

Detroit Board of Education/Detroit Public Schools Collection
Papers 1860-1980
(Predominantly 1920-1965)
51 Linear Feet

Accession Number 681

The Detroit Board of Education/Detroit Public Schools Collection is a consolidation of Detroit Board of Education/Detroit Public Schools and University Archives material. The collection was opened for research in February of 1991.

Initial deposits of Board/Schools material by the Assistant Superintendent of Schools to the University Archives began in 1958 and continued through the early 1970s. The bulk of the deposits were bound proceedings, minutes, annual reports, budgets, directories, and publications. Over the years the University Archives received similar material from a variety of sources resulting in duplication. At the same time, items in the Board/Schools material were missing from the University Archives material and vice versa. The two groups of material were integrated to complete chronological "runs" of material, eliminate duplication and allow ease of access for researchers.

The Detroit Board of Education/Detroit Public Schools Collection documents the administration, fiscal operation, personnel, publications, activities, programs and services of the Detroit schools. To a lesser degree it documents professional organizations and citizens committees concerned with the Detroit schools. There is considerable information on personnel including the military records of Detroit schoolmen (1900-1953), the Employees Retirement System (1949-1958) and the election of Social Security to supplement the retirement system. Other well documented subjects include: student enrollment, Department of Special Education (1940-1956), Citizens Advisory Committee on School Needs (1957,1958) school millage campaign (1959), and Central High School and its students, (1911-1927). Board/Schools publications (Detroit Educational Bulletin. 1918-1935. Detroit Schools, 1945-1968, and Detroit School Life. 1965-1967) and the Detroit Teachers Association publications (D.T.A. News and Detroit Educational News. 1934-1944) also cover these subjects as well as many others.

Prior to 1956 Wayne State University was a municipal university governed by the Detroit Board of Education. In 1956 it became a state institution. Information on Wayne State University and its antecedent colleges such as the Detroit Normal School and the Detroit Junior College is found throughout much of the collection.

Information on any given subject may be scattered throughout the collection. Series III, for example, is designated "Personnel." There is also, however, information on personnel in the Board proceedings and annual reports of the Board and Superintendents in Series I, in Budgets of Series II, in monthly statistical reports in Series IV, in Department of Special Education annual reports in Series V, in various reports and catalogs in Series VI, and in directories and publications of Series VIII. The researcher should, in general, read all the series descriptions and, in particular, the detailed descriptions of specific material found throughout the collection.

Important Subjects

Important subjects covered in the collection are listed below. Dates are intermittent. An index to subjects will be found on page 36.

Adult Education, 1931-46
 Art Education, 1875, 1937, 1952
 Athletics, 1904-27, 1955-56
 Blind and Sight Conservation Classes/Students, 1922-56
 Boytown Camp, 1936-44
 Budget, School, 1928-65
 Buildings, School, 1860-1976
 Central High School, 1896-1927, 1950, 1952
The Centralite, 1911-27, 1950, 1952
 Child Care Services, 1937, 1943-46
 Citizens Advisory Committee on School Needs, 1957, 1958
 Citizens For Schools (1959 millage campaign)
 Citizenship Education Study, 1948-50
 Civil Defense, School, 1956
 College of the City of Detroit
 Curriculum, 1860-1952
 Deaf Students/Classes, 1925-56
 Detroit College of Medicine and Surgery
Detroit Educational Bulletin, 1918-35
Detroit Educational News, 1934-44
 Detroit High School
 Detroit Junior College
 Detroit Normal School
Detroit School Life. 1965-67
 Detroit Schoolmen's Club, 1938-63
Detroit Schools, 1945-68
 Detroit Teachers Association, 1930-44
 Detroit Teachers College
P. T. A. News. 1933-34
 Eastern High School, 1896-1903, 1917-18
 Employees Retirement Fund, 1939-45
 Employees Retirement System
 Enrollment, Student, 1860-1976
 Epileptic Students, 1937-56
 Foreign Born Children, 1948-56
 Glandular Clinic, 1940-56
 Health Education, 1922-52
 High Schools, 1896-1968
 Junior High Schools, 1920-66
 Kindergarten, 1897-1966
 Leland School for Crippled Children, 1922, 1925, 1954
 Libraries, School, 1886-1962
 Mackenzie, David
 Metropolitan Schoolmen's Club, 1967-80
 Metzner, Alice B.
 Millage Campaign, School, 1959
 Moore School for Boys

Music Education, 1922-52
Nursery and Extended School Services, 1943-46
Open Air Schools, 1920-66
Osborn, Laura Freele, 1955
Personnel, Academic, 1860-1976
Personnel, Non-academic, 1940-54
Psychological Clinic, 1922-47
Retirement
Salaries, 1875-1966
School Millage Campaign, 1959
Sick Leave Regulations, 1949
"Socially Maladjusted" Children, 1950-55
Social Security, 1951-56
Special Education Classes/Department/Students, 1922-66
Speech Correction Education, 1922-56
The Student, 1904-21
Student Activities, 1904-27, 1950, 1952
Teachers' Retirement Fund, 1906-39
Textbooks, 1860-1944
Traffic Accidents/Safety, 1920-66
Ungraded Schools, 1920-66
Veterans, 1900-53
Vocational Education, 1920-66
Wayne University, 1933-56
World War I
World War II

Contents

70 manuscript boxes
44 pamphlet boxes
8 oversize boxes

Series I, Administration, 1860-1976; Boxes 1-68

Mainly bound proceedings, minutes and annual reports of the Board of Education, superintendents and principals as well as administrative handbooks, directories and by-laws. Subjects in the annual reports vary throughout the years. Some of the topics included are: list and description of buildings and valuation of real estate and buildings, course of study outlines by grades, marital status and age distribution of personnel, and traffic accidents by age of child and cause. Many of the reports are indexed and many contain photographs.

Series II, Fiscal, 1928-29 to 1964-65; Boxes 69-77 (folders 1-5)

Submitted and approved budget and cost reports (annual financial reports) for the Board of Education/Public Schools as well as several building budgets (proposed projects for the building program) are in this series.

Series III, Personnel, 1900 -1963-64; Boxes 77 (folders 6,7) - 84

Reports, memos, minutes, and publications relating to personnel, salaries, employees retirement system, Social Security election, sickleave regulations, rating and promoting of teachers and military records of Detroit schoolmen for 1900-1953. The issue of electing Social Security to supplement the retirement system is particularly well documented.

Series IV, Publications, Conferences and Reports, 1875-1967; Boxes 85-94 (folder 1)

Material in this series was published or sponsored by the Detroit Board of Education and/or Detroit Public Schools. There are serials (Detroit Educational Bulletin, 1918-1935; Detroit Schools, 1945-1968; and Detroit School Life, 1965-67), textbooks, and other publications descriptive of the activities, programs and services of the schools. There are also publications from The Citizenship Education Study (1945-50). Included in reports are: monthly statistical reports and summary sheets (1875, 1886, 1894-1905), analysis of monthly (student) membership (1936-42, 1948-53), and a report of the Nursery and Extended School Services, a World War II Board project "designed to free mothers to work in war industries."

Series V, Special Education, 1922 -1956-57; Boxes 94 (folders 2-12) - 98

Essays, publications, correspondence, and annual reports relating to the Department of Special Education, Boytown Camp and the Moore School for Boys. The department was responsible for handicapped, foreign and "socially maladjusted" children. The Boytown Camp (1936-1944) was for problem and underprivileged boys.

Series VI, Schools, 1871 -1968; Boxes 99-116

Radio broadcast scripts, reports, catalogs, programs, high school yearbooks and magazines, a scrapbook and eighth grade graduation essays, relating to schools within the Detroit Public Schools System, in particular Detroit, Central, and Eastern high schools and the Fairbanks and Houghton schools. "Honor The Name" was a series of radio broadcasts (1948-1956) saluting individuals in whose honor Detroit's schools were named.

Series VII, Citizens Committees, c. 1880s-1890s, 1957-1959; Boxes 117-120 (folders 1-9)

Minutes, reports, correspondence and publications of the Citizens Advisory Committee on School Needs (1957,1958) and the Citizens for Schools, a group promoting a 1959 school millage campaign. There is also a bill proposed for the government of the Detroit Public Schools by a Citizens' Educational Committee (c. 1880s-1890s).

Series VIII, Organizations and Miscellaneous, 1875-1980; Boxes 120 (folders 10-15) -123

Publications, programs, directories, and serials which pertain to the Detroit Public School System, school personnel, and professional organizations. With the exception of five miscellaneous items, all material is published by professional organizations. The series includes the D.T.A. News and the Detroit Educational News (1934-1944), official publications of the Detroit Teachers Association.

Oversize material; Boxes 92,112-116, 122,123

Non-manuscript material

Six photographs of the Fairbanks School were placed the Archives Audio Visual Collections. Photocopies of the photographs are in box 112, folder 2.

Series I
Administration, 1860-1976
Boxes 1-68

This series consists mainly of bound proceedings, minutes and annual reports of the Board of Education, superintendents and principals. Directories and by-laws as well as administrative handbooks are also included. Dates listed below are beginning and end dates. The material is arranged in chronological order within the following subseries:

- Boxes 1 -4 Board of Education Annual Reports, 1860-1918
- Boxes 5-36 Board of Education Proceedings, 1872 to 1968-69
- Boxes 36-40 Superintendent's Annual Reports, 1920-1966
- Box 40 Superintendent's Special Committee of the Staff Meetings Minutes, 1941-42, 1942-43
- Boxes 40-43 Superintendent's Executive Committee Minutes, 1943-44 to 1961-62
- Boxes 43-66 Principals' Notes and Supplementary and Related Material to Principals' Notes, 1919-20 to 1972-73
- Box 67 Administrative Handbooks, Procedures and Miscellaneous, 1946-1964
- Boxes 67-68 Directory and By-laws, 1928-29 to 1975-76

Boxes 1-4 Board of Education Annual Reports. 1860-1918
Information varies throughout the years. Some of the items included are: reports by the Board's president, secretary and treasurer; reports by the superintendent and principals of the high school and normal school; Board rules and regulations; list and description of buildings and valuation of real estate and buildings; general school statistics; list of teachers by school; enrollment; list of textbooks; course of study outlines by grade. There are photographs in many of the annual reports. Incomplete annual reports for 1840-1860 are located in the Reading Room with other University Archives library material.

Boxes 5-36 Board of Education Proceedings. 1872 to 1968-69
A few of the proceedings are indexed. There is an index to the proceedings for Wayne University items for June 1919 to June 1943 located in the Reading Room with other University Archives library material. The proceedings include the proceedings of the Board of Trustees of the Teachers' Retirement Fund (1906-07 to 1938-39), Employees Retirement Fund Board (1939-40 to 1944-45) and Commission/Board of the Employees Retirement System (1945-46 to 1948-49).

Boxes 36-40 Superintendent's Annual Reports. 1920-1966
Earlier superintendents' reports are included in the Board's annual reports (boxes 1-4). Information varies throughout the years. Some of the items included are: educational research; statistical studies; enrollment and attendance by grade including the junior college and the normal school; daily attendance; traffic accidents by age of child and cause; cost of instruction; per capita cost; school building floor plans; number of teachers by year; distribution of positions by salary groups; degrees held; marital status; age distribution of personnel. There are photographs in many of the annual reports. Many of the reports are indexed.

Box 40 Superintendent's Special Committee of the Staff Meetings Minutes, 1941 -42, 1942-43

Boxes 40-43 Superintendent's Executive Committee Minutes. 1943-44 to 1961-62 There is an index for 1942-43 to 1945-46.

Boxes 43-66 Principals' Notes and Supplementary and Related Material to Principals' Notes, 1919-20 to 1972-73 Memos sent to all principals on a variety of subjects. There is a table of contents for each month.

Box 67 Administrative Handbooks, Procedures and Miscellaneous, 1946-64

Boxes 67-68 Directory and By-laws, 1928-29 to 1975-76
For many years this publication was divided into two sections: "directory" and "by-laws." The Board by-laws last appeared in the 1955-56 edition. In 1956-57 the title was changed from Directory and By-laws to Directory. Information varies throughout the years. Much of the information which was in the by-laws section was retained after the section heading was dropped.

The directory section included: school and Board departments; alphabetical list of administrative officers, supervisors and principals; teachers' organizations; national, state and county educational officers.

The by-laws section included by-laws and/or information such as officers, purpose etc. for the Board of Education, Teachers' Retirement Fund, High School and College Scholarship Association, and the Public Library Commission. It also included statutes and by-laws of Wayne University; public school statistics and school census; tuition rates; athletic fields; sites for future schools; temporary buildings; school calendar; traveling directions to each school.

Box 1

1-6. Board of Education; Annual Reports, 1860, 1869-73

Box 2

1-8. ; Annual Reports, 1874-77, 1885-86, 1887-88, 1889, 1894

Box 3

1-5. ; Annual Reports, 1895-99

Box 4

1. Board of Education; Annual Report, 1910
Note: includes Detroit Public Schools Course of Study in Language for Elementary Grades
2. Board of Education; Annual Reports, 1915-18

Detroit Board/Schools Collection

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Box 5

1-5. Board of Education; Proceedings, 1872, 1877-78, 1879, 1880, 1882-83

Box 6

1-5. ; Proceedings, 1883-84, 1885-86 to 1888-89

Box 7

1-4. ; Proceedings, 1890-91 to 1893-94

Box 8

1-3. ; Proceedings, 1894-95 to 1896-97

Box 9

1-3. ; Proceedings, 1897-98, 1898-99, 1900-01

Box 10

1-2. ; Proceedings, 1901 -02, 1902-03

Box 11

1-3. ; Proceedings, 1904-05, 1906-07, 1907-08

Box 12

1-3. ; Proceedings, 1909-10 to 1911 -12

Box 13

1-3. ; Proceedings, 1912-13 to 1914-15

Box 14

1-2. ; Proceedings, 1915-16, 1916-17

Box 15

1-3. ; Proceedings, 1917-18 to 1919-20

Box 16

1-2. ; Proceedings, 1920-21, 1921 -22

Box 17

1-3. ; Proceedings, 1922-23 to 1924-25

Box 18

1-2. Detroit Board of Education; Proceedings, 1925-26,1926-27

Box 19

1-2. ; Proceedings, 1927-28,1928-29

Box 20

1-2. ; Proceedings, 1929-30, 1930-31

Box 21

1-3. ; Proceedings, 1931 -32 to 1933-34

Box 22

1-3. ; Proceedings, 1934-35 to 1936-37

Box 23

1-3. ; Proceedings, 1937-38 to 1939-40

Box 24

1-3. ; Proceedings, 1940-41 to 1942-43

Box 25

1-2. ; Proceedings, 1943-44, 1944-45

Box 26

1-2. ; Proceedings, 1945-46, 1946,47

Box 27

1-2. ; Proceedings, 1947-48, 1948-49

Box 28

1-2. ; Proceedings, 1949-50, 1950-51

Box 29

1-2. ; Proceedings, 1951 -52, 1952-53

Box 30

1-2. ; Proceedings, 1953-54, 1954-55

Box 31

- 1-3. Detroit Board of Education; Proceedings, 1955-56 to 1957-58

Box 32

- 1-2. ; Proceedings, 1958-59, 1959-60

Box 33

- 1 2. ; Proceedings, 1960-61, 1961 -62

Box 34

- 1-2. ; Proceedings, 1962-63, 1963-64

Box 35

- 1-4. Board of Education; Proceedings, 1964-65 to 1967-68

Box 36

1. Board of Education; Proceedings, 1968-69

- 2-3. Superintendent of Schools; Annual Reports, 1920-26

Box 37

- 1-2. Superintendent of Schools; Annual Reports, 1926-31

Note: 1929-31 bound volume includes Schools In And About Detroit, 1931 by The Detroit Metropolitan Superintendents' Association.

Box 38

- 1-6. Superintendent of Schools; Annual Reports, 1937 (part 1) to 1942-43

Box 39

- 1-7. Superintendent of Schools; Annual Reports, 1943-44 to 1953

Box 40

- 1-4. Superintendent of Schools Annual Reports, 1955, 1956-57, 1958, 1962, 1963-64, 1964-65, Ten-Year Report 1956-1966

- 5-6. Superintendent's Special Committee of the Staff Meetings; Minutes, 1941-42, 1942-43

7. Index to Superintendent's Executive Committee Minutes, 1942-43 to 1945-46

- 8-9. Superintendent's Executive Committee; Minutes, 1943-44, 1945-46

Box 41

- 1-6. Superintendent's Executive Committee; Minutes, 1946-47 to 1951 -52

Box 42

- 1-5. Superintendent's Executive Committee; Minutes, 1952-53 to
1956-57

Box 43

- 1-4. ; Minutes, 1957-58, 1959-60 to 1961 -62
5. Principals' Notes, 1919-20 to 1921 -22

Box 44

1. Principals' Notes, 1945-46

Box 45

- 1-2. , 1946-47, 1947-48

Box 46

- 1-2. , 1948-49, 1949-50

Box 47

- 1-2. , 1950-51, 1951-52

Box 48

- 1-2. , 1952-53, 1953-54

Box 49

- 1-2. , 1954-55, 1955-56

Box 50

1. , 1956-57

Box 51

1. , 1960-61

Box 52

1. , 1961-62

Box 53

1. , 1962-63

Box 54

1. , 1963-64

Box 55

1. Principals' Notes, 1964-65

Box 56

1. ,1965-66

Box 57

1. Supplementary and Related Material to the Principals' Notes, 1964-65

Box 58

1. ,1965-66

Box 59

1. Principals' Notes, 1966-67
2. Supplementary and Related Material to the Principals' Notes, Aug - Oct 1966-67

Box 60

1. Supplementary and Related Material to the Principals' Notes, Nov - Jun 1966-67
2. Principals' Notes, 1967-68

Box 61

1. Supplementary and Related Material to the Principals 'Notes, Sep - Jun 1967-68
2. Principals'Notes, 1968-69

Box 62

1. Supplementary and Related Material to the Principals' Notes, Aug - Jun 1968-69
3. Supplementary and Related Material to the Principals' Notes, Aug - Jun 1969-70

Box 63

1. Principals' Notes, 1970-71

Box 64

1. Supplementary and Related Material to the Principals' Notes, Sep - Jun 1970-71

Box 65

1. Principals' Notes, 1971-72

Box 65 continued

2. Supplementary and Related Material to the Principals' Notes,
Aug - Jun 1971-72

Box 66

1. Principals' Notes, 1972-73
2. Supplementary and Related Material to the Principals' Notes,
1972-73

Box 67

1. Administration Procedures; Bulletin No. 3, Sep 1946
2. Administration Procedures; Bulletin No. 4, Sep 1947
3. Elementary School Administration, Sep 1947
4. Meeting of Elementary School Administrators, Sep 1952
Note: See also Series VI Box 103 (folders 15,16)
5. Administrative Handbook, 1961 edition
6. Administrative Handbook, 1964 edition
7. Directory and By-laws. 1928-29, 1929-30, 1932-33, 1933-34 1 st
Sem, 1934-35, 1935-36, 1936-37 1st Sem

Box 68

- 1-19. Directory and By-laws, 1937-38 to 1955-56
- 20-35. Directory.1975-76,1956-57 to 1963-64, 1964-65,1965-66 to 3-16-
94,1969-70, 1971-72, 1972-73,1974-75,

Series II
 Fiscal, 1928-29 to 1964-65
 Boxes 69 - 77 (folders 1-5)

Submitted and approved budget and cost reports (annual financial reports) for the Board of Education/Public Schools as well as several building budgets (proposed projects for the building program) are in this series.

Until 1943-44, the budget consisted of four sections: 1) maintenance fund budget, 2) detailed analysis of personnel service, 3) detailed analysis of supply requests, and 4) capital costs budget. In 1943-44 a Wayne University section was added. Other sections appearing in later years were: Employees Retirement Fund; self liquidating budget; and salary schedule.

The cost report (annual financial report) was divided into four sections: 1) entire school system, 2) Wayne University, 3) trust and agency funds, and 4) statement on appropriations. This format continued until 1955-56 when the statement on appropriations was deleted. Beginning in 1956-57 there is no statement delineating sections.

Material in this series is arranged in chronological order.

Box 69

- 1-2. Board of Education; Submitted Budget, 1928-29, 1929-30
- 3. Building Budget, 1931-32
- 4-6. Board of Education; Submitted Budget, 1932-33, 1933-34, 1935-36

Box 70

- 1-2. Board of Education; Submitted Budget, 1936-37, 1937-38
- 3. Building Budget, 1938-39
- 4-7. Board of Education; Submitted Budget, 1938-39 to 1941 -42

Box 71

- 1-2. Board of Education; Submitted Budget, 1942-43, 1943-44
- 3. ; Approved Budget, 1943-44
- 4-5. ; Submitted Budget, 1944-45, 1945-46
- 6. ; Approved Budget, 1945-46
- 7. ; Cost Report, 1946-47

Box 72

- 1. Board of Education; Submitted Budget, 1946-47
- 2. ; Approved Budget, 1946-47
- 3. ; Submitted Budget, 1947-48
- 4. ; Approved Budget, 1947-48
- 5. ; Cost Report, 1947-48
- 6. Tentative Allocation Elementary-Secondary Schools Budget, 1948-49
- 7. Board of Education; Submitted Budget, 1948-49

Box 73

1. Board of Education; Approved Budget, 1948-49
2. ; Cost Report, 1948-49
3. ; Approved Budget, 1949-50
4. ; Cost Report, 1949-50
5. ; Approved Budget, 1950-51
6. ; Cost Report, 1950-51

Box 74

1. Board of Education; Preliminary Estimates Elementary-Secondary Schools Budget, 1951-52
2. Board of Education; Adopted Elementary-Secondary Schools Budget, 1951-52
3. Board of Education; Cost Report, 1951 -52
4. ; Preliminary Estimates Elementary-Secondary Schools Budget, 1952-53
5. ; Adopted Elementary-Secondary Schools Budget, 1952-53
6. ; Cost Report, 1952-53
7. ; Preliminary Estimates Elementary-Secondary Schools Budget, 1953-54
8. ; Elementary-Secondary Schools Budget, 1953-54

Box 75

1. Board of Education; Cost Report, 1953-54
2. ; Adopted Elementary-Secondary Schools Budget, 1954- 55
3. ; Cost Report, 1954-55
4. ; Adopted Elementary-Secondary Schools Budget. 1955-56
5. ; Cost Report, 1955-56
6. ; Adopted Elementary-Secondary Schools Budget, 1956-57
7. ; Cost Report, 1956-57

Box 76

1. Board of Education; Adopted Budget, 1957-58
2. ; Cost Report, 1957-58
3. ; Adopted Budget, 1958-59
4. ; Cost Report, 1958-59
5. ; Adopted Budget, 1959-60
- 6-7. ; Cost Report, 1959-60, 1960-61
8. ; Adopted Budget, 1961 -62

Box 77

1. Board of Education; Cost Report, 1961 -62
2. ; Adopted Budget, 1962-63
3. ; Cost Report, 1962-63
- 4-5. ; Adopted Budget, 1963-64, 1964-65

Series III
 Personnel 1900 -1963-64
 Boxes 77 (folders 6,7) - 84

Series III contains material relating to personnel, salaries, employees retirement system, Social Security election, sickleave regulations, rating and promoting teachers, and military records of Detroit schoolmen (1900-1953).

Non-educational personnel reports include: monthly and annual changes in personnel, marital status, citizenship, place of birth and age distribution. Educational personnel reports include the above categories for educational personnel as well as: certificates held by teachers, resignations and number of educational employees by position and division.

There are memos, minutes and publications, primarily for the 1950s, relating to the employees retirement system. The issue of electing Old Age and Survivors Insurance (Social Security) to supplement the retirement system is particularly well documented. Eligible elementary-secondary members voted 78.36% in favor while 82.80% of Wayne University members approved.

In addition to the above there are four publications: sick leave regulations (1949); instructions for rating and promoting of teachers (1930); and two teachers' bulletins (1957-58, 1958-59). The teachers' bulletins have "statements and explanations of policies and practices of the school system with which every teacher is expected to be familiar."

The military records of Detroit schoolmen 1900-1953 are located in box 84, the last box in the series. The entry in the finding aid for box 84 gives a detailed description of these records.

Box 77 continued

6. Yearly Reports of Educational and Non-educational Personnel, 1940-46
7. Educational Personnel Reports, 1941-46

Box 78

- 1-3. Educational Personnel Reports, 1946-52

Box 79

- 1-2. Educational Personnel Reports, 1952-54, 1963-64
3. Non-educational Personnel Reports, 1941-46

Box 80

- 1-2. Non-educational Personnel Reports, 1946-50

Box 81

- 1-2. Non-educational Personnel Reports, 1950-54
3. Average Salaries of Educational Employees, Apr 1943-Jun 1951

Box 82

1. Average Salaries of Educational Employees, Sep 1951 -Oct 1954
- 2-3. Average Salaries of Nonacademic Employees, Oct 1941-May 1946,
May 1953-Oct 1954
4. Employees Retirement System; "Our Retirement System: Guide
Book," 1945-46
5. Retirement Law Covering Employees of the Detroit Board of
Education, 1954
- 6-11. Employees Retirement System; Minutes, Jul 1952 - Dec 1953

Box 83

- 1-5. Employees Retirement System; Minutes, Jan 1956-Jun 1958
- 6-8. ; Retirement Memos, 1949, 1951-56
9. ; "Old Age and Survivors Insurance...", 1953
- 10-11. ; Social Security Memos, 1954-Sep 1955
12. ; "OASI/Our Retirement System: A Comparative Analysis,"
n.d.
13. ; Social Security Memos, Oct 1955-Apr 1956
14. Detroit Public Schools; "Employee Sick Leave Regulations,"
1949
15. ; "Manual of Instructions for Rating and Promoting
of Teachers" 1930
- 16-17. ; Teachers' Bulletin #1 1957-58, #2 1958-59

Box 84

1. Military Records of Detroit Schoolmen, 1900-1953
Bound volume; joint project of the Detroit Schoolmen's Ex-Service
Club and the administrative staff of the Detroit Board of
Education; includes date of birth, first employed by the Detroit
Board of education, position, and service entrance and separation
dates.

"...we have made an effort to obtain from each veteran in the Detroit Public Schools a statement of his own record of military service. These statements are in the veteran's own words, over his signature, and constitute the main portion of the volume. It was our desire to include all men and women who served in the armed forces of the United States or of our allies during World War I or World War II and who were at any time employees of the Detroit Board of Education regardless of whether such employment preceded or followed their military service. We have also included such information as was available of military schoolmen since the close of World War II.

"It was obviously impossible to obtain a complete record, including all names of individuals who should be recognized here."

Series IV
Publications, Conferences and Reports, 1875 -1967
Boxes 85-94 (folder 1)

Material in Series IV was published or sponsored by the Detroit Board of Education and/or Detroit Public Schools. It is arranged in three sections: publications, conferences and reports. Publications consist of serials followed mainly by textbooks as well as other publications descriptive of the activities, programs and services of the schools.

Publications include: Detroit Educational Bulletin, 1918-1935, published monthly for the teachers of Detroit by the Board of Education; Detroit Schools, 1945-1968, published by the superintendent, Detroit schools, and staff of the Detroit schools; and Detroit School Life. 1965-1967, published by Detroit schools for all Detroiters with the goal of periodically bringing "the existing story of what is happening in our public schools to your attention."

There are also six publications from The Citizenship Education Study. The Study was conducted from February 1945 to February 1950, sponsored by the Detroit Public Schools and Wayne University, and financed by a grant from The William Volker Charities Fund, Inc. It "combined a cooperative attack on the citizenship problems of several pilot schools with an attempt to evaluate the effects specific citizenship education procedures."

In the third part of this series there are reports for the Division for the Improvement of Instruction (1962), and Nursery and Extended School Services (1943-46) as well as monthly statistical reports and summary sheets (1875, 1886, 1894-1905), and analysis of monthly (student) membership (1936-42, 1948-53). The Nursery and Extended School Services was a World War II Board project "designed to free mothers to work in war industries, and was financed until its final period by the federal government." The entries in the finding aid for boxes 92 and 93 give a detailed description of the statistical and membership reports.

Box 85

1. The Detroit Educational Bulletin

Vol 1	#2-5,	Mar-Jun 1918
Vol 2	#1-3, 5, 6, 8, 10,	Oct 1918-Jun 1919
	Special #2	
Vol 3	#1, 4-10,	Sep 1919-Jun 1920
	Special #1, 3	
	<u>Research Bulletin #2</u>	
2. The Detroit Educational Bulletin

Vol 4	#2-7, 9, 10,	Oct 1920-Jun 1920
	Special #1, 2	
	<u>Research Bulletin #4</u>	
3. The Detroit Educational Bulletin

Vol 5	#1, 2, 4-10,	Sep 1921-Jun 1922
	Special #1-5	
	<u>Research Bulletin #6-8</u>	
	Detroit Public School Monthly Newsletter, Vol #1,	
	Oct 1921	

Box 85 continued

4. The Detroit Educational Bulletin
Vol 7 #1-10,
Special #1 Sep 1923-May 1924

Box 86

1. The Detroit Educational Bulletin
Vol 8 #1 -10,
Special #1 Sep 1924-Jun 1925
2. The Detroit Educational Bulletin
Vol 9 #1-10,
Special #1
Research Bulletin #9-11 Sep 1925-Jun 1926
3. The Detroit Educational Bulletin
Vol 10 #1 -10,
Special #1
Research Bulletin #12 Sep 1926-Jun 1927
4. The Detroit Educational Bulletin
Vol 11 #1-10, Sep 1927-Jun 1928

Box 87

1. The Detroit Educational Bulletin
Vol 12 #1 -10, 10 index volume, Sep 1928-Jun 1929
Special #1
2. The Detroit Educational Bulletin
Vol 13#1 -10, 10 index volume, Sep 1929-Jun 1930
Special #1
3. The Detroit Educational Bulletin
Vol 14 #1-10, convention number, Sep 1930-Jun 1931
4. The Detroit Educational Bulletin
Vol 15 #1 -5, Sep 1931 -Jun 1932
5. The Detroit Educational Bulletin
Vol 16 #1 -5, Sep 1932-Jun 1933
6. The Detroit Educational Bulletin
Vol 17 #1 -4, Oct 1933-May 1934
7. The Detroit Educational Bulletin
Vol 18 #2, May 1935

Box 88

Detroit Schools was the official publication of the Superintendent (Vol 1 through Vol 11 #4), the Detroit schools (Vol 11 #5 through Vol 27) and the staff of the Detroit schools (Vol 28- 29).

Note: Because of size constraints, Detroit Schools is not boxed in chronological order. 1960-1968 issues precede 1945 issues.

1. Detroit Schools:
 Vol 21 #1-20, Sep 1960-Jun 1961
 Vol 22 #1 -20, Sep 1961 -Jun 1962
2. Vol 23 #1,2, 4, 6-15,17, Sep 1962-Jun 1963
 Vol 24 #1 -3,5-9,11 -27, Sep 1963-Jun 1964
3. Vol 25 #2-20, Sep 1964-Jun 1965
 Vol 26 #1-22, Sep 1965-Jun 1966
4. Vol 27 #1-8, 10, 11, 13-17, 19, Sep 1966-Jun 1967

Box 89

1. Detroit Schools:
 Vol 28 #2-7, Nov 1967-Mar 1968
 Vol 29 #1, 3, 4, Sep 1968-Oct 1968
2. Vol 3 #4,10, Dec 1945-Jun 1946
 Vol 4 #1, Sep 1946
3. Vol 5 #1-10, Sep 1947-Jun 1948
 Vol 6 #1-10, Oct 1948-Jun 1949
4. Vol 10 #1-10, Sep 1949-Jun 1950
 Vol 11 #1-10, Sep 1950-Jun 1951
5. Vol 12 #1-10, Sep 1951-Jun 1952
 Vol 13 #1-6, 8-10, Sep 1952-Jun 1953
6. Vol 14 #1-10, Sep 1953-Jun 1954
 Vol 15 #1-10, Sep 1954-Jun 1955
7. Vol 16 #1-9, Sep 1955-Jun 1956
 Vol 17 #1-10, Sep 1956-Jun 1957
8. Vol 18 #1-8(9 issues, error in numbering) , Sep 1957-Jun 1958
 Vol 19 #1-5,7-9, Sep 1958-Jun 1959
9. Vol 19 #6, Feb 1959
 Vol 20 #1-7,9,10, Sep 1959-Jun 1960

Box 89 continued

10. Detroit School Life;
 Vol 1 #1,2, Apr, Jun 1965
 Vol 2 #1-3, Oct 1965-Apr 1966
 Vol 3 #1, Dec 1966
 Vol 4 #1, Nov 1967

Box 90

1. Instructions for Teachers for Computing Cost By Subjects:
 Intermediate, High Schools & College Units, 1920
 Answer Booklet: All Subjects, Nature Study. Composition,
 Spelling and English Tests. Jan, 1932
 Elementary Geography for Primary Grades, 1892
2. Poems Form B, 1921
Poetry and Prose Handbook for High Schools, 1938
Free-Hand Lettering Scale, 1941
Progressive Lessons in Spelling-Handwriting Grade 2A, 1930
My First Book in Handwriting Grade 1A. 1933
3. Progressive Lessons in Spelling Series 4, 1930
Progressive Lessons in Spelling Series 5 Grade 3A, 1930
Experiences in Spelling Grade 4A, 1933
Progressive Lessons in Spelling Series 8-11. 1933
Experiences in Spelling Grade 5B, 1936
4. Arithmetic Mastery Exercise for Grades 4B and 4A, 1930
Self-Help Remedial Lessons in Capitalization and Punctuation, 1933
5. Leaflets Descriptive of the Activities and Services of the
 Schools
 (#31-99), 1937
 #31-50 Division of Instruction
 #50-70 Supplementary Activities
 #71-90 Administration Organization
 #91-99 Allied Activities
6. Recipes for Instruction in Domestic Science, Elementary and
 Intermediate Grades, 1937
7. General Drafting Lessons for Beginners, Books 1 and 2, 1941
8. Interpretative Leaflets No. 1-12, c 1944-46 (series of reports
 on the Detroit Public Schools, many by the superintendent)
 #1 "After Dark" (adult education)
 #2 "Table Talk" (overview of nation's fourth largest
 system of free public schools)
 #3 "Veterans' Education"
 #4 "Let's Read" (teaching of reading in grades 1,2, and 3)
 #5 "No Exceptions" (review of opportunities available for
 the education of the handicapped child)
 #6 "X Marks a Spot" (building better citizens)
 #7 "Learning to Live" (health program in elementary grades)

Box 90 continued

8. continued Interpretative Leaflets
 - #8 "This Way to School" (kindergarten)
 - #9 "Music Hath Charms" (teaching of music)
 - #10 "Arithmetic, When, How, and Why"
 - #11 "Learning to Read"
 - #12 "Program Planners Guide: A Speaker Service to Community Groups"

Box 91

1. A Unit of Study in Traffic Safety, 1942
2. Building One Nation Indivisible, A Bulletin on Intercultural Education, 1944
3. The Citizenship Education Study
 - "The Citizenship Education Study," n.d.
 - "Five Qualities of the Good Citizen," n.d.
 - "Problem Solving," 1948
 - "Understanding Democracy," 1948
 - "Let's Look at the Student Council," 1950
 - "Democratic Citizenship and Development of Children," 1950
4. Athletic Manual, 1955-56
5. The Way It's Done, Presenting the Junior High School, 1955
6. This Is Your Detroit, Student Trips to Business and Industry, 1955
7. Civil Defense in the Schools, 1956
8. Handbook on Safety Regulations, 1956
9. The Human Touch, A Guide in Human Relations, 1957
10. Publications of the Detroit Public Schools, 1959
11. Manual of Cataloging for Elementary School Libraries, 1927
12. The High School Library, 1962
13. The Dynamic Evolution: A History of Detroit School Libraries, 1886-1962
14. 125 Years of Detroit Public Schools, 1967
15. Detroit Public Schools Educational Conferences Programs, 1924, 1928
16. Division of School Relationships and Special Services; Open House Program, c 1955
17. Division for the Improvement of Instruction; Report, 1962
18. Nursery and Extended School Services; Final Report, 1943-46

Box 92

Monthly Statistical Reports (oversize, 5 bound volumes, 1875, 1886, 1895, 1900, 1905)

Reports for each school for the month of November. Reports include: teacher; number of boys, girls, transfer students, students left for all causes; aggregate attendance in half days; aggregate tardiness; average number belonging for year to date; average daily attendance for year to date; number of suspensions, reinstatements, corporal punishment; number of visits by superintendent; number of lessons (visits) by supervisor of drawing, music, penmanship, physical culture; promotions; teacher tardiness and half days lost; total of monthly salary according to payroll; amount chargeable to primary department, grammar department, superintendence.

Box 92 continued

Monthly Statistical Reports; Summary Sheets (oversize, 9 sheets), 1894-1902

Summary reports for each school for the month of June. The reports are divided into three departments: grammar (grades 5-8), primary (grades 1-4) and high school (grades 9-12). The one page reports contain the same information noted above for the monthly statistical reports except that names of teachers are not included.

Box 93

Analysis of Monthly Membership (3 bound volumes), Jan 1936-Jun 1938, Sep 1938-Jun 1940, Sep 1940-Jun 1942

The reports consist of aggregate totals of student enrollment by budget division and grade as well as a break-down of enrollment for each school. Elementary schools categories include: kindergarten, total elementary, total intermediate, special, total school total standing capacity, kindergarten capacity, and number of teaching teachers. Intermediate and high schools are broken down by grade and special classes. Building capacity is included. There is also an analysis of special classes and children on half-day session by school and grade.

Box 94

1. Analysis of Monthly Membership, Nov 1948-Jun 1953

Series V
 Special Education 1922 -1956-57
 Boxes 94 (folders 2-12) - 98

Essays, publications, correspondence, and annual reports relating to the Department of Special Education, Boytown Camp and the Moore School for Boys. The Department of Special Education included handicapped, foreign, and "socially maladjusted" children. The series begins with essays on the history of special education followed by publications, Boytown Camp and annual reports.

The Boytown Camp (1936-44) or Camp Boytown was a special education camp for problem and underprivileged boys funded by the Horace E. and Mary a. Rackham Fund. It was located on Mill Lake in the U.S. Waterloo Reclamation Project, Chelsea, Michigan.

Each annual report of the Department of Special Education (1940-41 to 1955-56) consists of staff and enrollment sections as well as reports from various classes. In general, all reports have sections on: braille and sight saving, crippled, deaf, epileptic, ungraded, speech correction, glandular clinic and low vitality. Other sections included are: tribute to Alice B. Metzner (1945-46), anemic-open air and open window (1947-48), detention home (1947-48 to 1951-52), foreign children (1948-49 to 1955-56), transportation of the handicapped (1952-53 to 1954-55), and socially maladjusted (1955-56).

Box 94 continued

2. Development of the Curriculum and Special Education in Detroit, c 1922 (bound volume)

- Seven sections of essays by various authors; table of contents:
- Health Education
 - History of Physical Education
 - Language Education
 - History of English
 - History of Penmanship
 - Exact Science Education
 - History of Mathematics and Exact Sciences
 - Social Sciences
 - History of Teaching Geography
 - Development of History, Civics, and Political Economy
 - Vocational Education
 - A Brief Study of the European Development of Manual Activities in Education
 - Development of Manual Work in Education in Detroit and Michigan
 - Technical Education in Detroit
 - Terminology Manual Activities in Education
 - Fine Arts
 - History of Music
 - Special Education
 - History of the Leland School for Crippled Children
 - Classes for the Blind and Sight Conservation
 - History of Open Air Schools
 - History of the Psychological Clinic

Box 94 continued

2. continued Special Education
 - History of the Speech Correction Department
 - The System of Ungraded Schools
3. The Department of Special Education, 1925
4. Course of Study for Special Education, 1926
5. Education of the Handicapped in Detroit Public Schools. 1937
6. Special Education for Handicapped Children, 1954
7. Grant Request for Handicapped Children to Rackham Fund, 1933
8. Approval of Camping Permit with U.S. Government, Apr 1936
9. Boytown Camp Report to Rackham Fund, Nov 1936
- 10-12. Boytown Camp; Correspondence, 1936-44

Box 95

- 1-5. Department of Special Education; Annual Reports, 1940-41 to 1943-44, 1945-46

Box 96

- 1-4. Department of Special Education; Annual Reports, 1946-47 to 1949-50

Box 97

- 1-3. Department of Special Education; Annual Reports, 1950-51 to 1952-53

Box 98

- 1-3. Department of Special Education; Annual Reports, 1953-54 to 1955-56
4. Moore School for Boys; Annual Report, 1950-51
5. ; Summer School Annual Report, 1955
6. Department of Guidance and Placement; Annual Report, 1956-57
7. New York Education Department; Severely Mentally Retarded Child Correspondence, 1954

Series VI
Schools 1871-1968
Boxes 99-116

This series contains radio broadcast scripts, a report, catalogs, programs, high school yearbooks and magazines, a scrapbook, and eighth grade graduation essays relating to particular schools within the Detroit Public Schools System. It is arranged as follows:

Boxes 99-102 "Honor The Name" Radio Broadcasts, 1948-49 to 1955-56
Box 103 Report, Catalogs, Programs, 1896-97 to 1968
Boxes 104-111 Central High School Centralite (yearbook), 1911 -
27, 1950, 1952 and Student (magazine), 1904-20
Box 111 Detroit High School material excluding catalogs
Eastern High School The Eastern (magazine), 1917, 1918
Box 112 Fairbanks School Scrapbook, 1913-52
Boxes 113-116 Houghton School Eighth Grade Graduation Essays,
1871 -75

There are detailed descriptions of specific material throughout the series.

Detroit Public Schools Radio Broadcasts -- Honor The Name Series (scripts)

The series saluted individuals in whose honor Detroit's elementary schools are named. Each week a dramatic program presented a biographical sketch of one of these individuals. Roles in the dramas were played by students from the Detroit Public Schools. Scripts are listed in alphabetical order by academic year in this finding aid, but are arranged by date of performance in bound volumes.

Box 99

1. Honor The Name Series, Vol 1, 1948-49

Arthur	Fitzgerald	Moore
Barstow	Garfield	Pasteur
Bishop	Goldberg	Poe
Brady	Goodale	Priest
Burt	Guyton	Richard
Burton	Hally	Roosevelt
Cadillac	Hancock	Scripps
Campau	Hilliger	Thirkell
Chaney	Hunter	Trowbridge
Coolidge	Law	Vernor
Edison	Mann	Vetal
Estabrook	Marshall	

Box 99 continued

2. Honor The Name Series, Vol 2, 1949-50

Angell	Grant	Parkman
Boynton	Houghten, T.	Robinson
Breitmeyer	Hutchins	Sherrill
Carleton	Jackson	Stallwagen
Chadsey	Kennedy	Von Steuben
Chandler	Lincoln	Wayne
Cooley	Mc Graw	Webster
Doty	Mackenzie	Wilson
Durfee	Miller	White
Emerson	Monteith	
Ford, William	Nichols	

Box 100

1. Honor The Name Series, Vol 3, 1950-51

Bagley	Hanneman	Palmer
Beard	Hosmer	Parker
Carstens	Jones	Parks
Cass	Lingemann	Post
Columbus	Lynch	Tappan
Dwyer	Macomb	Van Zile
Ferry	Mason	Williams
Finney	Maybury	Winterhalter
Ford	Newberry	
Gardner	Nolan	

2. Honor The Name Series, Vol 4, 1951-52

Alger	Holmes, O. W.	Owen
Amos	Houghton	Pershing
Burroughs	Jefferson	Pierce
Cleveland	Lillibridge	Pitcher
Crary	Logan	Pulaski
Custer	Longfellow	Ruddiman
Denby	Mc Farlane	Sampson
Everett	Marquette	Washington
Foch	Marr	Winship
George	Mumford	
Gillies	Newton	

Box 101

1. Honor The Name Series, Vol 5, 1952-53

Atkinson	Franklin	Mc Michael
Balch	Greusel	Mc Millan
Barbour	Hamilton	Mac Dowell
Barton	Hanstein	Monnier
Bennett	Herman	Oakman
Berry	Holmes	Pattengill
Burbank	Irving	Pingree
Burns	King	Sherrard
Clark	Leslie	Van Dyke
Clinton	Lodge	Weinas
Condon	Mc Kerrow	

2. Honor The Name Series, Vol 6, 1953-54

Bellevue	Columbian	Howe
Bow	Cooke	Hubbard
Brownson	Cooper	Hubert
Burgess	Courville	Ives
Campbell	Craft	Jacoby
Cary	Crosman	Mc Kenny
Cervený	Davison	Mac Culloch
Clipped	Field	Marcy
Cody	Hampton	Noble
Coffey	Higgins	Thomas

Box 102

1. Honor The Name Series, Vol 7, 1954-55

Dossin	Lamed	Schulze
Du Bois	Leland	Sill
Duffield	Lyster	Smith
Farrand	Mc Coll	Stephens
Harding	Mc Gregor	Tilden
Harris	Mc Kinstry	Trix
Healy	Mc Lean	Wilkins
Higginbotham	Marxhauser	Wingert
Hutchinson	Norwell	Yost
Jeffries	Preston	
Keating	Russell	

Box 102 continued

2. Honor The Name Series, Vol 8, 1955-56

Bunche	Greenfield Park	Ruthruff
Capron	Greenfield Union	San Francisco
Carver	Harms	Saint Clair
Chrysler	Holcomb	Stratford
Dixon	Knudsen	Trombly
Dow	Kosciusko	Turner
Ellis	Maybee	Twain
Fairbanks	Mettetal	Vanderberg
Foster	Morley	Weatherby
Fox	Rich	Wright
Gompers	Rose	

Box 103

- I. Detroit Normal Training School; Report, 1897-98
 Note: The report includes faculty, their assignments, courses of instruction in the normal training department, and schedule of work for both the normal training department and the kindergarten department. There is also a list of graduates with the date of graduation, beginning with the first class in June of 1882. The list includes marital status or position/school of the individual.
- 2-4. Detroit High School; Catalogs, 1896-97 to 1898-99
 5-8. Detroit High Schools; Catalogs, 1899-1900 to 1902-03
 Note: Catalogs include members of the Board of Education, calendar, teachers of the high schools, graduates, class lists, and enrollment by subjects and grade.
9. Detroit Junior High Schools; Hand Book, 1916-17
 10. Summer Session Announcement, 1919
 11. Evening School Catalog, 1928
 12. High School Circular of Information, 1928
 Note: For each high school the circular includes opening date, 1918 and 1928 enrollment, building capacity and number of teachers for 1928.
13. Board of Education, 1908-09
 Note: Includes Board officers, members, and standing committees; location of schools by ward; street location and principal for each school.
14. Cass Technical High School; Dedication Program, 1923
 15. High School of Commerce; Open House Program, 1956
 16. General Principals' Meeting; Programs, 1962, 1963, 1965
 17. Superintendent's Meeting of Principals and Supervisors; Programs, 1966 1968
 Note: These meetings were held at various schools. Programs include a history of the host school and a list of personnel.

Box 104

1-7. Central High School; The Centralite (yearbook), 1911 (first issue) -1917

Box 105

- 1 -3. Central High School; The Centralite, 1919-1921
4. Central High School; 12A Student, 1922
 Note: 12A Student was the January commencement yearbook
5. Central High School; The Centralite, 1924
6. ; 12A Student, 1925
7. ; The Centralite, 1925
8. ; 12A Student, 1926
9. ; The Centralite, 1926

Box 106

1. Central High School; January Centralite, 1927
 Note: 12A Student title changed to January Centralite
- 2-3. Central High School; The Centralite, 1950,1952
4. Leslie L Hanawalt's notes on The Student, 1970

Note: The Student was a monthly magazine begun in October, 1904 by Central High School students. In October, 1918 it changed from a monthly publication to one published six times during the school year. An "official paper shortage" necessitated the change.

Leslie L Hanawalt, University Historian, made "incidental notes" for his use in writing a biography of David Mackenzie. They "signify nothing about the nature of a particular issue." The notes include information on Mackenzie, history of the high school, history of The Student, house system, athletics, student organizations, history of alumni association, class and staff photographs, Detroit Junior College, and school spirit.

- 5-12. Central High School; The Student,
 Vol I #1,4 Oct 1904; Jan 1905
 Vol IV #6,7 Apr, May-Jun 1908
 Vol VII #4,7-9 Dec 1910; Mar-May 1911

Box 107

- 1 -12. Central High School; The Student,
 Vol VII #10 Jun1911
 Vol VIII #1,3,5,7,8 Oct, Dec 1911; Feb, Apr, May-Jun 1912
 Vol IX #9 Jun1913
 Vo IX #1-5 Oct-Dec 1913; Jan, Feb 1914

Box 108

- 1 -11 Central High School; The Student,
 Vol X #6-9 Mar-Jun 1914
 Vol XI #1-7 Oct-Dec 1914; Jan-Apr 1915

Box 109

- 1 -13. Central High School; The Student.
 Vol XI #8,9 May, Jun 1915
 Vol XII #1-9 Oct-Dec 1915; Jan-Jun 1916
 Vol XIII #1,2 Oct, Nov 1916

Box 110

- 1 -16 Central High School; The Student,
 Vol XIII #3-9 Dec 1916; Jan-Jun 1917
 Vol XIV #2,3,5-8 Nov, Dec, 1917; Feb-Jun 1918
 Vol XV #1,2 Oct, Dec 1918

Box 111

- 1 -16 Central High School; The Student,
 Vol XV #3-7 Jan, Mar-Jun 1919
 Vol XVI #1 -6 Oct, Dec 1919; Jan, Mar, May, Jun
 1920
 Vol XVII #1 -4,6 Nov, Dec, 1920; Jan, Mar, Jun 1921

18. Central High School Alumni Association; "Old Central 1858-1923"

Note: This appears to be a freshman handbook which includes the following sections: "The Kid," athletic heroes, course of study, alumni association, and important events in the history of Central High School.

18. High School Courses of Study, Sep 1887
 19. Detroit High School; Washington Inaugural Centennial Program, 1889
 20. ; Agreement for 1895 Class Reunion, 1890
 21. ; Newspaper Photograph of High School, c. 1890
 22-25. Eastern High School; The Eastern. Oct, Nov, Dec 1917; Jan 1918

Note: The Eastern was a monthly magazine published by Eastern High School students. The magazine included: short stories, new faces on the faculty, school news, organizations, athletics, Eastern's cadets, memorial to Miss Anna Harper, and photographs.

Box 112

1. Fairbanks School; Scrapbook, 1913-1952
 Note: Includes clippings; Schools at War: A Report to the Nation documenting some of the school's World War II activities; and receipts for 1943 "Watches for Russia" program.
 3. Fairbanks School; Photocopies of photographs (6) transferred to Audio Visual Archives

Houghton School Eighth Grade Graduation Essays

Each bound volume of essays has a list of students and essay titles. Topics, with four exceptions, are American states and foreign countries. The topics include: "Mammoth Cave," "Michigan" (1872); "Michigan" (1874); "American Indians," "Michigan," "Detroit," "A Trip to Lake Superior" (1875).

Box 113

1. Houghton School; Eighth Grade Graduation Essays, 1871

Box 114

1. ; Eighth Grade Graduation Essays, 1872

Box 115

1. ; Eighth Grade Graduation Essays, 1874

Box 116

1. ; Eighth Grade Graduation Essays, 1875
2. Mc Millan High School; Graduation Exercises Clipping, Jan 1906

Series VII
 Citizens Committees, c 1880s-1890s, 1957-1959
 Boxes 117-120 (folders 1-9)

Minutes, reports, correspondence, and publications of the Citizens Advisory Committee on School Needs (1957,1958) and the Citizens for Schools, a group promoting a 1959 school millage campaign.

In January of 1957 the Board of Education invited citizens to serve on a city-wide Committee and eight Regional Citizens Advisory Committees on School Needs. These committees were asked to study the school needs of the community and then formulate recommendations to the Board as to the school services and facilities which they believed Detroit should have. The Board provided office space, facilities, and staff. The committees raised their own operating funds, and made their own staff selection. Operating expenses were paid for by contributions from a large and representative group of community organizations. For more than 18 months, 270 citizens worked on the task of determining Detroit school needs for the coming decade.

There is also a bill proposed for the government of the Detroit Public Schools by a Citizens' Educational Committee c 1880s, 1890s. The bill is the last item in the series.

Box 117

1. Citizens Advisory Committee on School Needs; Proceedings, Feb 1957-Apr 1958

Box 118

1. Citizens Advisory Committee on School Needs; Supplementary Materials Part 1, Feb 1957-Apr 1958
2. ; Supplementary Materials Part 2, Feb 1957-Apr 1958
3. ; City-wide Findings and Recommendations Abridged, Nov 1958

Box 119

1. Citizens Advisory Committee on School Needs; City-wide Findings and Recommendations, Nov 1958
2. ; Regional Findings and Recommendations, Nov 1958
3. ; Consultants' Reports and Highlights of Factual Data, Nov 1958
4. School Millage Chairmen, c 1959
5. Millage Vote by Ward and Precinct, 1953 and 1957
6. 1958 Registered Voters by Ward and Precinct
7. Citizens for Schools; Minutes, Jan-Apr 1959
8. Citizens for Schools; n.d.

Box 120

1. Citizens for Schools, 1958, Jan-Feb 1959
2. , Mar-Apr 1959
3. ; Materials for Internal Use, n.d.
4. ; Materials for Internal Use, Jan-Apr 1959
5. ; Public Distribution-Preliminary Millage Campaign
6. ; Distribution by Speakers

Box 120 continued

7. Citizens for Schools; Public Distribution-Final Millage Campaign
8. ; Public distribution-Election Day
9. Bill Proposed for the Government of the Detroit Public Schools by the Citizens' Educational Committee, c 1880s, 1890s

Series VIII

Organizations and Miscellaneous, 1875-1980
Boxes 120 (folders 10-15) -123

The material in Series VIM, with the exception of five miscellaneous items (catalog, play, speech, publication, and a report), was published by professional organizations. There are publications, programs, directories, and serials which pertain to the Detroit Public Schools System, school personnel and professional organizations. Two of these items are of national origin while the remainder are from local organizations. The miscellaneous material (Box 120, folders 9 and 11) is followed by publications, directories, the D.T.A. News (Oct 1933-Jun 1934) and the Detroit Educational News (Sep 1934-Jun 1944). The D.T.A. News was the official publication of the Detroit Teachers Association. Its title was changed to Detroit Educational News in September, 1934.

Box 120 continued

10. Belleville Union School; catalog, 1887-88
Art Education in Michigan: Study of Drawing in the Public Schools of Detroit; Remarks of Inspector J. T. Liggett, 1875
Detroit Public Schools; Certificate of Vaccination, 1901
Christmas at the Manor; Play, 1924
Guidance Association of Detroit and Vicinity; Program 1948-49
Laura Freele Osborn: Detroit's Tribute to a Great Citizen, c 1955
Detroit English Club; Program, 1955-56
11. National Education Association; Education in Detroit. 1916
; Education in the Detroit Metropolitan Area. 1937
12. Schools and the Development of Good Citizens: The Final Report of the Citizenship Education Study, 1953
13. Detroit Teachers Association Annual. Jun 1930
Note:Includes events, activities, divisionreports,organizations, benefit associations, Detroit teachers in World War I, and conventions; 112 pp.
14. Bulletin from the Detroit Federation of Teachers (on retirement system), c1950s
15. A Timely Message from Elementary School Principals of Detroit (on retirement system), c 1950s

Box 121 Directories

1. Detroit Association of School Secretaries, 1947-48
2. Detroit Association of Educational Secretaries, 1957-58
3. Detroit Public Schools Health Education Club, 1938-39, 1942-43

Box 121 continued

- 4. Detroit Women Principals Club, 1957-58
- 5-6. Detroit Schoolmen's Club, 1938-39, 1949-50, 1961 -62, 1962-63
- 7-9. Metropolitan Schoolmen's Club, 1967-68 to 1970-71, 1972-73
to 1976-77, 1980

Note: The official publication of the Detroit Teachers Association was the D.T.A. News. Its title was changed to Detroit Educational News in September 1934. Box 122 has five bound volumes labelled D.T.A. News even though the publication changed its title with Volume 2. Some issues are missing. Box 123 has four bound volumes labelled Detroit Educational News, the first of which includes the D.T.A. News. Some issues are missing. Therefore, one must look at issues in both boxes for Volumes 1 -5, October 1933 to June 1938.

Box 122

- 1 -5. D.T.A. News Vol 1 -5, Oct 1933-Jun 1938

Box 123

- 1. Detroit Educational News. Vol 1 -5, Oct 1933-Jun 1938
- 2. Detroit Educational News.
 - Vol 6 #2-15 Sep 1938-Jun 1939
 - Vol 7 #1 -12, 15-16 Sep 1939-Jun 1940
 - Vol 8 #1-17 Sep 1940-Jun 1941
 - Vol 10 #4 Dec 1942
- 3. Detroit Educational News.
 - Vol 9 #1-15 Sep 1941 -Jun 1942
- 4. Detroit Educational News.
 - Vol 11 #1 -13 Sep 1943-Jun 1944

Index to Subjects

Each subject entry consists of box number followed by folder number(s). Boxes are separated by semicolons. Dates and/or descriptions are in parentheses.

Information on any given subject may be scattered throughout the collection. Series III, for example, is designated "Personnel." There is also information on personnel in the Board proceedings and annual reports of the Board and superintendents in Series I, in budgets of Series II, in monthly statistical reports in Series IV, in Department of Special Education annual reports in Series V, in various reports and catalogs in Series VI, and in directories and publications of Series VIII.

Entries may include a general reference to Board, superintendent or Department of Special Education annual reports of enrollment reports. The subject in question is not necessarily found in all of the Board annual reports, etc.

Entries do not normally include any reference to Board proceedings (boxes 5-36), Superintendent's Executive Committee minutes (boxes 40-43), Principals' Notes (boxes 43-66) or budgets (boxes 69-77). Serials are not indexed.

In addition to using the subject index, the researcher should consult the series descriptions and the detailed descriptions of specific material.

Index to Subjects

(See preceding page for information note)

- Adult Education (Schools In & About Detroit 1931), 37:2; (1947), 67:3; (1937), 90:5; (c 1944-46), 90:8
- American Indians (8th grade graduation essay topic 1875), 116:1
- Arithmetic (1952), 67:4; (1930), 90:4; (1937), 90:5; (c 1944-46), 90:8; (history c 1922), 94:2
- Art Education (1952), 67:4; (1937), 90:5; (1875), 120:10
- Athletics (athletic fields), 67:7 to 68:35; (1955-56), 91:4; (Central H. S. 1904-27, 50, 52), 104:1 to 111:17; (Eastern H. S. 1917-18), 111:22-25
- Birmingham Public Schools (Schools In & About Detroit 1931), 37:2
- Blind and Sight Conservation Classes/Students (c 1922), 94:2; (1925), 94:3; (1937), 94:5; (1954), 94:6; (1940-56), 95:1 to 98:3
- Boytown Camp (1936-44), 94:7-12
- Budget, School (1928-65), 69:1 to 77:5
- Buildings, School (Bd annual rpts include description of bldgs & valuation of real estate and bldgs 1860-1918), 1:1 to 4:2; (superintendent's annual rpts include floor plans 1920-66), 36:2 to 40:4; (1947), 67:3; (directories include temporary bldgs, sites for future schools 1928-76), 67:7, 68:1-35; (proposed projects 1931-32, 1938-39), 69:3, 70:3; (1937), 90:5; (statistical rpts by school 1875, 1886, 1894-1902) 92:1-14; (enrollment rpts include bldg capacity 1936-42, 1948-53) 93:1-3, 94:1, (radio broadcast biographical sketches on persons for whom school is named, 1948-55), 99:1 to 102:1; (high school opening dates, building capacity 1928), 103:12
- Camp Boytown See Boytown Camp
- Cass Technical High School (1937), 90:5; (dedication 1923), 103:14
- Central High School (catalogs 1896-1903), 103:2-8; (yearbook, monthly magazine 1904-27, 1950, 1952), 104:1 to 111:16; (history), 106:4; (athletic heroes, course of study, important events 1853-1923), 111:17
- Central High School - Alumni Assoc, 106:4; 111:17
- The Centralite (Central H.S. yearbook 1911-27, 1950, 1952), 104:1 to 106:3
- Child Care Services (1937), 90:5; (1943-46), 91-18
- Citizens Advisory Committee on School Needs (1957-58), 117:1 to 119:3
- Citizens For Schools (1959 school millage campaign), 119:7-8, 120:1-8
- Citizenship Education Study (1948-50), 91:3; (final report 1953), 120:12
- Citizenship/Human Relations (c 1944-46), 90:8; (1944), 91:2; 91:3; (1957), 91:9
- Civil Defense, School (1956), 91:7
- Cleveland Junior High School (1963), 103:16
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