse, 1943
12. , 1944
13. , Chase S. Osborn, July 7, 1944
14. , 1945
15. Japanese Students and Employees, 1943-1944
16. Kresge Hooker Scientific Library, 1943-1944
17. Legal Foundations of Wayne University
18. Liberal Arts, College of, October, 1943-January, 1945
- 19-23. Medicine, College of, n.d., September, 1942-May, 1945
24. , Accreditation, August, 1944-March, 1945

BOX 3

1. Medicine, College of - By-Laws, 1944
2. - Committee on Administration Minutes, November, 1944-May, 1945
3. - Deanship, August, 1944, January-May, 1945
4. - Executive Committee Minutes, February-April, 1945
5. - Gifts, Grants, Scholarships, 1943-1945
6. - President's Committee, March-April, 1945
7. - Sanitary Reports, October, 1943-January, 1945
- 8-15. Medical Science Center, n.d., November, 1940, November, 1941 December, 1942-March, 1945
16. , Black Opposition to Site, December, 1943-October, 1944
17. , Buildings and Grounds Subcommittee, August, 1943

BOX 3 continued

- 18. , By-Laws, April, '1944
- 19. , By-Laws and Articles of Incorporation, October, 1944
- 20. , Campaign Plan, n.d.
- 21. , Directors Correspondence, November, 1943-March, 1945
- 22. , Directors Minutes, November, 1943-October, 1944

BOX 4

- 1-2. Medical Science Center - Executive Committee Minutes, February, 1943-March, 1945
- 3. - Finance Committee, 1943
- 4. Medical Science Center - Nominating Committee, November, 1944
- 5. Miscellaneous Correspondence, 1943-1944
- 6-7. Mortuary Science, December, 1942, May-December, 1943, August, 1944
- 8-9. National Training School for Public Service, February-August, 1944
- 10. Nursing, College of, 1944-April, 1945
- 11. Occupational Health, School of, Vitae
- 12. , , n.d., 1944
- 13. Optometry Courses, 1944
- 14. Personnel Policies Governing Promotions, 1944-1945
- 15. Ph.D. Degree, March-April, 1945
- 16. Pharmacy, College of, March, 1943, January-May, 1944
- 17. Public Affairs & Social Work, School of, April-May, 1943
- 18. Religious Education at Wayne University, October 15, 1943
- 19. R.O.T.C, 1931, 1938
- 20. Statutes and By-Laws of Wayne University,
- 21. Student Employment, September, 1943
- 22. Sigma Xi, 1943-1944
- 23. 36th General Hospital Unit
- 24-26. Veterans' Program, n.d., February, 1944-January, 1945
- 27. Veterans' - Report on those Enrolled for the Semester Ending January, 1945
- 28. Wayne University County Hospital, 1943-January, 1945
- 29-30. Wayne University Foundation, n.d., 1940, 1942-1945
- 31. Wayne University & Detroit Board of Education, Proposal to Separate, March, 1945
- 32. Wayne University & Detroit Public Schools - Facilities Survey, December, 1942

Index to Correspondents

Henry, David D., 2:6-8, also numerous correspondence throughout the collection

Johnson, Dr. Victor, 2:24-25, 3:3

Johnston, Dr. Charles G., 4:23

Index to Correspondence continued

Norris, Dr. Edgar H., numerous correspondence throughout the
College of Medicine and Medical Science Center files

Osborn, Chase S., 2:13

Pierrot, George F., numerous correspondence throughout the
Medical Science Center files

Reye, Dr. H.A., 2:20