

**BUSINESS    AFFAIRS**  
**ASSISTANT VICE PRESIDENT JAMES A. LEWIS**

**Papers, 1948-1971**  
**(Predominantly, 1964-1969)**

**18.5 linear feet**

Accession #219  
OCLC#  
DALNET#

On April 22, 1956, Wayne University became a state university. During a three year transition period the University was governed by the Board of Education of the City of Detroit, and the State of Michigan. The chief financial officer was the Vice President for Finance and Treasurer to the Board of Governors. Due to increasing responsibilities and duties, the Vice President and Treasurer announced in 1961 the organization of the Division of Business and Finance. The day- to-day transactions and responsibility for the Division's general operation were assigned to Mr. James A. Lewis with the title of Assistant to the Vice President and Director of Business Operations. His title was later changed to Assistant Vice President for Business Affairs.

The papers of Assistant Vice President for Business Affairs James A. Lewis were placed in the University Archives in September of 1971. They document the University's business and financial activities which include parking, labor relations, contract negotiations, fringe benefits, property management, and buildings and grounds. The papers consist of correspondence financial records, minutes, newspaper clippings, proposals, and reports.

**Non-Manuscript Material:**

A few photographs, an audio tape, and a drawing of the buildings south of Old Main with indications of University or non- University occupancy dated July 18, 1968 have been placed in the Archives Audio-Visual Collection. In addition, books and serials have been transferred to the Archives Library.

**Important subjects and correspondents in the collection:**

Bookstore	Clarence B. Hilberry
Budget and Finance Committee	William R. Keast
Building Services	James A. Lewis
Building Trades	
Detroit, City of	
Equal Employment Opportunity	
Food Services	
Insurance, Faculty and Staff	
Insurance, Students	
Labor Union Contract	
Michigan Council of State and College Presidents	
Plans for Progress, Federal Program	
Public Safety	
Old Main Renovation/Replacement	
Retirement, Faculty and Staff	
University Center Building	
Urban Renewal	

Business Affairs  
Asst. VP James A. Lewis

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